

Town of Emmet
2024 BOARD OF REVIEW
Wednesday, May 15th2024
5:30 pm – 7:30 pm
Emmet Town Hall
W6777 Second St Rd, Watertown, WI

1. Call Board of Review to order
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices
4. Selection of BOR Chairperson
5. Selection of BOR Vice-Chairperson
6. Verify that annual mandatory BOR training requirement has been met
7. Review of new laws
8. Filing and summary of Annual Assessment Report by Assessor's Office
9. Receipt of Assessment Roll by Clerk from the Assessor
10. Review the 2024 Assessment Roll and Perform Statutory Duties:
 Examine the roll, correct descriptions or calculation errors,
 add omitted property, and eliminate double assessed property.
11. Discussion/Action – Certify all corrections of error under state law ([sec. 70.43, Wis. Stats.](#))
12. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
13. Allow taxpayers to examine assessment data
14. During the first two hours, discussion and action to grant:
 Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 Requests to testify by telephone or submit sworn written statement, and
 Act on any other legally allowed/required matters.
15. Review Notices of Intent to File Objection
16. Proceed to hear objections, if any
17. Schedule Board of Review Date(s) if necessary.
18. Adjourn (to future date if necessary)

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE EMMET CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. TEL: 920-285-3459