

**WILLOW COUNTY WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
FEBRUARY 13, 2023  
6:30 P.M.**

Present: Ross LaRue, Director  
Gary Nevill, Director

Mike Hildreth, Director

Absent: Devin Gordon, Director

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Others Present: Jared Walker - GM, Liz Patton - Office Manager, Ashtyn Davis - Board Secretary

Director Devin Nevill called the meeting to order at 6:30 p.m. Roll Call was taken.

**Closed Session**

**The board adjourned into closed session at 6:31pm.**

**a. Conference with Legal Counsel - Anticipated Litigation**

Information received; direction given.

**The board returned to open-session at 7:35pm.**

**Minutes**

Director LaRue made a motion, seconded by Director Hildreth, to approve the minutes of the January 9, 2023 Regular Board Meeting. This motion was passed with a unanimous aye vote.

**Financial Statement**

Director Hildreth made a motion, seconded by Director LaRue, to approve the financials for January 2022. This motion was passed with a unanimous aye vote.

**Public Forum**

- None.

**Staff Reports**

**a. General Manager**

- i. GM, Walker reported that Well 8 in Burke Hill had issues with the shaft on the motor. Replacement parts has arrived. Motor is in EEC in Petaluma to be serviced. Total cost of the motor being reconditioned is around \$5,000.

**b. Office Manager**

- i. Office Manager, Patton reported that there is a new staff member in the office undergoing training for the next couple of weeks.

## **Old Business**

### **a. Report on PG&E Potter Valley Project**

- i. None.

### **b. Report on Water Districts Service Contracts**

- i. GM, Walker reported that Redwood Valley County Water District will receive a cost reduction of roughly \$6,000 per month. Willow's MSA and the fees associated with them work for a year in the rears. There was an increase in 2022 to cover the additional hours spent on the Water Infrastructure Retrofit Project, the reduction for 2023 is based on those hours being reduced.

### **c. Update on Drought and Water Conservation Efforts**

- i. GM, Walker reported that snow is in the forecast.
- ii. 28 inches of rainfall since October 1, 2022.
- iii. The latest report from the State is that much of California will still remain in drought status.

### **d. Report on JPA and Consolidation Efforts**

- i. GM, Walker reported that the Working Group continues to meet weekly. They are getting close to a restated JPA agreement.
- ii. Next Ad Hoc meeting at the end of this month and GM, Walker reports that the discussions look to be heading in the right direction.

## **Adjourn**

Director LaRue made a motion, seconded by Director Hildreth, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:48 p.m.

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PRESIDENT OF THE BOARD OF DIRECTORS  
WILLOW COUNTY WATER DISTRICT

Date \_\_\_\_\_

ATTEST \_\_\_\_\_  
SECRETARY TO THE BOARD  
WILLOW COUNTY WATER DISTRICT

Date \_\_\_\_\_