

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, February 20, 2019

Acting Mayor Nathan Tabaka called the Regular Scheduled Meeting of the month to order on Wednesday, February 20, 2019 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Acting Mayor: Nathan Tabaka, Council Members: Phyllis Eck, Neil Tobiason and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines, and Jesse Osburnsen. Citizens: Steve Shallbetter, Egan Overgaard, and Bryan Welk from Cass County Sheriff's office.

ABSENT: Mayor, Jocko Kline

1. M/S/P: Eck/Gilsrud to approve agenda of Wednesday, February 20, 2019.
2. M/S/P: Gilsrud/Tobiason to approve Regular City Council Meeting Minutes of Wednesday, January 16, 2019
3. New Business:
 - a. M/S/P: Gilsrud/Tobiason to approve Ferrell Gas Lease with a 10% increase
 - b. M/S/P: Eck/Tobiason to approve Resolution #22019 – Accepting Donations
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tobiason to approve gambling permit request from Food Shelf with no fee and no waiting period. Eck abstained.
5. Old Business:
6. Citizens addressing the council:
 - a. Egon Overgaard addressed the council to inform them that he and others would like to upgrade the trailer home on Hwy 5 on the west side of Longville to help the resident at that location, and would like to submit a Land Use Permit Application. It was discussed that the resident has chickens, for which there is a city ordinance against. Overgaard was informed that the existing home could be in the right of way, and a variance request may need to be made with the county in order to put a new home on the same footprint.
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. Officer Welk provided the monthly police report as well as a year-end report to the council. There were no issues, all is going well.
 - ii. Ballfield: No report
 - iii. Park: No report
 - b. Eck
 - i. Library
 1. Interviews are taking place for the new lead person
 2. There is no meeting this month

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3. The Longville Library will be hosting a Legacy Program featuring Scandinavian folk music on Saturday, March 2nd at 11:00 a.m. Arne Anderson, Paul Wilson Mary Abendroth and Bob Anderson of the Brainerd area will present a program about violin building and Scandinavian folk music.
 4. Less than a month and a half into the “Snow Time To Read” adult winter reading program, 8 patrons have already completed reading their 15 books. Great job! Plenty of time yet to reach the 15 book reading goal. There has been great participation in the other “Snow Time to Read” activities, such as brain sharpies, plant a good seed and garden of readin’.
 5. The rotating audio book collection arrived on Tuesday, February 12th updating the audio book browsing titles in Longville.
- ii. Liquor – Eck referred reporting to managers of the liquor establishments
1. Manager Putnam:
 - a. Shared there may be a parking lot shut down request for potential Walker Pregnancy Support Center event in August with live music; there will be no cost to the city for the event.
 - b. January sales were up over last year. Good business with snowmobilers.
 - c. Chili cook-off is scheduled for March 2nd
 - d. High NRG Entertainment’s Organized Chaos event is planned for March 2.
 - e. Another Paws & Claws event is being planned.
 - f. Docksider passed compliance test.
 2. Manager Raines reported:
 - a. January sales were comparable to last year.
 - b. All cameras are installed.
 - c. Raines will be attending a MMBA event next week to learn about new legislation.
 - d. Server training was well attended and went well.
- c. Tobiason
- i. Airport – Reported by Steve Shallbetter:
 1. Approximately 6400 gallons on hand at \$3.60/gallon
 2. One of the two fuel dispensers sheared a gear and quit working. Parts quoted at approximately \$350 have been ordered and service is in progress to repair. Minnesota Independent Petroleum is doing the work
 3. S.E.H. has furnished the costs for removing Hangar #1. 90% will be paid through the grant. The cost to the City will be \$1,110. Removal of this hangar is a compliance issue; the Advisory Board has no formal position on the matter. To move forward the City needs to approve the acquisition of Hanger #1. M/S/P: Gilsrud/Eck to move forward with the acquisition and removal contingent upon FAA’s approval of the CATEX.
 4. Possible non-compliance issue will be addressed at the next Airport Advisory Board meeting in April.
 5. Shallbetter will be gone for the month of March. Joe Graw will be point of contact during this time.
- d. Tabaka
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- i. Sewer: Osburnsen reported all is going well. No issues
 - e. Gilsrud
 - i. Streets
 - 1. Gilsrud shared quotes for cost of radar signs. M/S/P: Gilsrud/Tobiason to order 4 radar signs at a cost of \$10,306.80.
 - ii. Cemetery
 - 1. Osburnsen reported there was a burial last week.
 - 9. Clerk's Report
 - a. Cass County Donation request for Historical Society was declined
 - b. Clerk Herheim shared a thank you letter from the Initiative Foundation
 - c. M/S/P: Eck/Tobiason to approve \$100 donation for Winter Fireworks
 - d. Clerk Herheim informed the Council that \$100K in sewer debt will be paid.
 - e. Gordian will be contacted to attend next City Council Meeting to present how they can assist with bidding process of Docksider renovation.
 - f. Auditors will be here next week, beginning on 2/25.
 - 10. Employee relations: Nothing to report
 - 11. Administration and Financial
 - a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check #68235-68310 in the amount of \$198,854.15 Debit Card amount of \$273.10 totaling \$199,127.25
- M/S/P: Eck/Gilsrud to adjourn meeting at 4:38 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer