

HOWE TOWNSHIP
Forest County
Regular Meeting
November 11, 2020 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:
Steven E. Tachoir, Chairman
Robert E. Shaffer, Vice Chairman
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst. Code
Enforcement, Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, there were no guests present.

Public Comment: There was no public comment.

OCTOBER 14, 2020 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the October 14, 2020 regular meeting minutes.

OCTOBER 2020 TREASURY REPORT:

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the October 2020 Treasury Report.

ROADMASTER REPORT: There was no formal Road Master report this month. The road crew has been working on removing leaves on all township roads, cleaning ditches and inlets and also working to remove the beaver dam on Job Corps road. Regular garage, equipment and office maintenance has been performed. Road Master Summers has been working with the Supervisors, Simo Welding, Hornburg and Kahle's on the new truck modifications and plow purchase.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Beverly Pollock gave a detailed report on code enforcement issues for the past month which included the issuance of four road permits with payments received at the time of issuance, one county approved building permit with payment, responding to several PA one call tickets and questions from seasonal residents on sewage/septic regulations.

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OLD BUSINESS:

ELECTRONICS DISPOSAL: The road crew will be taking the electronics to Fast Disposal in the coming weeks. Secretary Bev Pollock sent all billing and tax-exempt information to them.

ROAD WORKER SPREADSHEETS: Secretary Bev Pollock reported that spreadsheets have been turned in weekly but the amount of paper used for this process is a lot. She consolidated the sheets based on the information from Supervisor Zimmerman and the new sheets will be used starting the week of November 16th. The secretary will also modify the master sheet to be able to supply a monthly/quarterly report to the supervisors.

GARAGE FURNACE UPDATE: A video of the problem with the furnace was sent to the furnace provider by Supervisor Steve Tachoir. It was then sent to the manufacturer with no response to date. Secretary Bev Pollock will talk with the road crew to find out if the furnace is still mal-functioning and take steps from there

NEW BUSINESS:

2021 BUDGET: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the tentative adoption of the 2021 budget. A motion made by Zimmerman and seconded by Tachoir was passed unanimously to advertise that the budget is available for public inspection until it's adoption in December.

TAX MILLAGE FOR 2021: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to keep the tax millage at 3.75 for 2021.

BUDGET RESOLUTION: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to adopt Budget Resolution 20-03 reflecting the purchase of the new truck not originally budgeted for in 2020.

EXCESS LIQUID FUEL RESOLUTION: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to adopt Resolution 20-04 "Excess Liquid Fuel Tax Funds" and submit the paperwork to PennDOT.

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SHEFFIELD FIRE AGREEMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve and sign the Fire Agreement with Sheffield Township at a cost of \$4,400.00 to be paid in December.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for November 2020.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

SUPERVISOR CORRESPONDENCE: Supervisor Zimmerman gave an update on the truck modifications and the new plow installation. Work should be completed in the coming weeks.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:05 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

