

West Sangamon Public Library District  
Board of Trustees  
November 7, 2023  
6:00 p.m.

Meeting called to order at 6:02 p.m.

Roll call:

Brian Bandy-present

Jennifer Nelson-present

Allicent Smith-present

Joel Sander-absent

Debbie LaKamp-absent

Linda Orr-present

Rose Yarko-Lazzeri-present

Director Jeanine Benanti-present

Minutes from October 3, 2023, regular meeting were approved. Motion by Linda and 2<sup>nd</sup> by Allicent.  
Approved by roll call 5-0.

Treasurer's Report:

Approved treasurer's report. Motion by Jennifer and 2<sup>nd</sup> by Linda. Approved by roll call 5-0.

Checking account balance \$7,542.72

Money Market savings account balance \$118,265.69

President's Report:

None given

Director's Report:

Follow up on community member request for financial records. Director Benanti corresponded with the library's attorney. If the community member fills out a formal FOIA (Freedom of Information Act) request, financial records will be provided.

Informed the board about a social worker's visit to the library and use of the meeting room for work with a patron and her son; this social worker did not reserve the meeting room and was reminded in the future to call to reserve the room if needed. Director Benanti suggested adding pictures of the meeting room and the guidelines for requesting a reservation for that space to the website for future reference; the board agreed.

TV was re-located away from the hot sunlight and is now scrolling messages about the library; looks great.

Samples for consideration for an unruly patron policy were given to the board.

President Bandy left the meeting at 6:38; VP Allicent Smith continued the meeting.

Friends of the Library: no report given

Committee Reports: none given

Executive Session: none needed

#### New Business

Informational item from Jennifer Nelson: she has registered as a tester for the state library trustee training portal to help train incoming and current library trustees. She will report again after attending the training.

Old Business: moved unruly patron policy to new business for January meeting. A modified policy will be circulated to trustees prior to the meeting.

Next meeting is January 9, 2024, at 6:00 p.m.

Adjourned at 6:58 p.m. Motion by Jennife and 2<sup>nd</sup> by Linda. Approved 4-0.

Respectfully submitted,

Jennifer Nelson, board secretary