

HOWE TOWNSHIP
Forest County
Regular Meeting
February 9, 2022 12:30 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Stan O'Rourke, Kay O'Rourke and Road Master Scott Paris.

Public Comment: There was no public comment.

JANUARY 3, 2022 REGULAR AND ORGANIZATION MEETING MINUTES:

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the January 3, 2022 regular and organization meeting minutes.

DECEMBER 2021 AND JANUARY 2022 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the December 2021 Treasury Report, a motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the January 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris:

The York rake was mounted on the tractor and was used to try and repair the trouble spots on Duhring Road, it did not work on the problem. The road was then graded which helped with the problem. Plowing has been done and anti-skid has been applied to the township roads, the tire chain rack was built for the back on the international dump, the Ford F550 was taken to Simo's to repair the plow. The F550 dump bed issue was discussed and will be addressed/fixed at the end of the season. Supervisor Zimmerman will call the company that provided the valve to see if there is a solution for the issue.

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ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of eight road permits with payments received, responding to several PA one call tickets, questions about building permit requirements, sending out road permit renewal reminders to yearly holders, submitting the yearly liquid fuels report for state funds, and a call from a Brookston resident complaining about pot-holes.

OLD BUSINESS:

DUHRING ROAD COMPLAINT: Secretary Bev Pollock gave an update on several options that are being explored to remedy the situation on Duhring road. The road was graded before the snow and the township received compliments on the state of the road after this was done. A grant application was submitted to be decided on in late February or early March. Other options are being explored and the road will continue to be graded and worked on when the weather breaks. A reply will be sent to the individual who made the complaint.

NEW BUSINESS:

2022 ROAD BIDS: A discussion was held about plans for 2022 road work. The supervisors and road-master will decide on product needed and possible road projects. Secretary Bev Pollock will set up a meeting with the PennDOT representative to discuss details and create bid packets.

BANK CLOSING: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to close the safety deposit box at Northwest Bank in Sheffield. There was further discussion about the upcoming closure and the impact on the township. This will be revisited at future meetings.

BILLS TO PAY: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to pay the bills for February.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month. A letter received from Kane Liquid Fuels commending the actions of Road Master Paris in helping their driver when he was stuck in Howe Township was read. As a thank you, they credited the township account for the January statement.

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PUBLIC COMMENT: Kay O'Rourke asked how far the township plows on Duhring road per the verbal agreement with Jenks township, she also asked if the supervisors were planning for a spring road check.

ADJOURNMENT: A motion made Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:20 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

APPROVED