

HOWE TOWNSHIP
Forest County
Regular Meeting
June 9, 2021 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:
Steven E. Tachoir, Chairman
Robert E. Shaffer, Vice Chairman
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst. Code
Enforcement, Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, there were no guests present.

Public Comment: There was no public comment.

MAY 12, 2021 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the May 12, 2021 regular meeting minutes.

MAY 2021 TREASURY REPORT:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the May 2021 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report supplied by Road Master Rory Summers:

T-327 Duhring Road: Road is in fair condition. All grading has been completed on the needed sections. All mowing and ditching has been completed and all of the guardrails have been weed-wacked. The sections that were scar-fired last year are in need of some of the millings that are left at the shop.

T-368 Cooper Tract Road: Road is in good condition. All grading and ditching has been completed. There are some inlets that need cleaned out and the road still needs mowed. Some material needs added at the bottom of the hill due to rain wash-out.

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ROADMASTER REPORT continued:

T-371 Job Corps Road: Road is in good condition. All grading and ditching has been completed. All cross-pipes are in good working order and all of the tail ditches have been cleaned. Mowing has not been completed yet but it will be in the coming weeks.

T-370 Byromtown Road: Road is in good condition. All mowing and ditching has been completed. All cross pipes are in working order. A driveway permit application was submitted, a meeting was set up with the applicant and options were discussed. The owner will install the pipe, Roadmaster Summers looked at the driveway and approved the permit. Work will be completed soon.

T-373 Watson Farm Road: Road is in fair condition. All ditching has been completed and all grading has been done in preparation of milling and sealing. All cross pipes are in working order. Some millings will be added prior to milling. Mowing still needs completed. Road has also been “one-called” and the legal start date of the milling will be 6/7/2021.

T-374 Sheffield Junction: Road is in good condition. All grading, mowing and ditching has been completed. There are still two cross pipes that need to be replaced. All other cross pipes and inlets are in good working order.

Bean Farm/Fork Run: Both roads are in good condition. A small amount of material was added to the road after the timber bridge and re-shaped and graded as requested. All ditches are in working order but mowing still needs to be completed.

Monthly maintenance: No major repairs to report. Bad fittings were replaced on the boom mower and the bottom was hard-faced due to wear. All equipment is greased and washed after each use. Fluids need to be changed in the grader when all grading is completed as per Supervisor Tachoir. The garage and office have been cleaned. A motion made by Shaffer and seconded by Tachoir was passed unanimously to have Simo Welding do the tailgate repairs on the International truck.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of one driveway permit, one building permit and three road permits as well as several calls with questions about permitting, cleanup day questions and sewage regulations. Several PA One call tickets were responded to.

OLD BUSINESS:

ANTI-SKID STRUCTURE: The supervisors will meet with the contractor to work out details and make a decision at the July 2021 meeting.

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OLD BUSINESS cont.:

ANDERSON BRINE SPREADING: Information on roads and mileage was sent as well as questions and information requests from the supervisors and secretary. Supervisor Zimmerman placed calls to Mr. Anderson for more information. There has been no reply to date. Will discuss again at the July 2021 meeting.

2ND AMENDMENT ORDINANCE: A draft of this ordinance was received from the solicitor and distributed to the Supervisors for review. Once reviewed the solicitor will be notified to continue the process.

NEW BUSINESS:

MINUTE BOOK PURCHASE: A motion made by Zimmerman and seconded by Tachoir was passed unanimously for the secretary to purchase a minute book for the office at an approximate cost of \$70.00.

DRIVEWAY PERMIT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to issued the driveway permit to John Kriger per the approval of Road Master Summers.

BILLS TO PAY: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the bills to be paid for June.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to rent the vibratory roll to treat an additional section of Watson Farm Road with millings from last year.

ADJOURNMENT: A motion made Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:25 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer