

**MINUTES**  
**HOPLAND PUBLIC UTILITY DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**TELECONFERENCE ZOOM MEETING**  
**THURSDAY, APRIL 8, 2021**

President, Carol Gunter/Hall called the meeting to order at 6:30 p.m., with the following roll call:

Present: Directors, Gary Rosetti, Carol Gunter/Hall, Joan Norry, Bruce Nicolas,  
GM, Jared Walker, Office Manager, Liz Patton, Secretary, Kate Barrett

**Financial Report/Pay Bills**

Director Gunter/Hall requested a detailed report of the sewer lift station to be included in next month's financials. Director Gunter/Hall made a motion, seconded by Director Norry, to approve the financials, and pay bills for March 2021. This motion was passed with the following vote:

Ayes: Gunter/Hall, Norry, Rosetti, Nicolas

Nays: -0-

Absent: -0-

Abstain: -0-

**Minutes**

Director Norry made a motion, seconded by Director Nicolas, to approve the minutes of the March 11, 2021 Board Meeting. This motion was passed with the following vote:

Ayes: Gunter/Hall, Norry, Rosetti, Nicolas

Nays: -0-

Absent: -0-

Abstain: -0-

**Correspondence**

Director Rosetti reported that a Hopland Public Utility District customer wanted to know why they weren't notified that his tenant was seven (7) months past due on his bill. Office Manager Patton noted that the district does not typically notify landlords of past due water bills, however if they were to call the office and tell staff that they want to be notified of tenants past due bills then staff can do so.

**Public Expression**

None.

**Office Managers Report**

Office Manager Patton reported that checks will be ready for signatures by 9:00 a.m. the next day.

**Managers Report**

None.

**Old Business**

**1. Capacity Planning**

- a. Charts were provided to the board for review.
- b. GM Walker noted that the charts may look strange due to Well 2 malfunctioning.

**2. Inland Water & Power Commision (IWPC)**

- a. GM Walker reported that the Potter Valley diversion through the tunnel will be reduced or shut off sometime after April 15, 2021

**3. Update on Drought/Water Conservation Efforts**

- a. GM Walker reported that we are in one of the driest years in recorded history. There might not be a flowing river this year, and it could have an impact on our well production.
- b. Staff is getting ready to notify customers of a mandatory 25% water conservation. Director Gunter/Hall noted that some people have been conserving water since the last drought in 2014. Director Gunter/Hall suggested that Hopland should go by a certain number of gallons, rather than using a percentage to conserve water.

**4. Wastewater Treatment Plant Catwalk Repair/Replacement**

- a. GM Walker reported that the catwalk is done and staff is just waiting on scheduling to get it put in place.

**New Business**

**1. Update on Well 2 & 3 Rehabilitation**

- a. GM Walker reported that approximately two (2) weeks ago Well 2 had a mechanical failure.
- b. Hopland had to pay several different companies to truck loads of water to the Wells.
- c. Staff started Well 3 to compensate for losing Well 2 temporarily. Well 3 wasn't producing as much as it should have, so staff scheduled to have a camera go down Well 3 to see what the issue is. Staff recommends doing the same for Well 2.
- d. Director Nicolas suggested using a booster pump in Well 3.

**Closed Session**

**Adjourn**

A motion to adjourn was made by Director Gunter/Hall, seconded by Director Norry, and passed with a unanimous aye vote.

The meeting was adjourned at 8:11 p.m.

\_\_\_\_\_  
Carol Gunter/Hall, President

Date \_\_\_\_\_

\_\_\_\_\_  
Kate Barrett, Board Secretary

Date \_\_\_\_\_