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**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting**  
**March 10, 2021 12:30 PM**

**ADMINISTRATION PRESENT.**

Supervisors: Secretary/Treasurer/Asst. Code  
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock  
Robert E. Shaffer, Vice Chairman  
Thomas P Zimmerman, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Road Master Rory Summers, Noah Burtner and Butch Burtner of Jefferson Paving.

Public Comment: There was no public comment.

**FEBRUARY 10, 2021 REGULAR MEETING MINUTES:**

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the February 10, 2021 regular meeting minutes.

**FEBRUARY 2021 TREASURY REPORT:**

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the February 2021 Treasury Report.

**ROADMASTER REPORT:**

Road Master Rory Summers gave the following report:

**T-327 Duhring Road:** Road has been plowed and cindered regularly. There has been a lot of ice this last month due to freeze/thaw cycle. No major issues to report.

**T-368 Cooper Tract Road:** Road has had more traffic on it than usual. There has been a lot of ice due to all the heavy trucks running chains and compacting the snow. A permit holder requested extra anti-skid on the road due to them using heavy equipment on it. Anti-skid has been applied to icy spots as needed.

**T-371 Job Corps Road:** Road has been plowed and cindered regularly there has been quite a bit of ice on the road due to heavy trucks and Abraxas traffic. The International was stuck in the Rocky Run area but was able to be removed using the grader.

**T-370 Byromtown Road:** Road has been plowed and cindered regularly. No major issues to report.

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**ROADMASTER REPORT continued:**

**T-373 Watson Farm Road:** Road has been plowed and cindered regularly. Some icy spots have developed but nothing major. There has been a little dust due to the type of anti-skid that was purchased this year.

**T-374 Sheffield Junction:** Road has had more traffic on it than usual. Logging companies are hauling regularly. Road has been icy because of the heavy trucks compacting the snow with tire chains. Anti-skid has been applied on the hills and corners for the school bus.

**Brookston:** No major issues to report. All regular plowing and cindering have been done.

Maintenance performed this month is as follows. The Galion roller has been worked on, repairs to the carburetor and fresh paint were needed. The brake canisters were repaired on the international. All of the equipment was cleaned, fluid changes were performed where needed. The office walls were cleaned and then painted as well as the ceiling tiles. Pipeworks fixed the furnace. Tire chains were put on the grader and it was used to push snow farther back along the roads.

**ASSISTANT CODE ENFORCEMENT REPORT:** Secretary Bev Pollock gave a detailed report which included the issuance of five road permits with payments received, one permit extension request with payment received. Several PA one call ticket responses. Calls about building permit and sewage permit requirements in the township.

**OLD BUSINESS:**

**GARAGE FURNACE:** The furnace is working properly. Per the motion of February 10<sup>th</sup> information was provided to the township solicitor about the furnace issues and she sent a letter to A&B Heating along with the copy of the bill from Pipeworks requesting them to pay the bill. Per Pipeworks, the bill has been paid and the township received a zero-balance invoice from them for the records.

**2021 HWY BIDS:** Highway bids were discussed with Jefferson Paving providing information for the project that is planned. A meeting with the PennDOT representative is scheduled for 3/12/2021 to discuss the upcoming bid packets.

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**OLD BUSINESS continued:**

**ANTI SKID CANOPY:** A discussion was held about purchasing a ready-made canopy or having a shelter constructed to protect the anti-skid during inclement weather. Information will be gathered from Karp Structures as well as contractors to get prices and availability.

**NEW BUSINESS:**

**2021 TOWNSHIP CLEANUP DAY:** A motion mad by Zimmerman and seconded by Tachoir was passed unanimously to schedule the 2021 township cleanup day for June 5<sup>th</sup> with a backup date of June 12<sup>th</sup> and to have the secretary call the dumpster companies and trash companies for pricing and availability. As in 2019 there will be set pricing of \$10.00 per carload and \$20.00 per truck or trailer load as well as a separate fee of \$10.00 per tv, large electronic or computer monitor.

**NORTHWEST FEES:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to cancel direct deposit with Northwest upon expiration of the fee waiver on April 30<sup>th</sup> and to go to paper paychecks for all employees and supervisors at that time due to the raising of fees for this service. A signature stamp will be purchased for one of the supervisors for signatory purposes.

**BILLS TO PAY:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for March.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

**PUBLIC COMMENT:** There was no public comment

**ADJOURNMENT:** A motion made Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:55 PM.

Respectfully Submitted,  
Beverly A. Pollock  
**Secretary/Treasurer**