

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, November 20, 2019

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, November 20, 2019 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Neil Tobiason, Phyllis Eck and Greg Gilsrud. City Clerk: Christina Herheim. Employees: Sara Putnam and Jesse Osburnsen. Citizens: Steve Shallbetter, Brad Shepard, Christina Shepard, and Officer Seth Robison from Cass County Sheriff's Office.

ABSENT: Deputy City Clerk: Dianne Larson & Nancy Raines

1. M/S/P: Eck/Gilsrud to adopt agenda of Wednesday, November 20, 2019
2. M/S/P: Gilsrud/Tobiason to approve Regular City Council Meeting Minutes of October 16, 2019 and emergency meeting minutes of November 7, 2019.
3. New Business:
 - a. M/S/P: Tabaka/Eck to:
 - i. Approve Resolution #112019 designating polling place for 2020 elections- remain a mail ballot precinct.
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: Brad and Christine Shepard were present to discuss the possibility to pave more of Johnson shores. This is in the hopes to eliminate the dirt from the unpaved portion of the road washing down the road to end in their driveway and yard.
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police – Police reports were shared with the Council. Officer Robison had nothing to report. The council had no issues or questions.
 - ii. Ballfield – nothing to report
 - iii. Park – nothing to report
 - b. Eck
 - i. Library –
 1. Free copies of BookPage (a book review selection guide for new books) are available each month at the library.
 2. The library will be closed Nov 28th, 29th, Dec 24th, 25th and Jan 1st for the holidays.
 3. Materials may be requested from all 9 Kitchigami branches & the mobile library. If KRLS doesn't own the item, requests may be made through MN Link to find items within other libraries in the state. Title suggestions may also be submitted. Items are delivered to the Longville library 3 days per week.
 - ii. Liquor
Docksider – reported by Putnam
 1. Fileasha did a great job with the Halloween party.
 2. Water softener has been replaced
 3. Pepsi Cooler needs to be repaired or replaced. Looking at options
 4. Ice machine was cleaned after water softener replacement
 5. P&Ls were given to council to compare this year and last year's sales comparisons by month.
 6. Mission of Love event will take place again at the Docksider on August 15, 2020.

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LLBS – reported by Raines:

1. Cigars and Tobacco will be on sale at the Bottle shop.
2. M/S/P Eck/Tabaka to charge cigar purchases to the City Debit card
3. P&Ls were given to council to compare this year and last year's sales comparisons by month. Sales and profits both up compared to last year.
4. Deer hunting opener was average in regards to sales.

c. Tobiason

i. Airport : reported by Steve Shallbetter

1. Approximately 2371 gallons on hand; price is \$3.85/gallon
2. Landwehr has completed grading work.
3. November 5th FAA teleconference – This was just a review of FAA policies. Note however the FAA has advised us that we have expiring AIP Funds in the amount of \$73,780 which will expire in 2020 if not under grant in FY 2020. (Projects are planned to use this money.)

d. Tabaka

i. Sewer

1. M/S/P: Tabaka/Tobiason to certify overdue accounts to the County for assessment.
2. Pay application 1 from Gladen was presented. There are some questions and will get clarification or changes prior to paying bill.
3. Garden Way/Likens Ln sewer project is at a stopping point until spring of 2020 and will be completed at that time.

ii. Land Use

1. Jeff Olson Land use permit was presented for a 12 x 8 garden shed.

e. Gilsrud

- i. Streets: Class 5 needs to be replaced on Pine Drive. Gilsrud will talk with Contractor to get that handled in spring 2020.
- ii. Cemetery: Nothing to report.

9. Clerk's Report

- a. M/S/P: Tabaka/Tobiason to approve \$50 donation to the Longville Community Choir.
- b. Audit to take place the week of February 17th 2020.
- c. Ehlers notice of refunding options was presented, the report states there is no value in refinancing at this time
- d. City Hall usage and storage was discussed. It was decided that it is permissible for City Hall to be used by our Local Non-Profit organizations as long as it doesn't impede with City Usage. All Personal information is under multiple forms of locks and passwords.
- e. Clerk Herheim is to look into a new keypad/lock system for the doors so that we don't have to assign keys, rather codes, which can be cancelled and changed.

10. Employee relations

- a. M/S/P: Eck/Tobiason to hire Tiffany Nutter for a Part-Time bartender at the Docksider.
- b. Jesse Osburnsen asked for a continuance.
- c. The City Council went into a closed meeting at 4:55 to consider allegations against an individual subject to the City Council's authority.
- d. M/S/P Tabaka/ Eck to open the meeting back up at 5:45
- e. M/S/P Tabaka/Gilsrud to open an investigation and get on OFP against an individual paid for by the City.

11. Administration and Financial

- a. M/S/P: Gilsrud/Tobiason to approve Payroll, Payroll liabilities and claims from check # 68934-69025 in the amount of \$ 245,727.41 Debit Card amount of \$361.64 totaling \$246,089.05.

M/S/P: Tabaka/Tobiason to adjourn meeting at 5:50 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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