

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, April 17, 2019

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, April 17, 2019 at 4:01 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Nathan Tabaka. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Mike Froehling, Mike Partch, Shane & Trish Emerson and Officer Bryan Welk from Cass County Sheriff's office. Guests: Chris Otto & Jorden Pangrac from Nor-Son and Chris Arenz from Gordian.

ABSENT: Greg Gilsrud

1. M/S/P: Eck/Tabaka to approve agenda of Wednesday, April 17, 2019
2. M/S/P: Tabaka/Eck to approve Regular City Council Meeting Minutes of Wednesday, March 20, 2019.
3. New Business:
 - a. Interview of Nor-Son representatives (potential Docksider renovation contractors):
 - i. Mayor Kline shared update of Docksider renovation, and the change in plans (no kitchen). Expectations for the project timeline to begin 1/1/2020 and be complete by 4/1/2020.
 - ii. Nor-Son representatives shared the company is a 50 year old contractor out of Baxter, and discussed other projects they have completed for other customers. A packet of information was distributed to council members which included previous projects and testimonials from customers. Nor-Son expects they can work with us to update the design based on the changes and will be able to fit within the budget.
 - iii. Mayor Kline informed Nor-Son that a decision will be made soon.
 - b. M/S/P: Tabaka/Eck to approve Resolution #41719 Accepting Donations.
 - c. M/S/P: Eck/Tobiason to approve Chamber request for Docksider parking lot closure on 6/15 and 9/14/2019
 - d. M/S/P: Eck/Tabaka to approve Chamber request for closure of Hwy 84 and Co Rd 5 for July 4th, 2019 festivities.
 - e. M/S/P: Tabaka/Tobiason to approve Chamber request for closure of Co Rd 5 for Wednesday Turtle Races from June 5 – August 21, 2019.
 - f. Councilman Tabaka suggested the Chamber share in the cost of police presence for the Turtle Race events. Eck will bring the request to the Chamber.
 - g. M/S/P: Tobiason/Eck to approve mandatory CPR training for all employees. Manager Raines will make arrangements.
4. Licenses and Permits:
 - a. Trish and Shane Emerson acquired a food truck and plan to participate in Turtle Races and Turtle Town Art Fair. In order to be able to serve more often, they inquired about a seasonal permit for food vendors, rather than a daily fee. Mayor Kline stated that we'd need to check the regulations before a decision is made. It was asked that Trish put together

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all of her questions to send to Clerk Herheim. After the questions have been addressed, the council will consider the request and provide a response.

5. Old Business: None
6. Citizens addressing the council:
 - a. Mike Froehlig and Mike Partch shared maps and plans to pave driveways and parking lots at the Longville Bible Chapel. Because of the drainage and erosion problems on Garden Way, they requested the council to consider paving Garden Way; and shared that doing both projects at the same time would bring down the cost.
 - b. Osburnsen expressed concern of the condition of the sewer lines under the road. The new monitoring equipment shows no issues, but the PVC is old, and he expects it will need to be replaced at some point. Osburnsen and Tabaka will contact an engineer to determine what the cost would be to have it checked out.
 - c. Plans for paving School Lane will be put on hold until a decision is made on whether to pave School Lane or Garden Way this year.
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Officer Welk reported there have been no issues. Officer Welk has been monitoring speeding within the city limits.
 - ii. Ballfield: No report
 - iii. Park
 1. Donations are being used to update restrooms to ADA compliant.
 2. Plans to make tennis courts easily accessible for EMTs.
 - b. Eck
 - i. Library
 1. Painting was done at the library: Bathrooms, entryway, accent wall. Front pillars will be repainted when the weather turns nice. Tom did a mural in the children's area.
 2. Snow time to read has ended and final drawing for 4 snow time to read pullovers, 5 snow time to read bags and assorted gift collection for good see planters were held. Winners were Andrea Kulju, Linda Paulsen, Jane Stresnack, Bruce Hughes, Coralie Wittenbeen, Emily Reque, Ruth Edwards, Deb Dillard, Merilee Payne, Pat Brockton, and Elizabeth Frick. Congratulations to all who participated and received mugs and waterbottles.
 3. Eck attended the 3/21 Regional Library Meeting. At the 5/16 meeting, a decision will be made on new leader and board of directors.
 - ii. Liquor
 1. Docksider:
 - a. Looking to hire a part-time seasonal bartender
 - b. Paws and Claws event is scheduled for 5/4
 - c. Floors have been waxed
 - d. Renovation:
 - i. Partnering with Gordian eliminates the need to get multiple bids. Nor-Son is the only contract they work with that has an on-site architect available for consultation.

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- ii. Tobiason suggested we need to provide the contractor with a budget they need to work within
- iii. Clerk Herheim is to provide a target number to the council so a decision can be made.

2. LLBS

- a. Looking to hire a part-time seasonal employee for the summer, placing ads and posting on facebook.
- b. Sales were down last month, but up overall as compared to last year.
- c. Beer prices are going up. Ordered extra inventory to delay having to pass the price increase on to customers.

c. Tobiason

i. Airport

1. Tobiason reported that he attended the Advisory Board Meeting. Consensus was that the main focus of the FAA is obstruction removal.
2. Shallbetter reported:
 - a. Fuel on Hand: approximately 5080 gallons at \$3.60/gallon
 - b. Maintenance: still an issue with the fuel pump. Minnesota Independent Petroleum has been contacted.
 - c. Hangar #1: Historical review has been completed. FAA needs to circulate the proposal, along with architectural history review, to the State Historic Preservation Office. They are allowed 30 days to respond to the FAA. Upon receipt, the FAA will be able to approve the CatEx. We can then move forward with the purchase, but demolition won't be approved until FAA has completed environmental review (likely 4 weeks before we receive a preliminary report). Once study is complete, we can submit the CatEx to the FAA for the environmental approval to remove the hangar.
 - d. Possible Non-Compliance: The recent FAA Reauthorization Act of 2018, Section 163, includes language on the limited regulation of non-federally sponsored property. It is possible this language will lessen the FAA regulation in the release or concurrent use of airport land that was not federally funded. Because none of the parcels in Longville were acquired with federal funding, this should create an easier path for using a portion of airport property for another use, such as a road access. Any further action on this matter is on hold pending easing of regulations.
 - e. Advisory Board Meeting: The Airport Advisory Board met April 9th. Harwig questioned modifications to the existing fuel system. SEH stated upgrading to a credit card chip reader system is required before the end of 2020 and that state funding may be available. There was a Motion to have SEH contact MnDOT to inquire if and when funding would be available, and if funding is available modify our CIP to include a grant for fuel system upgrade. If funding is available we will then ask the city council for approval.

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- f. Advisory Board Member Recommendation: M/S/P: Tabaka/Tobiason to accept the Airport Advisory Board recommendation to appoint Brian Boeddeker, owner of BC's Corral on Mule Lake, to the advisory board.
 - g. Depredation Permit: Paul Harwig requested to pursue obtaining a Depredation Permit for discharge of firearms on airport property. M/S/P: Tobiason/Tabaka to approve Harwig to proceed with application for depredation permit.
 - d. Tabaka
 - i. Sewer – Osburnsen – No report
 - 1. M/S/P: Tabaka/Tobiason to approve Jesse Osburnsen & Chuck Ratz to attend Wastewater Operation and Maintenance Training Session on 5/15//19 in Nisswa.
 - ii. Land Use – No report
 - e. Gilsrud - Absent
 - i. Streets – No report
 - ii. Cemetery – No report
9. Clerk's Report
 - a. Park Fund Disbursements:
 - i. M/S/P: Eck/Tabaka to collect interest from the fund to help cover costs.
 - b. LACF sign placement:
 - i. M/S/P: Eck/Tabaka to approve LACF to place signs where they like on projects they funded.
 - c. Update on Harbor project:
 - i. DNR will not allow us to proceed until after fish spawning. Expect to be able to resume the 3rd week of June.
 - d. New potential snowmobile route:
 - i. Council agreed that we'd like the snowmobilers be able to come into town.
 - ii. The new proposed route will need approval from land owners to come in from Hwy 5.
 - iii. Shallbetter requested that the new route also be re-routed away from the airport runway.
10. Employee relations
 - a. M/S/P: Tabaka/Eck to approve change from part-time to full time for 1 Docksider employee.
11. Administration and Financial
 - a. M/S/P: Tabaka/Tobiason to approve Payroll, Payroll liabilities and claims from check #68377-68443 in the amount of \$128,393.80 Debit Card amount of \$ 177.48 totaling \$128,571.28.

M/S/P:Tabaka/Eck to adjourn meeting at 6:03 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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