

**WILLOW COUNTY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
MAY 17, 2021  
6:30 P.M.**

Present: Mike Hildreth, Director  
Ross LaRue, Director

Devin Gordon, Director  
Gary Nevill, Director (6:35pm)

---

Others Present: Jared Walker, GM  
Liz Patton, Office Manager  
Matt Froneberger, RRFC  
Jake Morely, Guillon Inc.

Kate Barrett, Secretary  
Beth Salomone, RRFC  
Chris Watt, RRFC  
Phil Williams, Member of Public

Director Mike Hildreth called the meeting to order at 6:32 p.m. Roll Call was taken...

Upon a motion made by Director LaRue, seconded by Director Hildreth, the minutes for the Board Meeting of April 12, 2021 were approved. This motion was passed with a unanimous aye vote.

Bills for the month of April 2021 were reviewed. Upon a motion made by Director LaRue, and seconded by Director Gordon, this motion was passed with a unanimous aye vote, the bills were approved for payment.

The Financial Statements for April 2021 were approved.

**Public Forum**

- None.

**Public Hearing**

**a. Declaration of Water Shortage Emergency**

- i. GM, Walker described Resolution 2021-02, a resolution declaring an emergency water shortage.
- ii. Phil Williams, member of the public, commented that he appreciates the attention the Board, as well as the General Manager, Jared Walker, is giving to the community.
- iii. Upon a motion made by Director LaRue, seconded by Director Nevill, to adopt Resolution 2021-02, a Resolution declaring an emergency water shortage. This motion was passed with the following roll call:

Ayes: Nevill, LaRue, Gordon, Hildreth  
Noes: -0-

Abstain: -0-  
Absent: -0-

**Staff Report**

**a. General Manager**

- i. GM, Walker reported that everything is looking good and the Norgard Well Field will be online soon.

**b. Office Manager**

- i. None.

**Old Business**

**a. Report on Water District Service Contracts**

- i. GM Walker reported that day-to-day operations are going well.
- ii. Hopland Public Utility District's well malfunction is almost completely fixed.
- iii. Millview's production is great right now.

- iv. Russian River Flood Control entered into stage 4, which means they are going to give notice to Redwood Valley that there will be no surplus water this year.
- v. Redwood Valley customers are getting letters notifying them of a mandatory 55 gallons of water per person per day.
- vi. Ukiah Valley Sanitation District passed the second amendment to the Master Service Agreement.

**b. Report on JPA**

- i. Director LaRue reported the board had a discussion about consolidation and whether it is a good time or not to work on consolidation.

**c. Report on PG&E Potter Valley Project**

- i. GM Walker reported that the stream flow from Potter Valley has been reduced.
- ii. Matt Froneberger, RRFC, reported that they are soliciting their members and water agencies within the Russian River Watershed to submit a letter to FERC with concerns and comments regarding the ongoing transfer of water through the system. RRFC authorized their President and General Manager to put together a letter of support to FERC to carefully consider what they want to reduce the flows to.
- iii. Beth Salomone, RRFC GM, noted that the reduction and diversion from the Eel River to the Russian River will be approximately 5,000 acre feet less in water supply coming to Lake Mendocino. Comments to FERC are due by June 4, 2021.
- iv. Board directed staff to look at supporting a Russian River Flood Control draft letter, or drafting its own letter in coordination with RRFC.

**d. Update on Drought and Water Conservation**

- i. GM Walker reported that the information has not changed since the last meeting. We continue to meet with SWRCB, Sonoma Water and RRFC on the voluntary agreement.
- ii. GM Walker also reported that we have worked very closely with RRFC on how much water we need this year and those numbers for each District will be submitted to RRFC.

**New Business**

**a. Bella Vista Subdivision**

- i. GM Walker explained that Mr. Morley and Guillon are presenting a cost sharing agreement for a water supply assessment. There are two different proposals: one from Hydrofocus and the other Luhdorff & Scalmannini (LSCE).
- ii. Jake Morley, Project Manager for Guillon Inc. Construction, reported that the preferred consultant is Luhdorff & Scalmannini (LSCE). Mr. Morley is asking for a 50/50 split in cost.
- iii. Director LaRue made a motion, seconded by Director Gordon, to give staff the ability to proceed with the agreement between Willow Water and Luhdorff & Scalmannini on the water supply assessment with the ability to bring the item back in thirty (30) days with a cost sharing proposal. This motion was passed with a unanimous aye vote.

**b. Consolidation efforts of URRWA Districts**

- i. GM, Walker reported that there is a lot of talk about consolidation, but is unsure if there is any traction. URRWA was created to look at consolidation of the smaller water districts and municipalities. Ukiah Valley Sanitation District seems to be on board and have hired a new general legal counsel who has experience in consolidation. The Sanitation District is requesting a proposal on what a consolidation would look like with our member agencies.
- ii. GM, Walker noted that the districts went through a management consolidation approximately five (5) years ago.

**Closed Session**

- None.

**Adjourn**

Director LaRue made a motion, seconded by Director Gordon, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:33 p.m.

\_\_\_\_\_  
PRESIDENT OF THE BOARD OF DIRECTORS  
WILLOW COUNTY WATER DISTRICT

Date \_\_\_\_\_

ATTEST \_\_\_\_\_  
SECRETARY TO THE BOARD  
WILLOW COUNTY WATER DISTRICT

Date \_\_\_\_\_