

HOWE TOWNSHIP
Forest County
Regular Meeting
December 8, 2021 12:30 PM

ADMINISTRATION PRESENT:

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Robert E. Shaffer, Vice Chairman	
Thomas P Zimmerman, Supervisor	

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Scott Paris and Kay O'Rourke.

Public Comment: There was no public comment.

NOVEMBER 10, 2021 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the November 10, 2021 regular meeting minutes.

NOVEMBER 2021 TREASURY REPORT:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the November 2021 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by road worker Scott Paris: Pot holes were patched and leaves blown on Duhring Road, started preparing the International dump for winter – oil, filter, fluid film and new hydraulic lines. Plow, auger and spreader were installed, the excavator, buckets and ditching head were stored in the grader shed, fixed the exhaust on the back hoe, cleaned up the garage office, serviced the case loader with oil, fuel, grease and air, installed new filters for the bulk tank and set up new chains for the international dump truck.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included responding to several PA One Call tickets, the issuance of one road permit and the on-going property dispute in Brookston as well as meeting with PennDOT to discuss installing a school bus stop sign in Brookston. Calls with questions on permitting in the township were answered.

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OLD BUSINESS:

2022 BUDGET: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt the 2022 budget with possible changes.

BROOKSTON PROPERTY DISPUTE: Secretary Bev Pollock contacted the lawyer detailing this problem who agreed that it is a property line dispute between the two parties and needs to be worked out between them. One party who had built without a permit submitted the permit application and payments including the fine and the permit was submitted to the county for consideration.

NEW BUSINESS:

2022 MEETING DATES: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the 2022 Board of Supervisors meeting dates and to advertise them for the entire year.

MEDICAL DEDUCTIBLE REIMBURSEMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the amount of medical deductible reimbursement at \$750.00 for each participant in the plan.

BROOKSTON SCHOOL BUS STOP SIGN: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the purchase of a “school bus stop” sign for Brookston and to inform the PennDOT representative of the intent to do so.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for December.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month including the Secure Rural Schools reauthorization and grant opportunities, the EMS meeting with the Forest County Commissioners and the Sheffield ambulance being dis-continued as of January 1, 2022.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to adjourn the meeting at 1:10 PM.

Respectfully Submitted:

Beverly Pollock

Secretary/Treasurer