



MANCHESTER COMMUNITY ADVISORY COUNCIL 2024 WORK PLAN

Advisory Group 2024 Chair: Carol Malmquist

Advisory Group Staff: Anne Presson

Advisory Group Purpose/Mission Statement: The Manchester Community Advisory Council provides a forum for community discussion on the many issues and interests found in the Manchester community. This Council fosters enhanced communication between residents of the Manchester area and Kitsap County government. The Council includes representatives of the broad interests found in Manchester, who work together in a proactive approach toward addressing the interests and concerns of the community.

2024 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
TIER 1: HIGH PRIORITY				
Refine and expand trails and walkways	Ongoing	High	Advocate for bike lane/walkway on Beach Drive	Work with Public Works to keep informed on TIP and road projects.
		High	Advocate for walkway along Alaska and along Chester and Madrone.	Write TIP request from MCAC to include Safe Route to Schools funding.
		High	Advocate for North/South & East/West trails easement across North Manchester	Establish east-west rights-of-way (e.g. Utah Street vacation of ROW). Get commitment from Board of County Commissioners to ensure this area is not developed.
		Moderate	Support work of trails committee for trail in north part of Manchester.	Alaska to California via Montana Street, Oregon & Idaho street rights-of-way and Water District property. Need to address liability issues.
		Moderate	Explore opportunities for pocket parks.	
		Moderate	Working on permit with Public Works. (Alaska to California @ Montana Street). Related to item #3.	

2024 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Strengthen community identification	Ongoing	High	Have presence at community events (Earth Day-April, Salmon Bake-June, Manchester Festival & Flea Market-Aug) and community in general, including social media & elsewhere (Manchester community pages, Manchester 2.0)	Provide information at events such as Manchester Festival & Flea Market, Friends of Manchester Library fundraising events, Christmas Tree lighting, etc. Have brochures available to hand out, and partner with other groups on their events
		High	Post meeting notices at library, Post Office, and Manchester Elementary School	such as library, school, PTA, Port of Manchester, Water District, Manchester Community Association, as well as local businesses.
		High	Provide education programs in collaboration with the MCA for adults and children.	
		High	Host Yearly Community Open House – May 2024 at Manchester Elementary	
		High	Meeting agendas & minutes posted on Manchester Facebook page	
		High	Maintain email list of interested residents and send information on meetings and events.	

2024 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Work with County on land-use issues & 2024 Comprehensive Plan Update	In Progress	<p>High</p> <p>High</p> <p>High</p> <p>High</p> <p>High</p>	<p>Zoning Committee meets regularly to review elements of Comp Plan updates.</p> <p>More clarification & communication on minimum lot sizes and buildable lots with DCD staff.</p> <p>Advocate for boundary line adjustment ordinance.</p> <p>Encourage & monitor adherence to the Manchester Comprehensive Plan.</p> <p>Develop schedule to receive routine updates from DCD, specifically around vacation rental permits.</p>	<p>Meetings with Eric Baker on a routine basis to get updates and provide input; will request future meetings with staff on the Comp Plan and other county updates (e.g., CAO, PROS, and TIP).</p> <p>Continue to monitor new building & land use permits on a monthly basis.</p> <p>Work with commissioners and staff to advocate for ordinance</p> <p>Review legacy lot sizes.</p>
Vacation Rental Code & Ordinance	In Process	High	Meet with leaders from DCD to stay abreast of rules and regulations in this area.	Collect input, share information with homeowners on how to report issues. Provide input to county on drafts when available.

2024 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Address ongoing road improvements	Ongoing	High	Monitor status of current road projects via communication with the County.	Communicate potential projects and timelines to community. Ask Public Works to give TIP presentation at public meeting. Work with Non-motorized Facilities Committee to advocate for Manchester projects.
		High	Engage with the annual TIP process.	
		High	Keep informed on the Fuel Depot project.	
		High	Review road signage on arterials and explore any other options to reduce speeds.	
TIER 2: MODERATE PRIORITY				
Address stormwater issues	In Progress	Moderate	Continue to monitor planned stormwater projects in Manchester	Invite PW staff to meetings as necessary to inform the public.
Address sewer and septic issues	In Progress	Moderate	Continue community education and outreach for keeping septic systems healthy	Invite attendance at periodic "Septic Sense" workshops in conjunction with MCA
TIER 3: LOW PRIORITY				

GOALS COMPLETED OR DELETED			
Goal	Status	Year	Comments
Complete work on 2016 Manchester Comprehensive Plan	Complete	2015 - 2016	Held meeting for public on progress in October 2015 Worked with county to address issues on zoning and height restrictions Removed cluster development from plan and zoning regulations Updated zoning regulations for commercial district
Address zoning issues to improve business climate in commercial district	Complete	2016	Updated zoning tables as part of comprehensive plan update
Install signage for outlying streets identifying Manchester (California, Alaska, Nebraska, Chester)	Complete	2017	Welcome to Manchester signs installed on California, Alaska, & Nebraska near Mile Hill.
Update MCAC flyer/brochure	Complete	2018	Flyer updated and distributed at various community events
Amend bylaws to clarify MCAC representation	Complete	2018	Bylaws amended to add a second at-large position, community organizations position.
Advocate for walkway on Colchester	On hold		Beach and Alaska are higher priorities
Postcard mailing about MCAC	Complete	2022	Done!
Expand use of (social) media	Ongoing	2022	
Post meeting notices at Post Office & Library	Ongoing	2022	Janelle does this regularly
MCAC info on Manchesterwa.org website and other community Facebook groups.	Complete	2022	
Utah Street easement	Complete	2023	Granted