T. M. JOHNSON LAW FIRM, LLC

ATTORNEY AT LAW

P. O. Box 80222 Conyers, GA 30013 Office: (770) 685-4471 Fax: (678) 253-0223

BASIC ESTATE PLANNING FORM

DATE:				
NAME:ADDRESS:				
EMAIL:				
	CELL:			
EMPLOYER:	_TITLE:			
SPOUSE'S NAME:				
CHILD 1:	Biological/Stepchild/Adopted?			
CHILD 2:	Biological/Stepchild/Adopted?			
CHILD 3:	Biological/Stepchild/Adopted?			
CHILD 4:	Biological/Stepchild/Adopted?			
CHILD 5:	Biological/Stepchild/Adopted?			
CHILD 6:	Biological/Stepchild/Adopted?			
DO YOU WISH TO BE BURIED OR CREMATED?				
DO YOU WISH TO HAVE A FUNERAL AND/OR SERVICE:				
IF YES, WHERE?				

Appointments & Designations

Executor

(The person that will handle all of your affairs, file you Will with the Probate Court and distribute your gifts/property to your heirs (i.e. to your spouse, children, grandchildren, church, charity, etc.))
EXECUTOR:
SUCCESSOR EXECUTOR:
<u>Guardian</u>
(The person that will take care of and raise your minor child/children or incapacitated adult)
GUARDIAN:
SUCCESSOR GUARDIAN:
<u>Trustee</u>
(The person that will manage the money and assets in the Trust on behalf of your minor child/children or incapacitated adult)
TRUSTEE:
SUCCESSOR TRUSTEE:

Power of Attorney

(The person who will handle all of your personal and business affairs in the event that you become incapacitated. Cannot be used for Healthcare or Medical decisions.)

ASSEST DESCRIPTIONS & LOCATIONS

<u>FINANCIAL</u>			
BANK ACCOUNT:	Checking or Savings?		
BANK ACCOUNT:	Checking or Savings?		
BANK ACCOUNT:	Checking or Savings?		
BANK ACCOUNT:	Checking or Savings?		
LIFE INSURANCE POLICY 1:	BENEFICIARY:		
LIFE INSURANCE POLICY 2:	BENEFICIARY:		
STOCKS, BONDS, ANNUITIES:	VALUE:		
STOCKS, BONDS, ANNUITIES:	VALUE:		
SAFE DEPOSIT BOX LOCATION:			
REAL ESTATE/PROPERTY:			
REAL ESTATE/HOUSE ADDRESS 1:			
REAL ESTATE/HOUSE ADDRESS 2:			
REAL ESTATE/HOUSE ADDRESS 3:			
<u>VEHICLES:</u>			
VEHICLE DESCRIPTION:			
VEHICLE DESCRIPTION:			
VEHICLE DESCRIPTION:			
Signature	Date:		

Initials

OTHER DISTRIBUTIONS

*Do not use this page for a "Basic Will Package" *This form should only used for an "Enhanced Wills Package" and/or "Trusts"

<u>GIFT</u>	LOCATION	BENEFICIARY	RELATIONSHIP

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<u>GIFT</u>	LOCATION	BENEFICIARY	RELATIONSHIP