

Zone Change Application
City of Harrison

SUBMITTALS

A zone change request is made by submitting the following information to the City Clerk:

1. The completed attached form;
2. An owners list prepared by a title insurance company, listing the addresses of all property owners within 300 feet from the external boundaries of the property described in the application, and the property owners within the property described in the application. The list shall be prepared using the last known name and address of such owners as shown on the latest adopted tax roll of the county.
3. A residents' list prepared by the applicant, listing the addresses of all residential property that is not owner-occupied, lying within 300 feet from the external boundaries of the property described in the application, and which are within the property described in the application, and
4. A \$325.00 processing fee (payable to the City of Harrison).

Additional Requirements:

1. The applicant is required to post a public hearing notice, provided by the City Clerk, on the property at a location visible from the nearest public road. This posting must be done 1 (one) week prior to the date of the next regular Planning Commission meeting at which this item will be heard. An affidavit testifying where and when the notice was posted and by whom is also required.

Received: City Clerk: Date: _____

Received: Planning: Date: _____

Accepted: Planning: Date: _____

Please type or print the following required information:

APPLICANT:

Name of Applicant: _____

Mailing Address: _____

Telephone Number: _____

Filing Capacity:

1. Recorded property owner as of _____ (date)

2. Purchasing (under contract) as of, _____ (date)

3. The Lessee or Renter as of _____ (date)

4. The authorized agent of any of the foregoing, duly authorized in writing. (Written authorization must be attached to the application)

Engineer and/or Surveyor: _____

Name: _____

Mailing Address: _____

Telephone Number: _____

1. **Legal Description of property:**

2. Size of area involved: _____ acres, and/or _____ sq.ft.

3. Total number of lots included: _____

4. Existing land use: _____

5. Existing addresses (if fewer than 10): _____

6. Existing Zoning: _____

CERTIFICATION FOR ADDRESS LISTS OWNERSHIP LIST

Attached is a listing of the addresses of all property owners within 300 feet of this request as Described under "Submittals".

The list was compiled by _____
(title company) (date)

RESIDENTS LIST

Attached is a listing of the addresses of all residences that are not owner-occupied within 300 feet of this request as described under "Submittals". - The list was compiled by _____

(date) (name)

REQUEST

From _____ to _____
(existing zone)' " (proposed zone)

JUSTIFICATION

Please use this space to state the reason(s) for the requested zoning and annexation. Appropriate Comprehensive Plan goals and policies should be included in your reasons.

APPLICATION CERTIFICATION

CERTIFICATION of APPLICANT: *

_____ being duly sworn, attests that
he/she is the applicant of this request and knows the contents thereof to be true to his/her knowledge.

Signed: _____
(applicant)

Notary to complete this section:

Subscribed and sworn to before me this _____ day of _____
_____ 2007.

Notary Public for _____
Residing at: _____

My commission expires: _____

CERTIFICATION OF OWNER: (if different from Applicant)

I have read and consent to the filing of this application as the owner of record of the area being considered in this application.

Name: _____

Address: _____

Telephone No.: _____

Signed by Owner _____

*For multiple applicants, please submit multiple copies of this page.