

HOWE TOWNSHIP
Forest County
Regular Meeting
June 13, 2018
12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman
Robert E. Shaffer, Vice Chairman
Steven E Tachoir - Supervisor

Secretary/Treasurer

Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Road Master Rory Summers, Stan O'Rourke, Kay O'Rourke and Pam Thurston.

Public Comment: Pam Thurston of the USFS presented ideas to help preserve endangered species in our area (monarch butterfly, bees, etc...) She handed out materials for pollinator gardens and suggestions for mowing along the road to preserve the milk weed.

MAY 9, 2018 REGULAR MEETING:

A motion made by Tachoir and seconded by Summers was passed unanimously to approve the May 9, 2018 Regular meeting minutes.

MAY 2018 TREASURER'S REPORT.

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the May 2018 Treasurer's report.

ROADMASTER REPORT:

Road Master Rory Summers gave the following report:

T368 Cooper Tract Road: Fair condition, road needs shaped and graded.

T371 Job Corps Road: Road is in good condition, road has been graded. Beginning of road (Blue Jay) still needs graded.

T370 Byromtown Road: Good condition, had some wash outs due to storm. Both have been fixed.

T373 Watson Farm Road: Road is in good condition, all potholes have been patched.

T374 Sheffield Junction: Good condition, road has been graded and is in good shape.

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ROADMASTER REPORT cont.

T327 Duhring Road: Fair condition. All major potholes have been cold patched. Culvert pipe for Forest Lodge needs installed.

Brookston: All potholes have been patched - good condition.

A discussion was held about raising the hourly wage for the part time/temporary worker who mows and/or speaking to another resident about taking the job over. It was decided to leave the wage at \$10.00 at this time and Supervisor Steve Tachoir will contact the other person prior to the July meeting. Another discussion was held about hiring a full time road worker - an executive session will be scheduled to discuss this further.

CODE ENFORCEMENT/ASST. CODE ENFORCEMENT REPORT:

Secretary Bev Pollock gave a detailed report that included the issuance of 2 road permits, 3 building permits and several building permit applications. Received more complaints about a property on Rt. 666 that is being torn down/removed without the necessary permits and also has an unsecured refrigerator, trash and rodents the owners now have the proper permitting and are working on this property. Received holding tank questions which were referred to Todd Fantaskey and sent a letter to the DEP about the brine spreading permits.

OLD BUSINESS:

RAIL TRAIL UPDATE: The Ordinance and approval has been given to the Solicitor. This will be advertised for adoption at the July 11, 2018 Supervisors meeting.

HIGHWAY BIDS: A motion made by Summers and seconded by Shaffer was passed unanimously to award the bid for 5,338 SY of Triple Bituminous Seal Coat, Polymer Modified Special to Jefferson Paving at a cost of \$4.84/SY for a total of \$25,835.92 and to accept the quote from IA Construction for 600 tons of 2RC Type A Limestone at a cost of \$27.65/ton for a total of \$16,590.00. This project will also include a milling cost.

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NEW BUSINESS:

FOREST LODGE CULVERT: A discussion was held about informing the owners of the Forest Lodge of a planned replacement of a culvert on Duhring road due to damage received during the Tour-de-Forest. Road Master Rory Summers will contact the owners about this.

OFFICE SUPPLIES: A motion made by Summers and seconded by Tachoir was passed unanimously to approve the purchase of checks for the General Fund and a floor mat for under the Secretary's desk at an approximate cost of \$200.00.

PRESENTATION BY PAM THURSTON: A discussion was held about the presentation by Pam Thurston and the possible placement of a pollinator garden at the Howe Township office property.

DRIVEWAY PERMIT: A motion made by Summers and seconded by Tachoir was passed unanimously to approve the driveway permit application for Casey Schlemmer with conditions as stated on the permit application.

RESOLUTION: A motion made by Summers and seconded by Shaffer was passed unanimously to approve Resolution 18-2 for 2018 Excess Liquid Fuels tax funds and to apply for these funds.

BILLS TO PAY: A motion made by Summers and seconded by Tachoir was passed unanimously to approve the June 2018 bills to be paid.

SECRETARY NOTES: A detailed report was given by Secretary, Bev Pollock on all correspondence and happenings during the last month.

SUPERVISOR/SECRETARY MAIL AND CORRESPONDENCE: There was no supervisor correspondence.

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PUBLIC COMMENT: Supervisor Steve Tachoir questions the work being done for Jenks Township by Howe Township and not knowing about it. Jenks will be helping Howe Township at a later date with the work needed on Duhring Road. It was decided that any future arrangements like this would need to go through a meeting and be approved by the board so that everyone knows about it.

Kay O'Rourke asked why the highway bids needed to be opened at a separate meeting instead of the regular meeting. It is to compare bids and to make sure the information is correct. Chairman Summers also said that the bids can be opened by the Secretary if a supervisor and or Road Master is not present.

ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 2:00 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer