

HOWE TOWNSHIP
Forest County
Regular Meeting
April 12, 2023 12:30 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Road Master Scott Paris, Kay O'Rourke and Stan O'Rourke.

Public Comment: There was no public comment. The 2023 Highway bids were opened at this time.

MARCH 8, 2023 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the March 8, 2023 regular meeting minutes.

MARCH 2023 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the March 2023 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: Plowing and applying anti-skid has been done as needed, the plow lights were fixed at Line-X of Jamestown, NY. Pot holes have been patched on Watson Farm, Duhring and Sheffield Junction. Tree's have been cleaned up as needed and the air leak on the International Dump Truck was fixed.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of three road permits and five county approved building permits with all payments received, responding to PA one call tickets, completing and submitting the yearly PEMA report online, shredding old building permit applications that have been scanned to the computer, closing Sheffield Junction to heavy truck traffic upon the approval of the board of supervisors and contacting the residents of Lois Lane in order to arrange delivery of the street sign to be installed by the residents.

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OLD BUSINESS:

2023 HIGHWAY BID AWARD: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to award the 2023 Highway Bid to Jefferson Paving of Brookville, PA.

FOREST COUNTY AMBULANCE COMMITTEE: A motion made by Shaffer and seconded by Tachoir was passed unanimously to donate \$1,000.00 for the ambulance start-up costs once the request is received by the township.

NEW BUSINESS:

WORKERS COMP RENEW:

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to have the secretary renew the workers comp insurance policy with Erie Insurance when it comes due on July 1st.

MARIENVILLE VFD CONTRACT: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve and sign the 2023 Fire Contract with Marienville VFD at a cost of \$3,000.00. Further discussion was held about the status of the fire contract with Sheffield Township. A motion made by Shaffer and seconded by Zimmerman was passed unanimously to have the secretary send a letter to Sheffield Township to set up a meeting between the supervisors to discuss the fire contract.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for April.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:05 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer