

HOWE TOWNSHIP
Forest County
Regular Meeting
February 8, 2023 12:30 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Rusty Barr and Scott Paris.

Public Comment: Rusty Barr spoke to the Supervisors about the Cherry Grove VFD and the calls they answer in Howe Township, he invited them to come to one of their meetings and their next appreciation dinner. He requested that Howe Township give the Cherry Grove VFD consideration for their assistance in the coming year.

JANUARY 3, 2023 REGULAR & ORGANIZATION MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the January 3, 2023 regular and organization meeting minutes.

DECEMBER 2022 TREASURY REPORT:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the December 2022 Treasury Report.

JANUARY 2023 TREASURY REPORT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the January 2023 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: Plowing and applying anti-skid is performed as needed, township properties are maintained, township equipment is maintained, the plow has been fixed, the auger is in the process of being fixed and the grader is leaking anti-freeze and will be repaired in the coming days.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included giving out building and road permit applications, processing applications and payments when received, answering various questions about

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Assistant code enforcement cont. township policies, responding to PA one call tickets, sending the hold harmless agreement to the solicitor for filing and providing contact information for FEMA.

OLD BUSINESS:

AMBULANCE MEETINGS: Supervisor Zimmerman has been attending the ambulance meetings for Forest County and will continue with one being held on February 9th. The County is asking to township to adopt a resolution of support. This will be included on the March 2023 agenda.

NEW BUSINESS:

2023 CLEANUP DAY:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to have the 2023 Howe Township cleanup day on June 10, 2023 and to schedule with Fox and Sons to provide the dumpsters for this event.

2023 TOWNSHIP ROAD WORK: A discussion was held to determine any road work and aggregate needs for 2023. It was decided to have the secretary set up a meeting between the PennDOT representative and the supervisors and road master to discuss and have the bid packets created

PERSONNEL MATTER: A motion made by Shaffer and seconded by Tachoir was passed unanimously to terminate John Hutchins as an employee of the township and to send a certified letter informing him.

OFFICE SUPPLY ORDER: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the purchase of needed office supplies at a cost of \$76.53.

GUARDIAN INSURANCE CHANGE: A motion made by Shaffer and seconded by Tachoir was passed unanimously to change the Guardian Insurance policy for short term disability coverage to have them create and provide the W-2 forms for all benefits paid.

BILLS TO PAY: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to pay the bills for February.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: There was no public comment.

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ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:28 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

APPROVED