

HOWE TOWNSHIP
Forest County
Regular Meeting
February 10, 2021 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Robert E. Shaffer, Vice Chairman	
Thomas P Zimmerman, Supervisor	

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Stan O'Rourke, Kay O'Rourke and Road Master Rory Summers.

Public Comment: There was no public comment.

JANUARY 4, 2021 REGULAR AND ORGANIZATION MEETING MINUTES:

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the January 4, 2021 regular and organization meeting minutes.

DECEMBER 2020 AND JANUARY 2021 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the December 2020 and January 2021 Treasury Reports.

ROADMASTER REPORT:

Road Master Rory Summers gave the following report:

The road crew has been plowing and cindering township roads as needed. Conditions have been mostly ice due to the freeze/thaw cycle. Chains were put on the front of the International to make the ride a little smoother and to help with staying out of the ditches. A good amount of anti-skid has been used but they are confident that what is left will last the rest of the winter. The focus has been on equipment repair and maintenance when the weather allows. The new Ford F550 was received and prepared for use by applying fluid film to the frame and adjusting the hydraulics as well as making sure the dump bed works properly. At this time everything is in working order. The truck runs and operates well. Fluid film was also applied to other equipment/vehicles, the exceptions being the backhoe and the grader.

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ROADMASTER REPORT continued:

Maintenance was continued with work on the International, the rims were wire brushed and painted, lights were repaired and the spreader was worked on. The truck was washed and interior was cleaned. Repairs were made to the boom mower deck that included broken welds and other small issues that needed attention, the deck was wire brushed and painted with safety yellow paint. The leaf blower had a bent chute and some support welds were broken. Heavy duty braces were fabricated and the hinge for the chute was straightened, the blower was wire brushed and painted safety yellow. The Galion roller was moved in to the shop and repairs were made to it including the carburetor, the needle valve and the seat which needed replaced. After the roller was running properly the body was wire brushed and prepared for painting.

The Road Master has been working on a cross pipe inventory list, all pipes on all township roads have been looked at and notes have been made as to size, type and condition and well as recommended changes. Most pipes are all new corrugated plastic. A sign inventory was also performed for all township signs, the Road Master and Secretary will work on a new, updated inventory list.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of six road permits with payments received, the receipt of several inquires asking about building permit requirements as well as sewage permitting questions which were referred to Todd Fantaskey. The submission of the MS965 report for Liquid Fuels, updating the yearly road permit list and emailing reminders to the holders for renewing, replying to several PA one call tickets and a request from a road permit holder for some extra maintenance on that road due to some logging and large trucks taking place there in the coming days.

OLD BUSINESS:

GARAGE FURNACE: A discussion was held about the garage furnace that is still not working properly. It was decided to have an independent heating specialist look at the furnace to trouble shoot and advise on the problem and also the cost of a fix. Next steps will be to have the township solicitor contact the original furnace provider with these findings. The issue has been ongoing since September 2019

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NEW BUSINESS:

2021 HWY BIDS: A discussion was held about upcoming planned road work and material needed. A motion made by Shaffer and seconded by Tachoir was passed unanimously to finalize project plans and product needed for 2021 and to contact the PennDOT representative to meet and create bid packets.

STORMWATER MANAGEMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve and sign the memorandum of Understanding from the Forest County Conservation District to administer and manage the stormwater management ordinance on behalf of the township.

TAX COLLECTOR ORDINANCE: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to research a tax collector ordinance and have the township solicitor create and file the necessary paperwork.

EMS AMBULANCE AGREEMENT: A motion made by Tachoir and seconded by Zimmerman was passed with two voting yes and one voting no to approve and sign the EMS Reimbursement Agreement with Sheffield Township for ambulance coverage for Howe Township.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for February.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month. A motion made by Zimmerman and seconded by Shaffer was passed unanimously to have the secretary make an appointment with Clarion Computer to check the computer and to pay her mileage for transporting it to their shop.

PUBLIC COMMENT: Kay O'Rourke asked if there are any plans for dust control in front of the camps on Job Corps Road and Supervisor Zimmerman asked if anyone was permitted for logging on Sheffield Junction Road.

ADJOURNMENT: A motion made Zimmerman and seconded by Shaffer was passed unanimously to adjourn the meeting at 2:05 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer