

HOWE TOWNSHIP
Forest County
Regular Meeting
September 14, 2022 6:00 PM

ADMINISTRATION PRESENT.

Supervisors: Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman
Robert E. Shaffer, Supervisor

The meeting was called to order at 6:00 PM and the Pledge of Allegiance was recited, guests present were Road Master Scott Paris, Kay O'Rourke and Stan O'Rourke.

Public Comment: There was no public comment.

AUGUST 10, 2022 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the August 10, 2022 regular meeting minutes.

AUGUST 2022 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the August 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris:

A tree was removed from the bottom of Job Corps Road, grading was done on Duhring Road, the road was milled and graded again in preparation for the application of seal coating and aggregate. Pot holes were patched on Duhring and Watson Farm, a road inspection was performed with the supervisors, the Ford Ranger was inspected, York rake returned and grading was done on Watson Farm. Ditching was performed on Duhring, another tree was removed from Job Corps and ditch cleaning was started on Job Corps. A discussion was held about plans for the water truck and the issue of the sign for a private lane in the township.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of four road permits and one building permit with payments received, replying to several PA One Call Tickets, questions on permit regulations and questions about the timeline for work on Duhring Road and Job Corps

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OLD BUSINESS:

AFA DONATION LETTER: A letter to accompany the donation check to the AFA was read and approved for sending.

PARTS ORDER: A motion made by Tachoir and seconded Zimmerman was passed unanimously to purchase parts for the excavator at a cost of \$965.99.

NEW BUSINESS:

BUDGET OBLIGATIONS FOR 2023:

1. Employee raises for 2023. This was voted on and approved at the August meeting.
2. Pension minimum municipal obligation. A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the pension minimum municipal obligation at 6%.
3. 2023 Budget expenditure estimates were reviewed at a special budget workshop. A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the preliminary 2023 budget estimates.

EMC INSURANCE RENEWAL: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the renewal of the EMC insurance through Calvert Pearson when it comes due in November.

GENERAL FUND CHECK ORDER: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the order of general fund checks and self-sealing envelopes from Safeguard at a cost of \$317.00.

DONATION REQUEST: A discussion was held about a donation request from the Clarion VNA. A motion made by Zimmerman and seconded by Shaffer was passed unanimously to donate \$100.00 if allowable in the second-class township code.

F550 TIRE CHAINS: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the purchase of tire chains for the Ford F550 at an approximate cost of \$150.00.

TREE REMOVAL: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approval the removal of a hazardous tree on Job Corps Road by an independent contractor at a cost of \$725.00.

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FCATO MEETING: A discussion was held about the Fall FCATO meeting, Howe Township will not be able to attend this year.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for September.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: The supervisors were questioned about a property on Route 666 that has excessive junk and abandoned vehicles causing a nuisance. A letter will be sent to the owners about this. Stan O'Rourke asked about tri-axle vehicles running without a permit on Job Corps Road – this matter has been resolved.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 6:45 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer

APPROVED