

HOWE TOWNSHIP
Forest County
Regular Meeting
September 13, 2023 6:00 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 6:00 PM and the Pledge of Allegiance was recited, guests present were Road Master Scott Paris and Jeff Humenik.

Public Comment: Mr. Humenik asked for information addressing an ongoing problem in Brookston. He explained the situation to the supervisors and was given contact information for people who could help with the situation

AUGUST 9, 2023 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the August 9, 2023 regular meeting minutes.

AUGUST 2023 TREASURY REPORT: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the August 2023 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: Some township roads were measured for possible future work on them, the F550 was taken to the garage for a re-call, all inspections are done including the International dump truck, trailer, Ranger and the Ford dump truck, the new control valve was installed in the boom mower, work is being done on Cooper Tract road, new batteries were purchased for the grader and a bridge in the township was looked at with pictures taken.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of road and building permits with payments received, responding to PA one call tickets, responding to RTK requests, more research on the bridge over Gilfoyle run, answering questions about properties for sale in the township as well as building and demolition requirements, filing drilling notices and providing requested lien letters.

HOWE TOWNSHIP
Forest County
Regular Meeting
September 13, 2023 6:00 PM

OLD BUSINESS:

ROADWORKER HIRE: An offer of employment was rejected when presented. A discussion was held on the next steps and it was decided to edit the ad on Indeed and re-post it.

TOWNSHIP BRIDGE DISCUSSION: A discussion was held about the condition of the township bridge and pictures were taken. The bridge is in good shape with some deterioration around the guard rail attachments. It was decided to address the situation at a future meeting.

NEW BUSINESS:

2024 BUDGET OBLIGATIONS:

1. Employee raises for 2024 – approved at the August 9, 2023 meeting.
2. 2024 pension minimum municipal obligation of 6%; a motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the MMO at 6%.
3. 2024 budget expenditure estimates; a motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the estimates presented at the budget workshop.

EMC INSURANCE RENEWAL: A motion made by Tachoir and seconded by Shaffer was passed unanimously to renew the building, liability and vehicle insurance with EMC through Calvert/Pearson when it comes due in November.

OFFICE INTERNET: A discussion was held about switching the office internet provider to Windstream in 2024. More research will be done and this will be discussed at a future meeting.

BILLS TO PAY: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to pay the bills for September.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

HOWE TOWNSHIP
Forest County
Regular Meeting
September 13, 2023 6:00 PM

ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the meeting at 6:35 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

APPROVED