

HOWE TOWNSHIP
Forest County
Regular Meeting
November 9, 2022 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman	
Robert E. Shaffer, Supervisor	

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Amanda Hetrick, Julia McCray and Road Master Scott Paris.

Public Comment: Amanda Hetrick and Julia McCray representing the Allegheny Forest Alliance gave a presentation on the goals and objectives of the AFA as they relate to the forest, townships and schools in the area. Hand-outs were provided and questions from the supervisors were answered.

OCTOBER 12, 2022 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the October 12, 2022 regular meeting minutes.

OCTOBER 2022 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the October 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: Tail ditches were cleaned on Sheffield Junction, Beaver Meadows and Job Corps Roads, tracks were adjusted on the excavator and it was greased, blow leaves on various township roads, took the F550 to Zook Motors for the recall received and performed general services on the equipment.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of three road permits and one building permit with payments received, responding to PA One Call tickets and RTK requests, updating Lois Lane residents on their sign and creating and sending a municipal lien letter as requested.

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OLD BUSINESS:

HOLD HARMLESS AGREEMENT: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to proceed with the Hold Harmless agreement upon receipt of the final copy from the Solicitor.

MANDATORY TAX RESOLUTION: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt Resolution 22-03 Act 57 Tax Resolution.

ORDINANCE VIOLATION LETTER: Secretary Bev Pollock gave an update on the property on Rt 666 with excessive junk around it. The letter sent was returned as undeliverable. It was determined that the property was sold so this will be tabled to see if any changes are made. The township may have the Forest County Constable serve a letter if necessary.

NEW BUSINESS:

2023 BUDGET TENTATIVE ADOPTION:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to tentatively adopt the 2023 Budget and to advertise it for public inspection.

2023 TAX MILLAGE: A motion made by Tachoir and seconded by Shaffer was passed unanimously to keep the township tax millage at 3.75 for 2023.

APPOINT MAY & CO. FOR 2023: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the retention of May & Co. to audit the books for fiscal year 2022 and to advertise the intent to retain them.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for November.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: Supervisor Zimmerman is researching new pressure washers, seeing about trading the old one in and checking about a demonstration. Road Master Scott Paris stated that a new electric line was being installed at the township garage.

ADJOURNMENT: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:18 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer