

Offutt Officers' Spouses' Club
Board Meeting
January 8, 2024

Charitable Meeting Call to Order and Attendance:

Board Members Present: Teresa R., Bekah K., Becky Y., Beth P., Terri C., Danielle M., Jessica M., Deanna W., Liz A., Jessica H., Sarah D., Connie H., Danielle S., Angie F., Brittany N., Nikki H., Catina N., Mary Ellen C., Shannon H., Dona H., Jen R., Ann W., Christine S., Jessica G., Jenny S., Aly

Board Members Excused Absence: Karen S., Ann W.

Call to Order: 6:34pm

Welcome and Introductions:

Approval of December Meeting Minutes: Motion by Jessica M., Second by Becky Y. .

15 Aye, 0 Nah, 0 Abstain. Motion carries

Charitable Officer Board Reports

President (Teresa R.)

- A. Auction- 3 weeks from Saturday!
- B. Ask all leaving board members to find someone to replace them.
 - a. Let Teresa know or put in your board report for this month so that Brittany can post that this position is becoming available.

Charitable Vice President (Bekah K.)

- A. Sent checks for the last charitable quarter.
- B. Next deadline is Monday, 1/15. Charitable committee will need to get together next week.
- C. PCSing this summer

Charitable Treasurer (Becky Y.)

- A. Balance as of December 31st: \$54,763.75
- B. PCSing this summer

Charitable Board

Thrift Shop (Beth P.)

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- A. November payout \$6,460.43;
- B. Thrift Store Manager position will be open end of February due to PCSing; Ronda has not yet submitted resignation
 - a. Shannon and Beth have put together a job posting, but please spread the word. Pay would be based on experience and who the candidate is. At least have a starting value or range? Being open about the salary expectations. Angie and Jenny can help with the job description.
 - b. Should we do a going away gift? Her birthday is 1/22 too.
- C. Re-open from holiday break Saturday, January 6th

Scholarships (VACANT)

- A. Sarah has emailed some details to share with both Terri and Aly after this meeting.

Wreaths Across America (Karen S. & Terri C.)

- A. It was a dreary day, but it was successful!
- B. Still need to determine when to take the wreaths off.
- C. Mortuary Affairs- should they be running this rather than OOSC? Someone from Mortuary Affairs asked Terri on the day why OOSC is running this. However, no one has ever approached OOSC to take this over in the 5 years we've been running this.
 - a. Christine and Beth brought WAA here.
 - b. Would love to see this responsibility combined with the ESC, but monetarily, not sure if this can happen prior to merging.
 - c. There is a lot of red tape when it comes to the wing asking for money, which is perhaps why this hasn't been part of Wing Protocol. Since there has been some controversy with WAA, best to distance the wing from this event anyway?

Auction (Danielle M.)

- A. Auction is January 27th from 6-9pm. Bidding closes at 9pm. Once everyone checks out, then we'll start cleaning up.
- B. Danielle will send out a list of jobs that need to be covered and
 - a. Will need 2 people to sit at check in.
 - i. Shannon can do this.
 - b. We will need some people to help check out-will need to bring their own laptop. Shannon will be willing to do check-in.
 - c. 1 volunteer for wine toss game and 2 volunteers for other game. Teresa can contact airmen if need be. You could also do shifts. Jessica M., Jen, Connie, and Jessica H. can also volunteer
- C. Square from Deanna and Beth. Danielle S. may have 2 or more of the old square readers.
- D. At least 4 people checking out. Beth can help with check-out.

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- E. Doors open at 6; when you get there you can play games, socialize, and eat food. Raffles intermittently. Silent auction can start immediately. Bidding will actually open 2 hours early. 7:30pm live auction starts; start with desserts, followed by wine and other live auction items. Sarah is working on getting previous scholarship recipients to share 30 seconds to 1 minute videos. If this doesn't work, then trying to get 1 person to show up to talk live. Teresa is happy to wrap up with thank yous, but she'd like to know what she should say. Should thank donors– Cobalt bought a table, we need to be careful about not calling them sponsors.
 - a. Will be a posterboard with the names of all of the donors on an easel.
- F. Will need raffle tickets and big paddles the day of the event. They are in the storage room of the thrift shop– Shannon will get those.
- G. Also need a few people to help set up along with the committee and move baskets to the hall.
- H. As of right now, 56 in person tickets sold; last year, we had 65 total (40 in person).
 - a. Please buy your tickets as soon as possible so that we can plan.
 - b. If you are volunteering, do you need to buy a ticket? Yes!
- I. Doug from the Comedy Club will be the emcee along with Mark Howard.
- J. I also need a couple of the squares for check out and a check to pay the rest of the BVFD rental fee.
- K. Possibly increasing the auction budget to help pay people back for spending personal money on auction supplies.
 - a. As long as we don't have to purchase anything after meeting with the BVFD on Wednesday there will be about \$200 left in the budget.
 - b. Committee members have spent personal money on supplies.
 - c. However I will still need to purchase stamps for the Thank You's. Best to buy them before January 21st.
 - d. We could revisit the mid-year budget and see if we can move some money around.
- L. Aly is an event planner and is helping out with the auction and maybe scholarships.

Charitable Unfinished Business: N/A

Advisor Comments: Jenny has 6 retirees meeting on 1/23 and they will be picking events the rest of the year and recruit more at this function.

Announcements: Next Board Meeting **February 6th at 6:30 pm**

Adjournment: 7:11pm

Social Meeting Call to Order and Attendance:

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Board Members Excused Absence: Karen S., Ann W.

Call to Order: 7:12pm

Welcome and Introductions:

Approval of December Meeting Minutes: Motion by Nikki H., Second by Jenny S.

15 Aye, 0 Nah, 0 Abstain. Motion carries

Social Officer Board Reports

President (Teresa R.)

Social Vice President (Jessica M.)

- A. Thank you for all of the cookie drive & Warhawk decorating/undecorating help!
 - a. Delivery went smoothly and bags were great!

Social Treasurer (Deanna W.)

- A. Balance as of December 27th, 2023: \$6,264.60
- B. If you have a reimbursement, please let me know if you'd like it back via check or PayPal.
- C. Is there prorated for joining midyear? Yes, it is half after the new year. They can select the over 65 price for half off. We can advertise this!

Recording Secretary (Liz A.)

- A. Next board report due date is Saturday, February 3rd
- B. PCSing this summer.

Corresponding Secretary (Karen S.)

- A. See Report

Parliamentarian (Jessica H.)

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- A. Emailed legal about insurance being updated.

Social Standing Committee Reports

Programs (Sarah D. & Connie H.)

- A. Our next social we are planning on Friday Feb 9th at 6:30- workout at Farrell's at 180th & Q in Millard & dinner. Waiting on approval from deviled egg company for dinner. If they don't get back to us by the end of the week, looking for another option.

Membership (Danielle S.)

- A. Half price for membership- already discussed.

Special Activities (Angie F.)

- A. January Explore Omaha event- OOSC needs to plan something; St. Cecilia's Sunday 1/28 at noon

Marketing Chair (Brittany M.)

- A. We are PCSing early this summer and I'd like to turn over with someone a little early if possible...I know elections are in May but if someone could take over April/May that would be super helpful 💖
- B. Like, comment, and share! Instagram needs some more love!

Hospitality Director (Nikki H.)

- A. Like last year's auction, postpone Hails/Farewells until February social.

Community Outreach (Catina N.)

- A. Food Drive OOSC
- B. Airman's Attic Cleaning Day, Jan 14th 2-4pm

Ways and Means (Mary Ellen C.)

- A. No report received.
- B. PCSing this summer.

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Social Unfinished Business:

Advisor's Comments: N/A

Social Announcements: Next Board Meeting **February 6th at 6:30pm**

Adjournment: 7:27pm