

HOWE TOWNSHIP
Forest County
Regular Meeting
October 13, 2021 12:30 PM

ADMINISTRATION PRESENT:

| | |
|----------------------------------|--------------------------------|
| Supervisors: | Secretary/Treasurer/Asst. Code |
| Steven E. Tachoir, Chairman | Enforcement, Beverly Pollock |
| Robert E. Shaffer, Vice Chairman | |
| Thomas P Zimmerman, Supervisor | |

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Scott Paris, Kay O'Rourke, Joe Pasky and Sabra Pasky.

Public Comment: There was no public comment.

SEPTEMBER 8, 2021 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the September 8, 2021 regular meeting minutes.

SEPTEMBER 2021 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the September 2021 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by road worker Scott Paris: Tail Ditches were cleaned on Sheffield Junction and a new cross pipe was installed. The mowing deck was removed from the tractor and replaced with the blower to take care of removing leaves, all roads are in good shape. The anti-skid shed was completed, garage and office properties have been maintained and the bottom yard at the township garage has been cleaned. Job Corps Road and Beaver Meadows will need to have inlets cleaned.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included responding to 10 PA One Call tickets, the issuance of 5 road permits with payments received, inquiries from 5 residents about sewage/holding tanks, submission of RCA documents to the Bureau Veritas for their records and calls inquiring about electrical inspectors in the area.

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OLD BUSINESS:

OFFICE GENERATOR: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to accept the quote from Mike Miller to purchase and install the generator at the township office and to issue a down payment check upon order of the generator.

ANTI-SKID SHED: The shed was completed by J. M. Construction. Supervisor Zimmerman will check with Wayne Concrete to purchase cement blocks for the building area.

NEW BUSINESS:

2022 BUDGET ADJUSTMENTS: All adjustments to the 2022 budget to date were reviewed and agreed to by the supervisors, it was decided to leave the road worker wage estimates as is after the resignation of the township road master and to adjust the medical insurance when pricing/plans are available.

AFA DONATION REQUEST: A discussion was held about a letter received from the Allegheny Forest Alliance requesting a percentage of the SRS Money received by the township. A motion made by Shaffer and seconded by Zimmerman was passed unanimously to have the secretary send a letter declining the request at this time.

RESIGNATION/WAGES CHANGES, INSURANCE PLAN/PREMIUM: see budget section.

TOWNSHIP GARAGE LIGHTS: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the quote from Hoden Electric to replace the lights in the township garage.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for October.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: Joe and Sabra Pasky questioned the need for more signs in Brookston for school buses, they also asked about plowing of the turn-around areas that the bus uses. Secretary Bev Pollock will check with PennDOT about the signs since the road is a state road, the turn-around areas are private property and the township is not permitted to plow private property. Kay O'Rourke mentioned that the street light near the office is out and should be reported to Warren Electric, she also asked if the supervisors would consider hiring a part time road worker to help in the winter if need be. Supervisor Zimmerman brought up some concerns with a portion of Sheffield Junction that is in Highland Township, he also brought up needed work on the inlets on Job Corps Road. Supervisor Shaffer brought up the pot-holes on Duhring Road.

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ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:32 PM.

Respectfully Submitted:
Beverly Pollock
Secretary/Treasurer

APPROVED