



**HOWE TOWNSHIP  
Forest County  
Regular Meeting  
June 10, 2020 12:30 PM**

**ADMINISTRATION PRESENT.**

Supervisors:  
Steven E. Tachoir, Chairman  
Robert E. Shaffer, Vice Chairman  
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst. Code  
Enforcement, Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Assistant Secretary Kay O'Rourke and Stan O'Rourke.

Public Comment: There was no public comment.

**MAY 13, 2020 REGULAR MEETING MINUTES:**

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the May 13, 2020 regular meeting minutes.

**MAY 2020 TREASURY REPORTS:**

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the May 2020 Treasury Report.

**ROADMASTER REPORT:** Supervisor Tom Zimmerman gave the road report as follows: The road crew has been applying the purchased millings on Watson Farm Road and there is more to do there. They are looking in to renting a vibratory roller to take out the lumps. They will experiment using Supervisor Tachoir's excavator to smooth out the millings. They will also apply millings on Job Corps Road to help with the dust problem in front of the camps on that road. The grader is broken down and the repairs are being performed by Cleveland Brothers. Ditching has been or will be done on Watson Farm, Duhring and a bad section of Job Corps and they are working on Sheffield Junction.

**ASSISTANT CODE ENFORCEMENT REPORT:** Secretary Bev Pollock gave a detailed report which included the issuance of two road permits, four county approved building permits, an excessive shooting complaint and a complaint of a property in Brookston that is in complete dis-repair.

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**OLD BUSINESS:**

**WORKING SUPERVISOR UPDATE:** Based on advice from the township solicitor Howe Township is unable to hire Supervisor Zimmerman as a temporary working supervisor due to a lack of elected auditors to approve the wage and being beyond the 45 days allowed to appoint an auditor after a vacancy.

- a. A motion made by Shaffer and seconded by Tachoir was passed with two voting yes and one abstaining to rescind the motion to hire Tom Zimmerman as a working supervisor.
- b. A motion made by Tachoir and seconded by Shaffer was passed with two voting yes and one abstaining to hire Tom Zimmerman as an independent contractor to work on township roads at an hourly rate of \$17.00/hour and to pay wages for hours worked until July 30, 2020. Work beyond the July 30<sup>th</sup> date will be at the discretion of the Board of Supervisors.
- c. A motion made by Shaffer and seconded by Zimmerman was passed with two voting yes and one abstaining to hire Steve Tachoir as an independent contractor to work on township roads on an as needed basis and at the discretion of the Board of Supervisors with a wage of \$17.00/hour.
- d. A motion made by Tachoir and seconded by Zimmerman was passed with two voting yes and one abstaining to hire Bob Shaffer as an independent contractor to work on township roads on an as needed basis and at the discretion of the Board of Supervisors with a wage of \$17.00/hour.

**NEW GARAGE ROOF:** The roof repair had been put on hold during the Covid 19 pandemic and for weather conditions at the time. Secretary Bev Pollock will call Cavalier roofing to get back on the schedule and have this work completed.

**NEW BUSINESS:**

**PART TIME/TEMPORARY ROAD WORKER:** A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the hiring of Bob Clever as a part time/temporary road worker on an “as needed/emergency” basis with a wage of \$14.00/hour.

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**NEW BUSINESS continued:**

**ROAD MASTER RETURN FROM LAYOFF:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the return from layoff of Road Master Rory Summers on June 15, 2020. The supervisors will meet with the Road Master to go over a list of items they want addressed upon his return.

**BILLS TO PAY:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for June 2020.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

**PUBLIC COMMENT:** Kay O'Rourke asked if the soft spots on several roads in the township will be fixed and suggested doing a section of the road yearly, she also questioned if the fiber optic line on Watson Farm Road was still a problem with work being done around it and offered her brother if any grader advice is needed.

**ADJOURNMENT:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:47 PM.

Respectfully Submitted,  
Beverly A. Pollock  
**Secretary/Treasurer**