

West Sangamon Public Library District  
Board of Trustees Meeting  
September 2, 2014

MINUTES

June Atkinson – absent  
Robert Barth – present  
Felicia Burns – absent  
Chris Byer – present

Martha Darling – present  
Katie Frank – present  
Denee Scheidenhelm – present  
Jeanine Benanti – present

Public Open Meeting:

A meeting for the public to have input into the budget was convened at 6:45 p.m. by President Barth. The Board member listed above as present were in attendance as well as Jeanine Benanti, Library Director. There were no members of the community in attendance and no business was discussed. At 7:00 p.m. a motion was made by Katie Frank to adjourn the public open meeting and seconded by Martha Darling.

Board of Trustees Meeting:

The September 2, 2014, meeting of the West Sangamon Public Library Board of Trustees was called to order at 7:12 p.m. by President Barth. Roll call was taken with five trustees in attendance and two absent.

President Barth presented the request from Felicia Burns to resign as Board Secretary. Katie Frank made a motion to accept her resignation as Board Secretary and Denee Scheidenhelm seconded. The motion carried.

Denee Scheidenhelm made a motion that Martha Darling be appointed as Board Secretary and Chris Byer seconded. The motion carried.

The July 1, 2014, minutes were not available so approval was tabled until the next meeting.

Treasurer's Report:

The treasurer's report was tabled until the next meeting.

President's Report:

A thank you note was read from Carrie Darling for the donation of a gift certificate for the library's annual book sale to the Cruise for Kids that she held to benefit the Children's Miracle Network and St. John's Children's Hospital.

A meeting will be held at the Village Hall on September 10, 2014, to begin discussion of a community building with TIF funds. Any Board members who wish to attend are welcome to do so. Such a facility could potentially benefit the library.

Insurance for the library facility and contents was discussed. A motion was made by Chris Byer that the insurance policy should be increased to be \$310,000 for building coverage, \$60,000 for ordinance coverage, with \$500.00 deductible for a cost of \$2,440.00 annually. The motion was seconded by Katie Frank. The motion carried by roll call vote.

The budget for Fiscal Year 2015 (July 1, 2014 through June 30, 2015) was presented and discussed. Denee Scheidenhelm made a motion that the budget be approved as presented. Chris Byer seconded the motion. The motion carried by roll call vote.

Director's Report:

Director Benanti reported that ballasts have been repaired, an Internet cable has been moved across the work room, some of the lights have been replaced with LED bulbs, and the public restroom toilet needed a repair.

Replacing the flooring in the meeting room and Fiction/Non-Fiction area was discussed. Also discussed was the addition of some shelves to an unused corner which would give space for about 160 books.

Director Benanti thanked Scott Scheidenheim for installing the Little Library in Loami.

The annual book and bake sale was reported to be scheduled for September 26-27, 2014. [However, in an e-mail on September 3, 2014, the date was corrected to be October 17-18, 2014. A copy of the e-mail is attached.] A sign-up sheet for baked goods is on the front counter.

Committee Reports:

There were no Committee Reports.

Old Business:

There was no old business.

New Business:

President Barth thanked Felicia Burns for being the Board Secretary and the time she contributed to this job.

At 7:53 p.m. Katie Frank motioned to adjourn to Executive Session to discuss salaries and Denee Scheidenhelm seconded the motion.

At 8:29 p.m., following the conclusion of the Executive Session, Chris Byer motioned to adjourn and Katie Frank seconded.

The next meeting will be on Tuesday, November 4, 2014.