

HOWE TOWNSHIP
Forest County
Regular Meeting
August 14, 2019
12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman
Steven E. Tachoir, Vice-Chairman
Robert E. Shaffer, Supervisor

Secretary/Treasurer

Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Stan O'Rourke and Tom Zimmerman

Public Comment: There was no public comment

JULY 10, 2019 REGULAR MEETING MINUTES:

A motion made by Summers and seconded by Tachoir was passed unanimously to approve the July 10, 2019 regular meeting minutes.

JULY 2019 TREASURER'S REPORT.

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the July 2019 treasurer's report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report in the Road Master's absence:

T327 Duhring Road: Road is in fair condition. Surface of road from the spring to the township line is deteriorating. Cold patch cannot be put in these sections as they are too shallow. Milling and adding material and sealing needs to be done – possibly not until next year. All cross pipes and ditches are in working order.

T370 Byromtown Road: Road is in good condition. All ditches and cross pipes in working order.

T373 Watson Farm Road: Road is in fair condition. Section by Iron city is alligator cracked and coming apart. Utility line at Ruhlman's was successfully lowered and back filled. Milling can be done by middle to end of September. Decision needs to be made on whether or not to mill and triple seal the road this year.

T374 Sheffield Junction: Road is in fair condition. All mowing and grading has been done. Road needs a lot of material to re-establish crown and shape of road. Need to discuss purchasing 2RC next year to fix the crown and shape.

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ROADMASTER REPORT continued:

T333 and T372 Bean Farm and Fork Run Roads: All roads in good condition. Shoulder work is presently being done.

T371 Job Corps Road: All mowing and grading has been done. DSA was added to fix soft spot by Abraxas (5 loads in total). Road is in good condition, needs material at bottom of Rocky Run to Blue Jay Creek Road. MC70 also needs applied.

T368 Cooper Tract Road: Road is in good condition. Had a washout due to heavy rain. DSA was added and the ditch was re-established. Small section at bottom of hill needs material to re-establish crown.

The Supervisors decided to have Road Master Rory Summers call both Cooley and Jefferson Paving to see if the milling and triple seal coating of Watson Farm Road can possibly be done before the September 15th deadline for seal coating. A discussion was held about the status of the F550, a tentative estimate for repairs of a new cab, delivery and labor is approximately \$15,700.00. Secretary Bev Pollock will make some calls to get prices on a newer used truck and this will be discussed at the September meeting.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report including the issuance of 6 county approved building permits with payment, three type two road permits with payment, the completion of sewage system paperwork for the DEP and the resolution to the logging violations on Alice Lane.

OLD BUSINESS:

ALICE LANE LOGGING VIOLATION: All logging is completed and equipment has been removed. All permits and loads have been paid for and the road damage has been repaired.

HAND HELD RADIOS: A motion made by Summers and seconded by Shaffer was passed unanimously to approve the repair work for the two hand held radios and the purchase of two speaker attachments for them at a cost of \$352.00

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OLD BUSINESS continued:

ROADWORKER EVALUTION: A motion made by Summers and seconded by Shaffer was passed unanimously to extend road worker Scott Paris' probationary period by 60 days to September 15, 2019 at his current rate, require him to obtain a Class A CDL License and to permit him to practice with the township truck and trailer at the township garage on the weekends. Supervisor Tachoir pointed out that the trailer had not been inspected since 2016 and would need to be before the CDL test is taken.

NEW BUSINESS:

COMMUNITY WORK PROGRAM: A discussion was held to approve the application through SCI Forest to have the township office building and ramp painted. Secretary Bev Pollock will complete and send the application to the appropriate department.

BUDGET CALENDAR AND WORKSHOP: A discussion was held about the 2020 budget calendar deadlines. Secretary Bev Pollock handed out "wish list" forms to be turned in by September 1, 2019. It was also decided that there will be a budget workshop immediately prior to the September 11, 2019 meeting. The meeting in September is at 6PM so the workshop will be held starting at 4:30 PM. The supervisors also tentatively scheduled a road inspection in the township for Monday, August 26th at 10:00 AM.

OFFICE SUPPLIES: A motion made by Summers and seconded by Shaffer was passed unanimously to approve the purchase of needed office supplies at an approximate cost of \$150.00.

RESOLUTION 19-03: A motion made by Summers and seconded by Shaffer was passed unanimously to adopt Resolution 19-03 for a 400 GPD Sewage Treatment System for Jack R. Bish.

BILLS TO PAY: A motion made by Summers and seconded by Shaffer was passed unanimously to pay the bills for August.

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SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings for the month.

PUBLIC COMMENT: Tom Zimmerman suggested taking signs down or laying them down at night in work zones when work is not being performed.

ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:33 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer