

HOWE TOWNSHIP
Forest County
Organization Meeting Agenda
January 3, 2022
12:30 PM

“Notice: Once the business of the Board of Supervisors is started there will be no public comment.”

Call to Order.

Pledge of Allegiance.

Public Comment.

1. Appoint Temporary Secretary.
2. Appoint Temporary Chairman. (Steve Tachoir)
3. Appoint Chairman. (Steve Tachoir)
4. Appoint Vice Chairman. (Bob or Tom)
5. Appoint Secretary/Treasurer/Assistant Code Enforcement (for signatory purposes only) with a 32-hour work week, wages hourly of \$21.50 and 104 hours of vacation.
6. Appoint Road master/Code Enforcement Officer with a 40-hour work week, wages hourly of \$18.50 and 88 hours of vacation.
7. Appoint Assistant Secretary/Treasurer with wages hourly of \$14.00 on an as needed basis.
8. Motion that the Secretary and Road Master get paid vacations and sick time per Resolutions 04-2 and 04-5 and holidays paid per motions of the Board of Supervisors on 12/17/04 and 3/9/05.
9. Appoint May & Company to be the CPA to audit the financial reports ending December 31, 2021 by adopting Resolution 22-01.
10. Appoint Solicitors and approve paying the Stapleford & Byham, LLC firm \$135.00 per hour and their federal mileage rate per mile by signing their Municipal Engagement letter.
11. Appoint Mark Corey & Associates as township Engineers.
12. Appoint Todd Fantasky as Sewage Enforcement Officer and as his alternate Collin Fantaskey, with his SEO 2022 Fee Schedule Without Reimbursement.
13. Appoint a Vacancy Board Chairman.
14. Approve NORTHWEST, HAMLIN BANK and PLGIT as the Depositories for Township Funds, Treasurers bond at \$360,000.00 and Real Estate Taxes at 3.75 mills.
15. Appoint Sarah Korchak as Emergency Services Director.
16. Public Comment.

Adjournment of Organization Meeting.

Regular Meeting Agenda
January 3, 2022
Following the Organization Meeting

Public Comment.

1. Approve December 8, 2021 Regular Meeting Minutes.
2. Approve December 2021 Treasurer's Report. (not available)
3. Road master Report.
4. Code Enforcement Report.
5. Old Business.
 - a. Secure Rural Schools Grant Money ideas.
 - b. Ambulance meeting at Jenks Twp.
6. New Business:
 - a. Motion to approve the purchase of needed office supplies at a cost of \$121.00.
 - b. Motion to discuss and decide on a PennDOT email concerning Robinson Hill Road and Watson Farm Road.
 - c. Motion to approve and sign the Memorandum of Understanding for the Forest County Conservation District to administer and manage the Forest County Stormwater Management Ordinance on behalf of the Township.
 - d. Motion to approve, sign and pay the 2021 Fire Agreement with Sheffield Township in the amount of \$4400.00.
 - e. Motion to discuss scheduling a yearly service for the garage furnace.
 - f. Motion to approve the enrollment in Short Term Disability/Accidental Death and Dismemberment Insurance with Guardian at \$1,013.40/year with a two year rate guarantee.
7. Bills to Pay.
8. Secretary Notes/Correspondence.
9. Public Comment.

Adjournment.

“Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after approval of the minutes.”