

**Board of Health Meeting  
Minutes  
December 27, 2023**

The meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stafford on Wednesday, December 27, 2023 at 10:00 a.m. at the Iron County office in Crystal Falls, Michigan.

**Roll Call** was taken: Present were Board Members: Mike Stafford, Vice-Chairperson; Barbara Kramer; Ean Bruette, and Henry Wender. Also, present were Dr. Robert Van Howe, Medical Director; Tina Edlund, Finance Director, Wade Dishaw, REHS, Environmental Health Director and Kristina Santilli, Office Supervisor.

Excused: Joe Stevens; Chairperson; Mark Stauber

M/S/C (Wender/Bruette) to **Adopt the Agenda** as presented.

M/S/C (Bruette/Wender) to **approve the November 29, 2023 Minutes** as presented.

M/S/C (Kramer/Wender) to accept the **Director Reports**.

Mr. Dishaw informed the Board that the **Iron River location** is currently being advertised for bids/proposals. Mr. Deyaert will be on location January 5, 2024 from 9:00 a.m. – 12:00 p.m. for those interested to do a walk through of the building. Final bids are due January 12, 2024.

Mr. Dishaw discussed the **Breitung Township Source Water Protection Committee**. DIDHD has partnered with Breitung Township and the Michigan Rural Water Associates to educate the public on the importance of protecting the wells providing water to municipal systems. The committee will be working with Kingsford schools on how to educate students on how to protect our groundwater for future generations.

Dr. Van Howe's provided a report regarding **syphilis** and the increase in the number of cases. There have been notable increases in the southern part of Michigan, but we have not seen the increase in the Upper Peninsula, yet. Testing is very important because early treatment is effective.

M/S (Wender/Kramer) to approve the **November 2023 Finance Report**. Roll Call Vote: All Ayes.

The actual **cash balance** at 11/30/2023 is \$1,185,095.36. Actual cash balance at 11/30/23 minus State funding takeback is \$ 766,236.16. This represents 2.5 months of expenditures.

M/S (Wender/Bruette) Approved **November and December 2023 Vouchers**. Roll Call Vote: All Ayes. November: Payroll Expense \$ 65,004.23; December: Payroll Expense \$ 65,072.56; 12/20/2023 WF Retention Expense \$ 33,371.50; General Expense \$ 182,761.10 and Travel Expense \$ 414.64. Total Claims: \$346,624.03.

There was no **Public Comment**.

There was no **Old Business**.

Under **New Business**:

M/S/C (Kramer/Bruette) to table agenda item 8.a. **Opioid Settlement Funding** to the January meeting.

M/S (Wender/Bruette) to approve the proposed **2024 budget** for the Health Department. Roll Call Vote:  
All Ayes.

There was no **Educational Presentation**.

There was no **Other Information**.

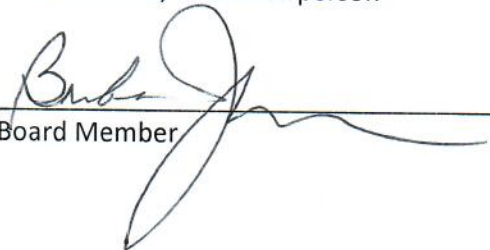
There was no **Other Business**.

M/S/C (Kramer/Wender) to **Adjourn** at 10:24 a.m. The next Board of Health Meeting will be held on Wednesday, January 31, 2024 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.  
Respectfully Submitted:

  
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Kristina Santilli, Office Supervisor

  
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Mike Stafford, Vice-Chairperson

  
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Joe Stevens, Chairperson

  
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Board Member