

LONGVILLE CITY COUNCIL
MEETING MINUTES APPROVED
Wednesday, April 21, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, April 21, 2021 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, City Clerk: Christina Herheim. Employees: Sara Putnam and Nancy Raines. Citizens: Joe Graw, Jon Roscoe, Paul Harwig, Rose Jorgenson, Jane Baker, Zach Nornberg and Eric Alger from Cass County Sheriffs Office

ABSENT: Nathan Tabaka and Greg Gilsrud. Deputy City Clerk: Dianne Larson and Dean Murray

1. M/S/P: Eck/Tobiason to adopt agenda of Wednesday, April 21, 2021
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of Wednesday, March 17, 2021
3. New Business:
 - a. M/S/P: Tobiason/Eck to accept Resolution #42121 accepting donations for Stuart Park and Nyvall Ballfield.
 - b. M/S/P: Tobiason/Eck to approve Chamber request for closure/detour of Main Street for Turtle Races, and 4th of July Parade and activities, as well as a portion of Dockside parking lot for 4 events.
4. Licenses and Permits:
 - a. M/S/P: Eck/Tobiason to approve Vendor permit for Hunters Grille Mobile for the 4th of July.
 - b. M/S/P: Tobiason/Eck to approve a liquor permit for James Sterwart for celebration of life at Stuart Park on May 1st.
5. Old Business:
 - a. M/S/P: Tobiason/Eck to approve bids for Maintenance to subcontract grave openings with multiple contractors not to exceed \$500.
6. Citizens addressing the council:
 - a. The 2020 Auditor's report was presented to the council by Jon Roscoe representing Miller McDonald. Mr. Roscoe explained various documents included in the audit report. They were no questions from the council.
7. Engineer's report. None
8. Commissioner's Reports:
 - a. Kline
 - i. Police – Cass County Sheriff's Report was shared with the council. Nothing new to report.
 - ii. Ballfield – Zach Nornberg was present to discuss safety and maintenance needs for Nyvall Ballfield. Items needing attention/repair:
 1. Pitching rubber is torn and needs to be replaced.
 2. Bases in bad shape and posts in the ground are bent, therefore not allowing bases to sit properly and cause a safety hazard.
 3. First base needs to be a double base to allow for room for both the runner and fielder avoiding collisions.
 4. Home plate needs a mat placed underneath the aggregate to prevent the erosion and damage to home plate.

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5. Sideline fences need to be taller to prevent damage and injury. This item will be considered at the budget meeting. In the meantime, signs will be put up to keep people and vehicles out of this zone.
6. Binding clay needs to be added to the aggregate to firm up the dirt around bases.
7. Nornberg reports that the softball team would like to host a few tournaments. Teams will be required to pay a fee and a portion of that fee will go back to the City to help fund some repairs and maintenance.

M/S/P: Eck/Tobiason to approve up to \$1,500 for immediate repairs to the field.

- iii. Park – Thanks to the VFW for completing the installation of pavilion doors- Mayor Kline to research cost of adding lights.
 1. M/S/P: Eck/Tobiason to approve the use of the park for the VFW Memorial Day service waiving the fee.

b. Eck

i. Library:

1. Tobiason attended the regional library meeting and reported back. The next meeting will take place on May 20th and Eck plans to attend.
2. Rose Jorgenson was present to discuss the placement and use of a shed behind the library. Because of COVID-19, no book sales were allowed to take place in 2020. The library is out of room to store books that are to be for sale and needs temporary storage. Sales will resume this summer and it was agreed that the shed would be removed by winter.
3. Jane Baker was present to discuss the addition to the library. She asked the council for permission for the board to keep moving forward with plans to expand. It was noted that there will be some zoning issues that will need to be handled as the permission given for the plan in 2015 no longer fits with the current zoning standards. Eck asked for a plan from the Council on what order of events should take place. The council asked for a print and layout of the proposed build and they can assess what measures will need to take place to keep things moving forward. The Council agrees that the addition to the Library would be an asset to the Community.

ii. Liquor

1. LLBS
 - a. Sales are up for the year
 - b. Paws and Claws event will take place May 15 at the Docksider. Food, and events will take place that day. A silent auction will take place at the Bottle Shop. Many great items to bid on.
 - c. A meeting took place between the Bottle shop and Docksider employees and Managers to talk about new and different activities to plan.
2. Docksider
 - a. 2 estimates for adding half log siding to the lakeside of the Docksider were presented to the council. M/S/P: Eck/Tobiason to accept bid from Stay Built Construction for installation and Lifetime Staining to do the job.

c. Tobiason

i. Airport :

1. Airport: Report provided by Steve Shallbetter, presented by Graw and Harwig
2. Fuel on hand – We purchased approximately 8000 gallons of avgas in the late March, because the new tank gauges have not yet been calibrated it is not known how many gallons we have on hand. Current price is \$3.89 per gallon.

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3. Maintenance – The weather room in the GAT building has new flooring after being flooded in March.
4. Fuel System Upgrade – Work is complete except for gauges being calibrated and being EMV compliant. FuelMaster is still working on EMV compliance.
5. Skid Steer Trailer – We have the trailer, the state grant split ended up being 70/30.
6. Federal Grant Money – Because Longville has no Federal projects scheduled for Federal FY 2021 the Airport Advisory Board recommends we protect our grant entitlement money by loaning it out to other airports. SEH has proposed we loan \$200k to Walker to be repaid \$150k in 2022 and \$50k in 2023; and \$100k to Tower to be repaid in 2022. M/S/P: Tobiason/Eck to approve lending \$300,000.

ii. Sewer

1. Congrats to Chuck Ratz for again receiving an award from MPCA recognizing exceptional compliance.

iii. Land Use

1. Mike Wooden: Sign Permit M&M excavating
2. Heidi Voigt: Request to place park model and build a deck, shed, and connect to sewer.

d. Gilsrud

i. Streets

1. Maintenance Manager Murray shared a bid from Anderson Brothers for repaving the South end of Johnson Shores. M/S/P: Eck/Tobiason to approve bid of \$7,830 from Anderson Brothers.
2. Patch work for potholes- Tabled
3. Manholes on County 5-Tabled

ii. Cemetery –No report

9. Clerk's Report: Nothing to Report

10. Employee relations

- a. M/S/P: Tobiason/Eck to approve hiring of Gabe Osburnsen for seasonal Docksider bartender.

11. Administration and Financial

- a. M/S/P: Tobiason/Eck to approve Payroll, Payroll liabilities and claims from check #70224-70305 in the amount of \$174526.93 Debit Card amount of \$579.46 totaling \$175,106.39

M/S/P: Tobiason/Eck to adjourn meeting at 5:23 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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