

HOWE TOWNSHIP
Forest County
Regular Meeting
April 13, 2022 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Robert E. Shaffer, Supervisor

Secretary/Treasurer/Asst. Code
Enforcement, Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Stan O'Rourke, Kay O'Rourke, Ron Sherrod and Road Master Scott Paris.

Public Comment: There was no public comment.

MARCH 9, 2022 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the March 9, 2022 regular meeting minutes.

MARCH 2022 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the March 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris:

Plowing and applying anti-skid to all roads as needed, attended the Dirt and Gravel low volume road workshop in Brookston, finished the tire chain hanger for the F550, broke down the International dump truck, re-built the hydraulics ram clam bucket, serviced the Ford tractor – oil, fuel and grease, started brooming the roads, met with bidders for road work put out for bid and serviced the excavator – oil, fuel and grease.

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ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of three road permits with payments received, one building permit with payment received, responding to several PA one call tickets, questions about permit requirements both road and building, meeting with the PennDOT rep for highway bid packets, reviewing, advertising and sending out the packets and one municipal lien letter created and sent.

OLD BUSINESS:

2022 HIGHWAY BIDS: The Howe Township 2022 Highway bids were opened and awarded to the following; Core work of 10,560 SY Asphalt Surface Treatment Modified for Duhring Road to Jefferson Paving with a bid of \$4.53/SY for a total of \$47,836.80 and Optional Work of 2,945 SY Asphalt Surface Treatment Modified for Job Corps Road to Vollmer Tar and Chip, Inc. with a bid of 4.56/SY for a total of \$13,429.20

NELSON ROAD COMPLAINT: Per advice from the township solicitor an updated nuisance resolution was created which will be sent to the owner of the property along with a letter from the solicitor. A motion made by Tachoir and seconded by Shaffer was passed unanimously to adopt Resolution 22-02.

NEW BUSINESS:

WORKERS COMP INSURANCE renewal: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to have Secretary Bev Pollock renew the workers comp insurance policy with Erie Insurance through Calvert Pearson when it comes due in July.

LEAF BLOWER PURCHASE: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the purchase of a Stihl leaf blower for the township garage at an approximate cost of \$300.00.

MARIENVILLE VFD CONTRACT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve and sign the fire contract with the Marienville VFD.

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OFFICE LOCK: A motion made by Tachoir and seconded by Shaffer was passed unanimously to purchase a new door knob/lock set for the township office and have it keyed to the existing deadbolt.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for April.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: Kay O'Rourke advised that SCI Forest was again taking in vehicle repair work in their workshops as well as other work to be performed by inmates, she also suggested that documentation of any road work, drain replacement, etc. should be kept in order to have a record of work done and when it was done.

ADJOURNMENT: A motion made Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:25 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer