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**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
April 11, 2018  
12:30 PM

**ADMINISTRATION PRESENT.**

Supervisors:

Robert A. Summers, Chairman  
Robert E. Shaffer, Vice Chairman  
Steven E Tachoir - Supervisor

Secretary/Treasurer

Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Road Master Rory Summers.

**Public Comment:** There was no public comment.

**MARCH 14, 2018 REGULAR MEETING:**

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the March 14, 2018 Regular meeting minutes.

**MARCH 2018 TREASURER'S REPORT.**

A motion made by Summers and seconded by Tachoir was passed unanimously to approve the March 2018 Treasurer's report.

**ROADMASTER REPORT:**

Road Master Rory Summers gave the following report:

**T368 Cooper Tract Road:** Fair condition, minor pot holing and surface rutting due to heavy truck traffic. Ditch across from FS road was damaged due to a well service truck. Company was notified and ditch was cleaned out to allow water run off.

**T371 Job Corps Road:** Poor condition. Major pot holing due to freeze/thaw cycle. If weather permits 2B limestone will be added to affected areas. Road is currently closed to heavy truck traffic.

**T370 Byromtown Road:** Good condition. All pipes and ditches in working order.

**T373 Watson Farm Road:** Good condition, some minor pot holing. All pipes and ditches in working order.

**T374 Sheffield Junction:** Poor condition. Surface rutting and pot holing due to freeze/thaw and truck traffic. Road is currently closed to heavy truck traffic.

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**ROADMASTER REPORT cont.**

**T327 Duhring Road:** Fair condition. Some culvert pipes have heaved and/or dropped due to freeze/thaw.

**Brookston:** Good Condition.

Road Master Rory Summers recommended and the Board of Supervisors agreed to additional road closings for heavy truck traffic due to the warm wet conditions. Roads to be closed are T327 Duhring Road and T368 Cooper Tract Road.

**CODE ENFORCEMENT/ASST. CODE ENFORCEMENT REPORT:**

Secretary Bev Pollock gave a detailed report that included the issuance of 2 road permits, 1 road permit application, 2 building permit applications with questions about the process, the reporting of downed trees, the closing of township roads due to conditions and a complaint from a seasonal resident about dust on Job Corps Road.

**OLD BUSINESS:**

**RAIL TRAIL UPDATE:** Secretary Bev Pollock attended a lunch meeting with Headwaters Charitable Trust about the progress of the Knox Kane Rail Trail. She has also been in touch with the Township Solicitor concerning the amendment to the Ordinance. The Solicitor provided a draft for the Supervisors to review and then get back to her with any questions or concerns.

**HIGHWAY BIDS:** A discussion was held about the highway bids for 2018. A motion made by Summers and seconded by Tachoir was passed unanimously to gather prices on milling and triple sealing in front of houses on Duhring and Watson Farm Roads and to contact PennDOT representative Jon Wilson to meet with the township and to complete the bid package. Road Master Rory Summers will gather the pricing and take the measurements of the area to be worked on, he will also decide on the material needed for this project. Secretary Bev Pollock will set up the meeting with Jon Wilson.

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**OLD BUSINESS cont:**

**BRINE SPREADING:** A discussion was held about the 2018 brine spreading application and actual spreading process. Application will be completed by Road Master Rory Summers and Supervisor Bob Summers. Bev Pollock will submit the application when complete.

**MARIENVILLE FIRE CONTRACT:** A motion made by Shaffer and seconded by Summers was passed unanimously to sign the Fire Contract with the Marienville Volunteer Fire Department and to make payment at the May regular meeting.

**NEW BUSINESS:**

**REAUTHORIZATION OF THE SECURE RURAL SCHOOLS ACT:** A discussion was held about the reauthorization of the SRS ACT for 2 years and to revisit some of the cost savings measures implemented in the fall of 2017.

1. A motion made by Summers and seconded by Shaffer was passed unanimously to replace any funds taken from the CD money taking the balance to \$90,000.00 now and to put an additional sum in when the balance of the Forestry money is received.
2. A motion made by Tachoir and seconded by Shaffer was passed with 2 yes votes and one abstention to keep the Road Master and Secretary at a 32 hour work week with full benefits and to give each of them a raise of \$2.00 and \$2.30 respectively starting with the next pay.
3. A motion made by Shaffer and seconded by Tachoir was passed with 2 yes votes and 1 abstention to raise the hourly rate for the Part time/temporary road workers by \$1.00/hour.
4. Supervisor monthly pay and Supervisor dental and vision insurance coverage. At this time everything will remain the same (no supervisor monthly pay and no township paid dental and vision insurance) but these items could be revisited at a later date.

**EXTRA ELECTRIC METER POLE:** A motion made by Tachoir and seconded by Summers was passed unanimously to permanently suspend service to the extra electric meter at the Howe Township Garage. Secretary Bev Pollock will contact Warren Electric Co-op to inform them of this.

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**TOUR DE FOREST:** A motion made by Summers and seconded by Shaffer was passed unanimously to send the letter to the Marienville Volunteer Fire Department granting approval to close roads in the Township for the Spring and Fall 2018 Tour de Forest event.

**COOPER TRACT ROAD DAMAGE:** A discussion was held about invoicing Cameron Energy for damage done to Cooper Tract Road. This discussion was table until the May meeting.

**BILLS TO PAY:** A motion made by Summers and seconded by Tachoir was passed unanimously to approve the April 2018 bills to be paid.

**SECRETARY NOTES:** A detailed report was given by Secretary, Bev Pollock on all correspondence and happenings during the last month.

**SUPERVISOR/SECRETARY MAIL AND CORRESPONDENCE:** No further mail or correspondence.

**PUBLIC COMMENT:** There was no public comment.

**ADJOURNMENT:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 2:00 PM.

Respectfully Submitted,  
Beverly A. Pollock  
Secretary/Treasurer