



HOWE TOWNSHIP
Forest County
Regular Meeting
May 10, 2023 6:00 PM

ADMINISTRATION PRESENT.

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman	
Robert E. Shaffer, Supervisor	

The meeting was called to order at 6:00 PM and the Pledge of Allegiance was recited, guest present was Road Master Scott Paris.

Public Comment: There was no public comment.

APRIL 12, 2023 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the April 12, 2023 regular meeting minutes.

APRIL 2023 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the April 2023 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: Trees were cleaned up when needed, the F550 was broken down (plow spreader and auger), the lift on the F550 was repaired, material was tailgated and the road surface was graded on Watson Farm, Sheffield Junction and Job Corps roads, the roads were also raked. Road brooming was finished and he is preparing to clean ditches.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of four road permits and one county approved building permit with all payments received, responding to PA one call tickets, shredding old building permit applications that have been scanned to the computer, questions concerning building permit requirements, opening and awarding the 2023 highway bids, responding to RTK requests and calls/emails concerning the condition of the Lois Lane sign.

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OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS:

ORDINANCE 23-01 INTERMUNICIPAL AGREEMENT:

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt and sign Ordinance 23-01 “Intermunicipal Agreement” for the ambulance service in Forest County.

CLARION COMPUTER SERVICE: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to make an appointment with Clarion Computer in the fall to go over the township computer and make any necessary adjustments or updates.

BILLS TO PAY: A motion made by Tachoir and seconded by Shaffer was passed unanimously to pay the bills for May.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 6:26 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer