

HOWE TOWNSHIP
Forest County
Regular Meeting
April 10, 2019
12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman
Steven E. Tachoir, Vice Chairman
Robert E. Shaffer, Supervisor

Secretary/Treasurer

Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Stan O'Rourke, Kay O'Rourke, Tom Zimmerman, Tim Weaver, Tom Weaver, Jim Miller, Audrey Smead, Kenneth Cartwright, Sue Cartwright and Road Master Rory Summers.

Public Comment: There was no public comment.

MARCH 13, 2019 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the March 13, 2019 Regular meeting minutes.

MARCH 2019 TREASURER'S REPORT.

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the March 2019 Treasurer's report.

ROADMASTER REPORT:

T368 Cooper Tract: Road is in fair condition; all tail ditches and inlets need cleaned.

T371 Job Corps Road: Road is in poor condition with major pot holing. Catch basin is to be installed on 4/11/19 on Rocky Run. DSA should be installed on Rocky Run the week of the 15th or the 22nd.

T370 Byromtown: Road is in good condition. Nothing to note.

T373 Watson Farm Road: Road is in fair condition. Some areas have significant pot holing and road surface deterioration. Road needs swept and bermed prior to milling and sealing. Also need to lower utility line in road at Ruhlman's. Patched some pot holes temporarily with DSA.

T374 Sheffield Junction: Road is in poor condition. Major pot holing and surface deterioration. Rutting in numerous areas. 2B limestone was tailgated on north end of road.

T327 Duhring Road: Road is in fair condition. Some areas have significant potholing and road surface is deteriorated. Cross pipe and 6" underdrain will be installed soon.

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ROADMASTER REPORT continued

Brookston: Roads are in good condition. Some minor pot holing. All roads need bermed and ditches need cleaned.

Equipment Maintenance: Replaced tire on the street broom, replaced both rear tires on the backhoe with radial tires, bought oil for the chainsaws, ordered valve cover gaskets to fix case hoe. All equipment has been greased and fluids changed for spring/summer.

A discussion was held about getting a triaxle load of cold patch. Prices are \$80/ton with the township picking it up or \$110/ton delivered. A motion made by Summers and seconded by Tachoir was passed unanimously that the Road Master would contact a local hauler for a price on delivering to the garage and then go with the lowest cost.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report including the issuance of 1 road permit and 2 building permits. The secretary was contacted about the installation of a small flow sewage plant in Brookston and placed calls to get details on the road construction taking place on Route 666 at the bank/slide area.

OLD BUSINESS:

HIGHWAY BIDS: Secretary Bev Pollock gave a report on the meeting with Jon Wilson about the highway bid packets. A motion made by Summers and seconded by Tachoir was passed unanimously to have the secretary place the advertisement for the bids upon receipt and review of the bid packets.

TOWNSHIP CLEANUP DAY: Secretary Bev Pollock verified that two dumpsters were to be reserved from Triple S Recycling and that a compactor needed to be ordered from Advanced Disposal for the June 1, 2019 cleanup day. A Motion made by Summers and seconded by Shaffer was passed unanimously to have the secretary place the advertisement for the cleanup day including set prices when all was reserved.

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OLD BUSINESS continued:

GARAGE FURNACE: Secretary Bev Pollock gave updated information on the BTU Size for the quote from A&B heating. It was decided to have the secretary call to ask if one is available with more BTU's and this item was tabled until the May meeting.

JOB CORPS ROAD 'BRINE SPILL': Secretary Bev Pollock contacted Pennhills Resources about a spill from their Marcellus well pad down Job Corps Road to Blue Jay Creek Road. A representative from Pennhills, the trucking company and Road Master Rory Summers met at the sight and determined that the spill was radiator fluid leaking from the truck.

ROAD WORKER INTERVIEWS: At this point the Supervisors and Secretary went in to an executive session to discuss personnel.

A motion made by Tachoir and seconded by Summers was passed with 2 voting yes and 1 voting no to hire Scott Paris for the road worker position starting as soon as possible at a starting wage of \$15.00/hour. Secretary Bev Pollock will contact him to verify a starting date and to provide new hire paperwork to be filled out.

NEW BUSINESS:

TENNESSEE GAS LETTER: A discussion was held about a letter received from Tennessee Gas about upcoming work being done. No action was needed.

CLOSING TWP OFFICE: A motion made by Summers and seconded by Shaffer was passed unanimously to allow the secretary to close the office, pay her wages and mileage if needed to transport another township employee somewhere.

NEW DUST CONTROL METHOD: Road Maser Rory Summers and Secretary Bev Pollock both received information about a new dust control method available. Secretary Bev Pollock brought this up in the meeting with our PennDOT representative and found out that it is not approved to purchase with liquid fuels money.

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BUILDING PERMIT APPLICATION: Tim Weaver from Kamp Koehler was present to discuss details about his building permit application that is considered to be in the flood plain. A motion made by Summers and seconded by Tachoir was passed unanimously to approve this permit and issue the placard.

OFFICE SUPPLIES: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the purchase of needed office supplies at a cost of \$142.08.

TOUR DE FOREST: A motion made by Summers and seconded by Tachoir was passed unanimously to approve the spring and fall Tour de Forest for the Marienville VFD and to have the secretary send the approval letter with corrections to the road number referenced in the letter.

BROOM BRISTLES: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the purchase of broom bristles for the sweeper at an approximate cost of \$690.00.

BILLS TO PAY: A motion made by Summers and seconded by Shaffer was passed unanimously to approve the April 2019 bills to be paid.

SECRETARY NOTES: A detailed report was given by Secretary, Bev Pollock on all correspondence and happenings during the last month. A discussion was held about switching fuel providers for the township garage, a motion made by Summers and seconded by Shaffer was passed unanimously to have Kane Liquid Fuels provide all fuel to the garage. A discussion was held about a letter received from Jenks Township about the discontinuing of ambulance service in the area due to lack of manpower and also cost. Supervisor Summers is in contact with the County Commissioners and this item will be discussed at the May meeting when more information is received. A discussion was held about a call received from Jenks Township wanting to rent our grader for a week. The supervisors decided that it could not be done because of the work planned in Howe Township this season.

SUPERVISOR CORRESPONDENCE: There was no supervisor correspondence to report.

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PUBLIC COMMENT: Stan O'Rourke questioned when the new hire would be starting – ASAP after the secretary contacts him. Tom Zimmerman asked for an update on the Railroad rail trail and also if the Forestry was cutting trees in the area. Kay O'Rourke asked if the township office could be cleaned before election day (May 21st) including the windows. Kay will be paid her regular wage to do this. Supervisor Tachoir volunteered to help out with this as will the secretary. Kay also questioned how they would barricade Job Corps Road when it needs to be closed for work on Rocky Run. Normal barricades will be places and or large rocks or equipment will block the road during the work. All permit holders as well as Abraxas will be notified before work begins.

ADJOURNMENT: A motion made by Summers and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:55PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer