

LONGVILLE CITY COUNCIL  
MEETING MINUTES UNAPPROVED  
Wednesday, February 21, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, February 21, 2024 at 4:00 p.m.

Pledge of Allegiance

**PRESENT:** Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Nathan Tabaka.  
Deputy City Clerk: Mary Olson. Employees: Sara Putnam, Nancy Raines and Dean Murray.  
Citizens: Seth Robison, Cass County Sheriff's Office, Paula Carpenter, Paul Harwig  
**ABSENT:** Council Member Greg Gilsrud and City Clerk/Treasurer Christina Herheim.

1. M/S/P: Eck/Tabaka to approve agenda for Wednesday, February 21, 2024.
2. M/S/P: Eck/Tabaka to approve Regular City Council Meeting Minutes of January 17, 2024.
3. New Business:
  - a. M/S/P: Tabaka/Eck to approve Resolution #22124 and #22124.A Accepting Donations from the following:
    - \$2,500.00 for the Longville City Park Sign from Lincoln Community Foundation.
    - \$500.00 for the Stuart Park Handicap Project from the Longville Women of Today.
    - \$500.00 for the Longville City Park Skating Rink from the Longville Women of Today.
  - b. M/S/P: Tobiason/Tabaka: Allocation of a donation received from the Longville Women of Today for \$200.00 to be used for the City Ballfield.
4. Licenses and Permits: None
5. Old Business:
  - a. M/S/P: Eck/Tobiason: to approve direct internet service provided by Arvig for the new Information Building.
6. Citizens addressing the Council:
  - a. Paula Carpenter – addressed the City Council regarding snow removal issues on Forbes Lane. The Maintenance Department is aware of these issues and will continue to find solutions and address issues as they arise.

Engineer's report: None

7. Commissioner's Reports:
  - a. Kline
    - i. Police: Seth Robison, CCSO of the Cass County Sheriff's office addressed the Council. The Sheriff's office have been observing traffic coming into town and addressing speed concerns. State Patrol officers have also been present. The council had no additional concerns.
    - ii. Ballfield: No report
    - iii. Park: Ice Skating Rink is slow due to the warm weather.
  - b. Eck
    - i. Library:

The Library meeting was held on February 8, 2024. The new Library meeting room is almost finished. The Library is waiting on furnishings. Arvig will be installing network wiring. A new water softener was installed.

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February is “I Love to Read” month. To celebrate, the Traveling Art Pub, Incorporated has put together book-themed canvas painting kits for Library patrons. These Library kits have included all the supplies and instructions to create your own work of art. They are at no cost to the patrons and are available at the Library beginning February 20, 2024 on a first-come, first-serve basis while supplies last. There will be no Regional Library meeting held next month (March).

- iv. Cemetery: Everything looks good.
- c. Tobiason
  - i. Airport: Approximately 2365 gallons of fuel on hand. The selling price is \$5.05 per gallon.
    - a. **Maintenance:** The furnace/AC in the GAT Building need to be replaced. The estimated cost is \$14,000. Short Elliott Hendrickson, Incorporated (SEH) reported that it should be covered by ARPA (American Rescue Plan Act) funds at 100%.
    - b. **EMV Card Reader:** The project is moving forward. The City Clerk and Steve Shallbetter have received correspondence for training on the new software. Equipment is expected to be installed in the next four to six weeks.
    - c. **Zoning Ordinance Project:** Nothing new to report.
    - d. **PAPI Light Obstruction Clearing:** The bids were opened on February 6, 2024. The winning bid was awarded to LP Contractors out of Leonard, MN for \$5,960.00. Bids ranged from \$5,960.00 to \$39,960.00. LP Contractors expect to start work within the next two weeks. The project is only to remove existing obstructions. Areas on the west side of Runway 31, will be cleared by the City of Longville Maintenance crew.
    - e. **State Grant Awarded:** The City Maintenance Department applied for State grants for a new snow blower for the skid steer and a boom sprayer for weed control. Both grants were approved. The Maintenance Department is looking into the cost of the equipment; and will have updated information for the Council. Any equipment purchased would be at a 70/30 percent cost between the state and the airport.

Tabaka

- ii. Sewer – Nothing to report.
- iii. Land Use – Nothing to report.
- d. Gilsrud (ABSENT)
  - i. Streets: Nothing to report.
  - v. Liquor: LLBS: Manager Raines reported everything is going well. January revenue is up a bit. Manager Raines reported that the Minnesota Municipal Beverage Association (MMBA) nominated Raines to be on their board. Voting will take place in April, 2024 at the Annual Conference.

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- ii. Docksider: Manager Putnam reported that there have been issues regarding water dripping down the backside of the building. Putnam has reached out to local contractors to get bids to resolve this issue. Docksider will be hosting Music Bingo and Karaoke on Friday, February 23, 2024; and the Chili-Cook-Off will be held the weekend of March 2, 2024.

8. Clerk's Report

- a. M/S/P: Eck/Tabaka to approve a \$100.00 donation to the Longville Area Chamber of Commerce for the Winter Fireworks.

9. Employee Relations

- a. M/S/P: Eck/Tabaka to approve attending the 2024 Minnesota Municipal Beverage Association Annual Conference for Nancy Raines and Sara Putnam held in April.

10. Administration and Financial:

- a. M/S/P: Tabaka/Eck to approve Payroll, Payroll liabilities and claims from check #72889 - 72963 in the amount of \$217,895.69 Debit Card amount of \$978.49 totaling \$218,874.18.

M/S/P: Tabaka/Tobison to adjourn meeting at 4:52 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer