

Town of Emmet, Dodge County, WI
Resolution 2023-004
December 7, 2023

**RESOLUTION TO AUTHORIZE PARTICIPATION IN THE
COOPERATIVE PLANNING PROCESS WITH THE CITY OF WATERTOWN**

Whereas, Wis. Stat. § 66.0307 authorizes municipalities to set the boundaries between and among themselves, upon adopting and having approved by the Wisconsin Department of Administration, a cooperative plan in accordance with the procedures and requirements set forth in said § 66.0307;

Whereas, the Town of Emmet and the City of Watertown entered into an Intermunicipal Cooperation Agreement dated January 1, 2000 and amended that agreement, effective on or about September 29, 2014 (the "Agreement");

Whereas, the Town now seeks to amend the Agreement pursuant to Wis. Stat. § 66.0307 to effectuate the goals outlined below;

Whereas, cooperative planning and establishment of boundaries may be in the best interest of the Town and the City; and

Whereas, the City intends to adopt or has already adopted a similar resolution to this resolution.

THEREFORE, the Town Board of the Town of Emmet, Dodge County, Wisconsin, hereby resolves and orders as follows:

- a. That the appropriate Town officials are hereby authorized to participate, pursuant to Wis. Stat. §66.0307, with the City of Watertown in the negotiation and preparation of a cooperative plan that is mutually agreeable to the City and the Town.
- b. The following items have been identified as potential subjects of the parties' negotiations:
 - a. Determination of municipal boundaries and preservation of the parties' respective boundaries;
 - b. Clarification of the procedure for water/sewer hookup after annexation to the City;
 - c. Addressing failed water/sewer systems prior to hookup in designated areas;
 - d. Adjustment of the tax sharing timeline after annexation;
 - e. Clarification on the use of Conservation Easements within the Town;


- f. Addressing the application of the City of Watertown Stormwater management practices; and
 - g. Creation of a Public Reminder Notice procedure.
- c. The items identified in the preceding paragraph are a preliminary list of discussion topics, and this list may be revised. The Town shall have no obligation to address any such item in the final cooperative plan.
- d. Notice of this resolution shall be given, in writing, within five (5) days after its adoption to the parties identified in Wis. Stat. § 66.0307(4)(a).

Adopted by the Town of Emmet Town Board, at the Town Board's regular meeting held on December 7, 2023.


TOWN of EMMET

 JR 12-7-2023
Steve Faltersack, Jr., Chairman

 12-7-2023
Richard Walter, Supervisor

 12/7/2023
Brent Carlson, Supervisor

ATTEST:


Debra Carlson, Clerk

TOWN OF EMMET REVISED TIMELINE FOR ADOPTION OF COOPERATIVE BOUNDARY PLAN BETWEEN THE CITY OF WATERTOWN AND THE TOWN OF EMMET Pursuant to Wis. Stat. §66.0307

DATE	DESCRIPTION OF ACTIVITY
11/7/2023	City's Common Council review of Cooperative Planning Boundary Agreement ("CPBA") and adoption of initial resolution to begin planning process.
11/13/2023	City Plan Commission reviews and makes recommendations to modification of CPBA.
11/18/2023	City Clerk notifies other municipalities, towns, counties and state agencies of adoption of resolution by City in consideration of planning procedure for CPBA.
12/7/2023	Town Board's review of CPBA and adoption of initial resolution to begin planning process.
12/8/2023	Town notified other municipalities, towns, counties and state agencies of adoption of resolution by Town.
1/10/2024	Town of Emmet Closed Session.
60 – 90 Days	Joint Public hearing of Emmet Town Board and Watertown from Clerk's Notice Council at Watertown Common Council Chambers at 7 p.m.
20 – 150 Days	Comments, possibly amend CPBA, and adopt CPBA by Emmet From Public Hearing Town Board and by City Common Council.
Within 5 Days of adopting CPBA	Forward adopted CPBA to Wisconsin Municipal Boundary Review Board in Wisconsin Department of Administration for review.
Within 90 Days of Forwarding CPBA	Receive approval of CPBA from State Municipal Boundary Board.
Within 5 Days of receipt of approval of CPBA	Record adopted and approved CPBA in Dodge County Register of Deeds Office and forward recorded copies to Wisconsin Municipal of CPBA Boundary Review Board, Town of Emmet Clerk and City of Watertown Clerk.