

HOWE TOWNSHIP
Forest County
Regular Meeting
June 8, 2022 12:30 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Kay O'Rourke and Stan O'Rourke.

Public Comment: There was no public comment.

MAY 11, 2022 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the May 11, 2022 regular meeting minutes.

MAY 2022 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the May 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris:

New front tires were put on the Case, pot holes were patched on various township roads, graded Duhring road and used 36 tons of DSA, graded Watson Farm, Job Corps and Beaver Meadows, mowing was done at the office and garage facilities, cleaned ditches on Watson Farm, Duhring and Sheffield Junction, used the York rake on Watson Farm Road and Duhring Road.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of five road permits with payment received, one building permit with payment received, responding to several PA one call tickets, questions about permit requirements both road and building, participated in the RAC meeting for the Forest Service SRS Grant Application, received calls to see if there is a cleanup day this year and calls with questions about septic/holding tanks.

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OLD BUSINESS:

2022 HIGHWAY BIDS update: Road Master Scott Paris has been in contact with Jefferson Paving and COB Services for the road work on both Duhring and Job Corps, it is tentatively scheduled for the second week in July.

NEW BUSINESS:

MOWER PURCHASE: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the purchase of a Kubota Z700 series zero turn mower for the township at a cost of \$9,052.72.

EVENING MEETING COMPENSATION: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to compensate the Road Master for attendance at evening meetings with two hours of pay or two hours of comp time.

USE OF PERSONAL EQUIPMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the Road Master \$125.00 for the use of his personal mowing and trimming equipment to mow the township properties before the new mower was purchased.

GRADER TIRES: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to purchase two new Michelin tires for the grader and have the Road Master get an updated quote for this purchase.

NEW HIRE ADVERTISEMENT: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to place an advertisement to hire a road worker/laborer for the township. The Secretary will compose the advertisement to be reviewed by the supervisors prior to placement.

BILLS TO PAY: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to pay the bills for June.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: Kay O'Rourke asked if there were plans to work on sections of Byromtown Road that are in bad shape. The supervisors and Road Master will discuss options for working on the road.

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ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:15 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

APPROVED