

**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting Agenda**  
**November 13, 2019**  
**12:30 PM**

"Notice: Once the business of the Board of Supervisors is started there will be no public comment unless called upon by the Board.

Call to Order.

Pledge of Allegiance.

Public Comment for Agenda Items Only.

1. Approval of the October 9, 2019 Regular Meeting minutes.
2. Approval of the October 2019 Treasurer's Reports.
3. Roadmaster Report.
4. Code Enforcement Report.
5. Old Business.
  - a. Update on Howe Township Garage roof quotes.
  - b. Update on F550 truck information.
6. New Business.
  - a. Motion to tentatively adopt the 2020 budget and to advertise it for public inspection.
  - b. Discuss and decide if Howe Township will be raising the tax millage in 2020 or if it will stay at 3.75.
  - c. Motion to discuss and approve payment of Secretary Bev Pollock's wages for attending the Allegheny Forest Alliance Board meeting as a representative of the township and the county. Meetings are held quarterly on the 4<sup>th</sup> Tuesday.
  - d. Discuss and schedule yearly evaluations for all employees to be held in January of each year.
  - e. Discuss the Christmas and New Year holiday pay schedule.
  - f. Motion to approve the purchase of a welding hood for the township garage at an approximate cost of \$232.00.
  - g. Motion to discuss and approve a donation to the Marienville Library as requested in a letter dated October 2019.
  - h. Motion to discuss and sign the Memorandum of Understanding from the Forest County Conservation District & Planning Department to administer and manage the Forest County Stormwater Management Ordinance.
  - i. Motion to approve the attendance of newly elected supervisor Thomas Zimmerman and Supervisor Steve Tachoir at the PSATS Boot Camp for Township Officials in Clarion on 12/10, 3/7 and 3/14 at a cost of \$169.00.
  - j. Motion to review and decide on adopting Ordinance 19-1 (Emergency Services Cost Ordinance) as presented by the township solicitor. If approved the Ordinance will be adopted at the December meeting.
7. Bills to Pay.
8. Secretary Notes
9. Supervisor/Secretary Mail and Correspondence.
10. Five Minute Limit for Public Comment on Any Topic.

Adjournment.

"Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after the approval of the minutes.