

Secord Township Monthly Meeting

February 21, 2024

10:00 am

Meeting was called to order by Supervisor Joel Vernier at 10:00 am with everyone standing reciting the Pledge of Allegiance.

Roll Call:

Supervisor Joel Vernier Present

Treasurer Cheryl Parmer Present

Clerk Karen Gawron Present

Trustee Maria Alward Present

Trustee Martin Holmes Present

16 registered interested residents in attendance

Minutes of January 17, 2024 10:00 am regular meeting minutes were reviewed.

Motion to accept minutes Holmes/Alward All ayes M/C

Consent Agenda/Changes to Agenda: None

Motion to accept agenda Holmes/Alward

Public Comment: None

Guest:

Mike Visnew/County Commissioner: County information

Kimberly Hines

Shelly Browning: CPA Report

Treasurer's Report:

General Fund	\$362,332.11
12 Mo. CD #S50	53,496.64
12 Mo. CD #S51	53,239.33
Fire Fund	249,115.95
Garbage Fund	331,214.41
Weed Control Fund	802,626.26
Mosquito Fund	97,160.21
<u>Road Fund</u>	<u>454,145.29</u>
Total Funds	\$2,296,594.23

Motion to Receive and File Treasurers Report. Alward/Holmes All Ayes M/C

Bills To Be Paid: Clerk Karen Gawron presented Bills: General Fund \$42,507.31

Fire \$4,434.56 Payroll \$14,312.08

Motion by to pay the bills as presented Holmes/Alward All Ayes M/C

Correspondence Received:

Fire Board & Planning Zoning January 2024 Meeting Minutes. Thank You letter, Drivers Liscence will be changing as of January 27, 2024. It will be a new ID with information change. Charter information. Office hours for election Saturday; February 24, 2024 8:00 am-12:00 pm, Sunday; February 25, 2024 11:00 am -3:00 pm. Vote on Tuesday at the Secord Township Hall February 27, 2024 7:00 am -8:00 pm.

Planning Commission: P. Sawka Reported on January 12 Meeting.

Fire Board: M. Holmes reported 22 runs; 5 Medical, 17 Fire

Fire Chief: Chief Fred Shavers reported information of the Winter storm. Very busy. Request to send the Tower Lease agreement to the attorney to review and approve.

Constable: Absent/Report sent - All is well

Road Committee: Ken Douglas reported if trees fall from your property into the culvert, it is the resident's responsibility to clear them.

Zoning Administrator: Harold Day Jr. reported 2 permit request(s)

Ordinance Officer: A few Blight issues; ongoing

Well and Septic: M. Alward reported Zero (0) reports

Other Business:

Agreement for Inspection and Annual Preventive Maintenance for Community Alert/Notification System ISP Lease Agreement:

Send to Attorney for review.

Fire Department Bank Account: Resolution to follow at the March 20, 2024 Board Meeting

Motion to provide the Fire Department a separate Bank Account and checks. Holmes/Alward

Roll Call:

Supervisor Joel Vernier Aye

Clerk Karen Gawron Aye

Treasure Cheryl Parmer Aye

Trustee Maria Alward Aye

Trustee Martin Holmes Aye

All Ayes M/C

Approval of 2024 Rose Pest Flyer to send to the Assessor to send out to residents.

Motion to approve the 2024 Rose Pest Flyer Vernier/Holmes All ayes M/C

Motion to accept the Agreement for Inspection and Annual Preventive Maintenance for Community Alert/Notification System Annual cost of \$450.00 Vernier/Holmes All ayes M/C

Approval to Sell Extra Citation Booklets to other municipalities at the rate of \$21.00 each.

Motion to sell Extra Citation Booklets to other municipalities at the rate of \$21.00 each. Vernier/Holmes All ayes M/C

Tax Collection Agreement: Mobil Home Park 2024 renewal [Collect \$3.10 per parcel]

Motion to accept Tax collection Agreement Parmer/Gawron All ayes M/C

MTA Subscription

Motion to renew MTA yearly Subscription at a cost of \$1,900.00 Gawron/Vernier All ayes M/C

Motion to pay the MTA Renewal with the Township Credit Card Gawron/Vernier All ayes M/C

Appoint FOIA Coordinator at the rate of \$12.00 per hour to be hired Secord Township Supervisor

Motion to hire Kathy Seagraves/Deputy Supervisor as the FOIA Coordinator Gawron/Vernier All ayes M/C

Board of Review March 2024 Dates: posted on the Doors; March 5 [Organizational Meeting] March 11/9:00 am- 3:00 pm
March 12/ 3:00 pm- 9:00 pm

Amend Master Plan;

Motion to accept amendment to the Master Plan Vernier/Alward All ayes M/C

Blight Complaint;

Motion to move forward with the 137 Wirtz Blight Complaint to abate the property Vernier/Holmes All ayes M/C

Resignation of Clerk:

Motion to accept the Resignation of Karen Gawron Secord Township Clerk affective June 20,2024

Gawron/Holmes All ayes M/C

Public Comment/Announcements: Three (3) Residents commented

Motion to Adjourn Vernier /Gawron @ 11:25 am

E-Mail for Supervisor: supervisor@secordtwp.com