

HOWE TOWNSHIP
Forest County
Regular Meeting
December 13, 2023 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Robert E. Shaffer, Supervisor

Secretary/Treasurer/Asst. Code
Enforcement, Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Road Master Scott Paris and Sgt. James Weaver of the PA State Police.

Public Comment: Sgt. Weaver attended to see if there were any problems or issues in the township that he could address. Issues that were brought up; speeding on the township roads, failure to stop at stop signs and trespassing on private property.

NOVEMBER 8, 2023 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the November 8, 2023 regular meeting minutes.

NOVEMBER 2023 TREASURY REPORT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the November 2023 Treasury Report.

ROADMASTER REPORT:

The secretary read the following report provided by the Road Master: Both trucks have been prepared for winter weather, leaves were removed from Watson Farm, Job Corps and Beaver Meadows, township properties were maintained, anti-skid was applied as needed and trees were removed as needed.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of five road permits with payments received, one building permit with payment received, answering questions about building permit and sewage regulations, responding to PA one call tickets and filing drilling notices received.

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OLD BUSINESS:

ROADWORKER HIRE: No replies were received for the interview invitations extended nor were phone calls returned.

GENERATOR WARRANTY: The new generator has a five-year limited warranty.

2024 BUDGET ADOPTION: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt the 2024 budget with possible changes.

NEW BUSINESS:

2024 MEETING DATES ADVERTISEMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the Township meeting dates for 2024 and to advertise them for the entire year.

2024 MEDICAL DEDUCTIBLE: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the township portion of the medical deductible at \$500.00 per participant in the plan.

LIBRARY DONATION: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the \$100.00 yearly donation to the Marienville Library.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for December.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: Sgt. Weaver answered an additional question in detail about the process for trespassers on private property.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:05 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer