

HOWE TOWNSHIP
Forest County
Regular Meeting
July 10, 2019
12:30 PM

ADMINISTRATION PRESENT.

Supervisors:	Secretary/Treasurer
Robert A. Summers, Chairman	Beverly Pollock
Steven E. Tachoir, Vice Chairman (absent)	
Robert E. Shaffer, Supervisor	

An Executive session was held before the meeting was called to order.

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Stan O'Rourke, Kay O'Rourke and Road Master Rory Summers.

Public Comment: Kay O'Rourke questioned the condition of the township roads and why they seem to be getting wider. Road Master Rory Summers explained the grading work that has been done and will be done on both Sheffield Junction and Job Corps Road.

JUNE 12, 2019 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Summers was passed unanimously to approve the June 12, 2019 Regular meeting minutes.

JUNE 2019 TREASURER'S REPORT.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the June 2019 Treasurer's report.

ROADMASTER REPORT:

Road Master Rory Summers gave the following report:

T327 Duhring Road: Three passes have been made with the boom mower on the entire road. Cold patching continues, installed new tail ditch above the spring due to washouts. Cleaned the ditches.

T370 Byromtown Road: Cold patching has been completed. Mowing needs done. All pipes are in good working order.

T373 Watson Farm Road: Some cold patching needs done. Mowing also needs done. Still need to lower and/or remove the line from road at Ruhlman's.

T374 Sheffield Junction: Material (DSA) has been added where needed and entire road has been graded. Mowing still needs done as well as the final grading.

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ROADMASTER REPORT continued:

T333 and T372 Bean Farm and Fork Run Roads: Creek washed out road on north side of the timber bridge. Hauled four loads of DSA and re-shaped and graded the road. Still need to resolve logging issue. Mowing needs done. Cold patching is completed.

T371 Job Corps Road: Road is 75% graded. Ditches are pulled, material has been added where needed. Rocky Run passed final inspection and underdrains are working well. Mowing needs done.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report including the ongoing issue of logging with an expired permit in Brookston, the issuance of 2 road permit and several calls with questions on building permits and holding tank sewage systems. The sewage issues were referred to Todd Fantaskey. I am also working with Todd Fantaskey on an approved sewage system agreement that was signed at this meeting and will be filed at the courthouse.

OLD BUSINESS:

OFFICE HOLDING TANK ISSUE: Secretary Bev Pollock spoke with Todd Fantaskey who will stop at the office and look at the holding tank area and also the interior system to determine the problem with the warning light. He will also recommend company's that can perform the repairs.

GARAGE FURNACE UPDATE: The new garage furnace will be installed during the week of July 15th by A&B Heating.

HAND HELD RADIOS: Secretary Bev Pollock received a quote for two new radios with hands free capabilities for the road crew. Cost is \$941.00. A Motion made by Summers and seconded by Shaffer was passed unanimously to have the secretary arrange to send the old radios to RAMCO Communications to see if they can be repaired and if they have the capability to be hands free. She will request an estimate on the cost of repairs before any work is performed. If this is not possible the cost of two new radios will be included in the 2020 budget estimates.

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OLD BUSINESS continued:

WATSON FARM FIBER OPTIC LINE: Supervisor Steve Tachoir spoke with the president of PennHills Resources about the fiber optic line in the road. They do not want it removed. PennHills, Tachoir and the Road Master will meet at the site on Monday, July 15th.

CLARION AMBULANCE SERVICE UPDATE: Supervisor Summers attended a meeting in Jenks Township about the ambulance service coverage. Several options were brought up as well as the barriers to achieving the options. The commissioners are continuing to work on the issue and new developments are being explored. It is a statewide problem.

NEW BUSINESS:

ROADWORKER 90 DAY EVALUATION: It was decided to schedule a meeting with the roadworker to discuss his probationary period, to extend his probation by 30 days (August 16th) and to request he complete the following:

Have a physical examination per the employee manual (the township “may” require an employee to take and complete a physical exam).

Have an eye examination.

Obtain a Class A CDL License.

Secretary Bev Pollock will schedule this meeting between the supervisors and the road worker during the week of July 15th.

MAYBURG BRIDGE REQUEST: Correspondence was received from the township Solicitor about the repair/replacement of the Mayburg bridge, the future ownership and maintenance and the application for grant funds to replace the bridge. At this time Howe Township chooses not to be involved with a bridge that is not within Howe Township.

OFFICE SUPPLIES: A motion made by Summers and seconded by Shaffer was passed unanimously to approve the purchase of needed office supplies at a cost of \$19.12.

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EXCAVATOR BUCKET PURCHASE: A motion made by Summers and seconded by Shaffer was passed unanimously to purchase an 18” bucket for the excavator at an approximate cost of \$1,200.00.

BILLS TO PAY: A motion made by Summers and seconded by Shaffer was passed unanimously to pay the bills for July.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings for the month including the upcoming budget work for the 2020 budget and requesting ideas to be included from the supervisors and road master. She also requested to be allowed to get quotes for a new garage roof and a new generator for the office.

PUBLIC COMMENT: Kay O’Rourke brought up the condition of the township roads and the work that needs to be done on them.

ADJOURNMENT: A motion made by Summers and seconded by Shaffer was passed unanimously to adjourn the meeting at 2:03 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer