

**Board of Health Meeting
Minutes
October 27, 2023**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, October 25, 2023 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens; Chairperson; Mike Stafford, Vice-Chairperson; Barbara Kramer; Mark Stauber; Ean Bruette, and Henry Wender. Also present were Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Tina Edlund, Finance Director, Wade Dishaw, REHS, Environmental Health Director and Kristina Santilli, Office Supervisor.

M/S/C (Kramer/Stafford) to **Adopt the Agenda** with the addition of 8.d. Negotiation Team.

M/S/C (Wender/Stauber) to **approve the September 27, 2023 Minutes** as presented.

M/S/C (Stauber/Kramer) to accept the **Director Reports**.

Mr. Deyaert gave an update on the buildings. The rough estimate to repave the Crystal Falls location came in around \$85,000.00. All the necessary office furniture has been moved from Iron River to Crystal Falls. Mr. Deyaert will be meeting with the Iron County Chamber in preparation of scheduling a walk through for interested buyers of the building and excess inventory items. Mr. Deyaert was able to secure a new department vehicle with the Infrastructure funding.

Mr. Stafford inquired about the **Crystal Falls utilities**. There are currently four monthly invoices because the suites are separate. Mr. Deyaert explained his intention to combine the meters into one when the electricians are on site to install the new generator.

Mr. Stevens requested a **cost savings report** be presented next month at the BOH meeting to show the benefit of having department vehicles vs paying mileage. Ms. Edlund will present one at November's meeting.

Ms. Applekamp submitted a report that provided summaries on the Family Planning **annual plan**, **flu vaccines**, and **staffing** updates.

Mr. Dishaw discussed what is recommended/required when it comes to **testing your water well systems** for bacterial.

The Pine Mountain drain field has been completed and they are waiting for the new tanks to arrive.

Dr. Van Howe's report discussed **maternal smoking** as it is a serious problem in our region. He will check the statistics to see if there is any correlation with maternal drinking.

M/S (Stafford/Kramer) to approve the **September 2023 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 09/30/2023 is \$1,444,166.92. Actual cash balance at 9/30/23 minus State funding takeback is \$1,025,307.72.

Mr. Stafford requested a new policy to state how many months of **expenditures** should be represented in the Fund Balance.

M/S (Stauber/Wender) Approved **October 2023 Vouchers**. Roll Call Vote: All Ayes. October: Payroll Expense \$ 130,194.30 General Expense \$ 202,889.34 and Travel Expense \$1,150.11. Total Claims: \$334,233.75.

There was no **Public Comment**.

There was no **Old Business**.

Under **New Business**:

M/S (Kramer/Stauber) to renew the existing **Simply Blue HRA PPO Gold** plan. 2024 rates will incur a 10.03% increase in premiums. Roll Call Vote: All Ayes.

M/S/C (Stafford/Stauber) for the Dickinson-Iron District Health Department to proceed with moving their **banking** from Miners to National Interstate Bank in Crystal Falls.

M/S/C (Stauber/Stafford) to proceed with **Pay Pal** for collecting credit cards payments after double checking the fees and services charges that may apply.

Mr. Deyaert discussed **negotiations** and reconvening a negotiation committee. It was decided that Mr. Deyaert, Mr. Stafford, and Mr. Stevens will sit on the committee.

There was no **Educational Presentation**.

Mr. Stevens requested an educational presentation in the next couple months.

There was no **Other Information**.

There was no **Other Business**.

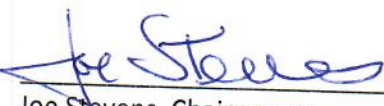
M/S/C (Wender/Stafford) to **Adjourn** at 10:38 a.m. The next Board of Health Meeting will be held on Wednesday, November 29, 2023 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.
Respectfully Submitted:



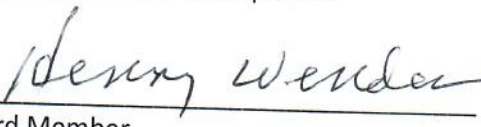
Kristina Santilli, Office Supervisor



Mike Stafford, Vice-Chairperson



Joe Stevens, Chairperson



Board Member