

Secord Township Monthly Meeting

September 20, 2023

10:00 am

Meeting was called to order by Supervisor Joel Vernier at 10:00 am with everyone standing reciting the Pledge of Allegiance.

Roll Call:

Supervisor Joel Vernier Present

Treasurer Cheryl Parmer Present

Clerk Karen Gawron Present

Trustee Maria Alward Present

Trustee Martin Holmes Present

17 registered interested residents in attendance

Minutes of August 16, 2023 Public Hearing 9:00 am & 10:00 am regular meeting minutes were reviewed.

Motion to accept minutes Holmes/ Parmer All ayes M/C

Consent Agenda/Changes to Agenda: None

Guest:

Mike Visnew/Commissioner On- Line Auction

Public Comment: 2 Residents Commented

Treasurer's Report:

General Fund \$685,611.88

12 Mo. CD #S50 52,496.64

12 Mo. CD #S51 52,244.13

Fire Fund 180,515.49

Garbage Fund 199,034.14

Weed Control Fund 685,882.51

Mosquito Fund 72,542.48

Road Fund 426,087.51

Total Funds \$2,249,674.01

Motion to Receive and File Treasurers Report. Gawron/Alward All Ayes M/C

Bills To Be Paid: Clerk Karen Gawron presented Bills: General Fund \$48,665.60 Fire \$4,827.76 Payroll \$ 11,705.30

Motion by to pay the bills as presented Vernier/Alward All Ayes M/C

Correspondence Received: Constable Report, Fire & Planning board meeting minutes for August 2023, Charter information on Disney Corp. programing

Reports

Planning Commission: P. Sawka Reported for August & September Meeting

Fire Board: M. Holmes reported 15 runs; 11 Medical, 4 Fire. Rescue Boat is ready at Zero Cost to the Township. Grants & Fund raisers paid for the Rescue Boat. Next Meeting October 9, 2023 10:00 am.

Fire Chief: Chief Fred Shavers reported the \$10,000.00 Grant received. Trees are to be cut down by the Power lines at the Township Fire Hall. ISP is upgrading the Tower. Training continues for the Fire Department along with the MTA Training. The Fire Department rescue Boat does not issue tickets. It will be used for rescue purpose only.

Constable: All is well

Road Committee: Ken Douglas reported projects completed.

Motion to purchase two (2) Road signs at a cost of \$150.00 each [total of \$300.00] Vernier/Alward M/C

Zoning Administrator: Harold Day Jr. reported 10 permit requests and 1 variance.

Ordinance Officer: One (1) new complaint. Working on those In Progress.

Well and Septic: M. Alward reported 4 Inspections.

Other Business:

Fire Hall Cleaning service

Motion to approve Cleaning Service for the Fire Hall retroactive pay back to August, September October 2023 at a cost of \$250.00 per month. Holmes/Gawron M/C

Hall Rental Contract

Motion to approve Hall Rental Contract Vernier/Holmes M/C

Election Cost

Motion to approve Payment Request Voucher of certifying Election Bags by the Board of Canvasser's at a cost of \$200.00. Vernier/Holmes M/C

L-4029

Motion to approve 2023 L- 4029 Vernier/Gawron M/C

General Ledger Payment

Motion to approve Correction on the General Ledger Payment Journal August \$71,938.12

\$50,450.56=\$21,487.56

Gawron/Alward M/C

Tree Removal/Kieth B.

Motion to approve \$50.00 payment to Kieth Beauchamp for Tree Removal Gawron/Holmes M/C

Resolution 9-20-23Policy & Procedure/Inspection of Real Property

Motion to approve Resolution 9-20-23Policy & Procedure/Inspection of Real Property

Gawron/Alward M/C

RESOLUTION/POLICY NUMBER: 9-20-23

WHEREAS, the Township of Secord, County of Gladwin desires to implement and maintain a property inspection program to have accurate property record cards for property tax purposes to the best of their ability.

WHEREAS, the above Municipality has developed a systematic program to inspect all properties within the municipality within an approximate 5-year timeframe. The property inspections would generally rotate each parcel on a 5-year basis.

WHEREAS, as provided by the State Tax Commissions policy on "Supervising Preparation of the Assessment Roll" and more specifically, item #10 requires a 'record of site visits to individual parcels'; the municipality desires to ensure such a system is in-place to record site visits on a routine basis to comply with this policy.

THEREFORE, BE IT FURTHER RESOLVED that the Municipality has and will continue to implement a systematic program to conduct property inspections approximately every 5 years to ensure accurate property records for property tax purposes.

Roll Call:

Supervisor Joel Vernier

Clerk Karen Gawron

Treasurer Cheryl Parmer

Trustee Maria Alward

Trustee Martin Holmes

All Ayes M/C

The Supervisor declared the motion carried, and Resolution/Policy Number 9-20-23 duly adopted this 20th Day in September, 2023.

Apex Sketch Software/ Assessor

Motion to Purchase {Own right of] Apex Sketch Software at a cost of \$650.00 4 Ayes 1 Nay M/C

Tree/Weed Removal on Secord/Smallwood Lake bed

Motion to increase Tree Removal in the Budget by \$10,000.00 [From \$13,500.00 to \$23,500.00]

Vernier/Parmer M/C

Resident Mosquito Issue

Motion to approve Rose Pest to start Mosquito spraying & Individual Barrier program two (2) weeks earlier in the spring than previous years. Vernier/Gawron M/C

FYI: Free Water Testing by the State of Michigan/Health Department

Lakeshore Property

Motion to return property #130-055-000-007-00 Lot 7 to WARNANTEE DEED/JOINT TENANTS with full rights of survivorship Heir(s) Judy Lyn Boman/James C. Boman whose address is 3024 W. River Dr. Gladwin, Michigan 48624 Vernier/Parmer M/C

Assessor: Tabled to October Regular Township Board Meeting

Public Comment:

Motion to Adjourn by Vernier/Alward @11:08 am All Ayes M/C

Next Meeting October 18, 2023 @am

Karen Gawron

Clerk

Minutes prepared by P. Sawka Deputy Clerk

