



# Wilmington Youth Soccer Association

Sunday, January 7, 2023 @ 6:00 PM

**Meeting held over ZOOM due to snow storm.**

## AGENDA

<p><b>PRESENT (11):</b>          Blessing Chimwanda          Chris Montgomery          Dennis Marasca          Holly Fitzgerald          Megan Najarian          Melissa Fiore          Richard Pereira          TJ Lawrence          Ann Paris          Rob Delleo          Josh Klein</p> <p>James Payne</p> <p><b>NOT PRESENT (8):</b>          Stephen Machatha          Daniel Buckelew          Brad Hazel-Fookes          Brian Mahnken          Frank DiGiovanni          Michael Geldart          Crystal O'Keefe          Tristan Warburg</p> <p>John Bavota</p>	
<b>Executive Director Reports:</b>	<b>Time:</b>
<p><b>President:</b> Rich P.          Welcome to 2024 – 3 months until Spring season... WYSA Google Doc Updates in Process          Will be shared out in next week or two</p>	Meeting called to order 7:05pm
<p><b>Secretary:</b> Megan Najarian</p> <p>7:08pm          Motion to approve December 2023 board minutes          Motion to approve Megan; TJ second          11:0:0 unanimous vote</p>	7:06pm

**Champion Soccer School Camp**

Town has requested move to Woburn Street School - Allows for inclement weather use of indoor space (Gym)

- Added cost to CSS for Custodian - Reduces Capacity; Limited Storage; Eases burden on Shawsheen grass fields; Permitting: Would like to maintain relationships with CSS and sponsor them by WYSA getting permit from Town – will potentially help reduce costs for them overall

Grades: Rising K-8 - Schedule: 9AM – 3PM; Half day option for K-1st grade

- o June 24-28
- o July 1 - 3 (no camp Th/Fri)
- o July 8-12
- o July 15-19
- o July 22-26

Cost: Not yet determined but will be ~\$300 for full week and ~\$200 for partial week; Hardship Waivers available on as needed basis – potential to offer ½ or no fee to current hardship waiver recipients.

Registration scheduled to open in January

Will continue recruit 9-10th grade CITs and 11-12th grade counselors

Last year’s camp donated \$1000 towards a WYSA college Scholarship and \$1500 for equipment, assuming similar contribution depending on enrollment and any unforeseen additional costs incurred by location change. CSS has indicated they would like to grow this to about \$1000 per week.

Registration opens up by end of January; WSA provides distribution of emails

TJ said they could use bathrooms (but with extra janitor cost) or porta potty (as they did last year)  
 Champion will be able to use water/long hose for water activities;  
 TJ already cleared dates with John/James for WYSA sponsored activities and no conflicts  
 Counselors paid; CIT volunteer hours

**PCD Committee –**

For those new to board, the PCD discusses how our programs are set up; curriculum; travel player placement; process driven for intown/travel

- o New Committee needs to be established in new year
- o Includes DOC and ADOC
- o Need 1 member from Travel and Intown
- o Will look for 2-4 at large members – please send TJ potential candidates
  - If any board members interested please let TJ know

PCD will try to meet once a quarter a pre/post busy seasons

TJ last item – ECYSA Jamboree

last month Jamboree details shared at end of meeting to board to think about WYSA taking it on

Need to respond quickly – Feb 1 deadline

ECYSA season ends June 1; then Jamboree 8<sup>th</sup>; followed by weekends for playoffs and MTOC

This would be only event on 8<sup>th</sup> for travel

Intown would be conflict for week 9

We could either:

- make intown 8 weeks or
- skip the 8th and have last Intown on the 15<sup>th</sup>; or
- change location of intown (group decided too difficult between board members being split to support and too much to move)

Megan asked what benefits there was to hosting:

Financial benefit from concessions

Beneficial to ECSA for someone to host

We don’t have to travel for games; we have a lot of ¾ teams;

hometown support

<p><b>Discussion:</b>  James asked about referees – TJ confirmed ECYSA supplies refs  Group agreed we should bring in more bathrooms to avoid lines  TJ went through document ECYSA sent (Rich shared over email to board)  <b>VOTE:</b>  11:0:0 unanimous</p>	
<p><b>Treasurer: Dennis Marasca</b>  Bo still working on getting Dennis full access at Salem 5 (he can see accounts but cannot generate reports or process payments)  Once up and running then Dennis can do Nov/Dec financial reports</p> <p>Did complete ordering for Shipping containers \$9800 and 2 light towers \$26,618  Dennis unsure if we registered light towers with RMV; given we are just dropping at Shawsheen Frank had said we don't need to register  Per Rich we got the soccer nets; delivered during school vacation week (They put in the school and James assisted in moving it all to the shack – thank you!)  All of above in 2023 financials</p> <p>Dennis will look to get proposed 2024 budgets this coming week  2024 budget requests due to Dennis by January 20<sup>th</sup></p> <p>Dennis confirmed we filed tax returns for 2022 with accountant;</p>	7:34pm
<p><b>VP Admin:</b> Brian Mahnken (absent)</p>	
<b>Board Reports:</b>	
<p><b>Travel:</b> Mike Geldart (absent); Melissa Fiore present  Ongoing:</p> <ul style="list-style-type: none"> <li>• Need to finish 11+ boys HS roster (and coaches...officially), held up by holidays and late-ish coach meeting.;</li> <li>• HS registration remaining open until January 31st. Grade 3-8 late registrations open until Jan 14.</li> <li>• Despite lots of families reaching out for late registration in Oct/Nov, especially 4th boys, only a few have actually registered.</li> <li>• One G4 boy (new to town), need to schedule tryout and possible player movement</li> <li>• One G5 girl (played previously)</li> <li>• One G6 girl (played previously)</li> <li>• Two G8 boys: Nick Maninos, played last year; Adam Lasfar new to town, tried out with HS boys</li> <li>• ECYSA team registration deadline Feb26th. Player pass approved for HS teams by ECYSA.</li> </ul> <p>James and travel meeting this coming Thursday night;  Per Rich if we hold vote for next meeting will want announcements of teams done ASAP or we can vote over email;  Travel is fine with waiting for next board meeting</p> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>• Place players above, reach out to coaches with introductions and order uniforms</li> <li>• Order HS uniforms</li> <li>• Announce approved HS teams from December meeting</li> </ul> <p>Also, 2 new Travel referees for Wilmington: Grover Taylor and myself. Nate knows of 3 additional people possibly returning to refereeing or soon to be new refs.</p> <p>TJ asked when ECYSA will open things up with strength charts to update teams; Melissa unsure</p>	7:40pm
<p><b>Travel &amp; Intown Refs:</b> Ann Paris</p>	7:45pm

<p>New/Ongoing:  -Schedule ref training:  Proposal: March 30th at Yentile, for 5th graders and new refs.  -Will be reaching out to some on board re. ordering needs  Shirts  Whistles/lanyards</p> <p>Rich explained the process for writing up budget proposal; then submitting to Dennis; once Board approves then free to order  Can work with Rich to get order submitted with the printing company  Ann needs access to the current list of Intown refs and get on the TeamSnap group as an admin to send emails; Dennis will look up credentials to add her over to the right group; Rich has to grant the access</p> <p>Upcoming:  -Finalize training date/time: by Feb 4th  -Ref/parent email w/ ~4 weeks notice  -Orders (as above): placed by Feb 4th.  -Obtain payments from treasurer: before April</p>	
<b>Fundraising &amp; Sponsorships:</b>	
<p><b>Sportsmanship Coordinator:</b> Rob Delleo</p> <p>Rob reached out to a couple people for subcommittee:  Rich Staram  Christine Lemieux</p> <p><b>Rob Motion to add Rich &amp; Christine to subcommittee:</b>  Melissa 2<sup>nd</sup></p> <p><b>Discussion:</b>  Rob shared he also had interest from Mike King but wanted to keep odd number for ease of voting  Unsure whether committee should be 3 or 5  Suggestion for 5; Blessing shared easier with logistics for availability  James said he could help to try to identify additional parents for Intown parents  Any vote on hold until next meeting to identify committee of 5</p> <p>TJ – do we want to update discipline &amp; appeals process to include committee?  Rich – is it policy we voted on? YES  Based on recommendations from MA youth soccer we had written up policy and board approved with PCD  TJ will work to revise policy for future vote</p> <p>Melissa – we haven’t had minutes posted on the website since May 2022  Tristan would post minutes once it is approved; remove Executive session pieces</p> <p>Megan can send prior months meeting minutes to Tristan and will remove Executive session notes first;  Tristan will need to post</p>	7:52pm
<b>Field &amp; Buildings:</b> Status update on light & trailer purchases (provided earlier in Treasurer report)	
<b>Concessions &amp; Merchandise: (absent)</b>	
<b>Webmaster: (absent)</b>	
<p><b>Registrar: Josh Klein</b></p> <p>Dennis put together WORD document and shared with Josh for training  Next registration to ‘go live’ is Futsal session 2  Josh question - FB/Twitter account – can we update message around registration? – send Tristan an email asking her to do it</p>	8:03pm
<p><b>Wildcat FC &amp; TOPS Coordinator: Blessing</b></p> <p>TOPS  Blessing will reach out for some questions</p>	8:06pm

<p>Asked for help with volunteers this coming year (they need student volunteers; adults helping to keep people off walking on the field)  Work together for their annual fundraising Gala (raise all funds for the year)  Per Rich ... before COVID we would buy a table to reserve</p> <p>WFC  Talking to Ed and some other towns; bring motions about future plans for WFC  Keeping 'as is'; developing committee to run WFC; separate from WYSA or other options  Any comments/suggestions send to Blessing</p>	
<p><b>TD &amp; ATD: John Bavota</b></p> <p>Coach Education:  • Provide updated Course schedule for United Soccer Coaches Grassroots and Licenses - <a href="https://www.mayouthsoccer.org/coaches/upcoming-education- courses/">https://www.mayouthsoccer.org/coaches/upcoming-education- courses/</a> - B, C, and D Licenses scheduled  • Spring Pre-Season WYSA Coach Education Clinics scheduled Saturday, March 30th at Yentile - 4v4 + 7v7 + 9v9/11v11  • Mass Youth Soccer Workshop - Saturday, February 3rd  • Mass Youth is offering free informal coach education the Week of March 25th-29th - Plan is to accommodate at Woburn Burbank YMCA - TBD</p> <p>WYSA Seasonal Clinics and Programs:  • WYSA Winter Futsal, Sundays at Boys and Girls Club starting January 7th (didn't start on time due to snow storm 1/7; could have discussion for refund at next board meeting) - 60 players registered - Session TWO registration opens end of this week (need to let Tristan know for posting registrations)  • WYSA High School Internship - Senior Project for students interested in Sports and Rec. Management  Wildcats Football Club:  • WFC ID Clinics - February + March at DIS (probably 2015-2017)  • NECSL Team Placements submitted for Spring 24'</p>	8:12pm
<p><b><u>New Business:</u></b></p> <p>Motion to move to exec session Chris; TJ second  11:0:0</p>	8:19pm
<p><b><u>Executive Session:</u></b></p>	8:20pm
<p>Motion to leave Executive session by Chris; TJ second;  Vote: 11:0:0</p> <p>Go back to Intown report</p>	
<p><b>Intown:</b> Chris Montgomery</p> <ul style="list-style-type: none"> <li>• Spring Registration - Late fee will begin 2/1/24. <ul style="list-style-type: none"> <li>◦ Jan 7, 2024 - 247 registered players, 34 registered coaches <ul style="list-style-type: none"> <li>◦ Jan 6, 2023 - 219 / 35</li> </ul> </li> </ul> </li> </ul> <p><b>Players:</b></p>	8:28pm

Boys PreK >	0	31	0
Boys Kinder >	0	29	0
Boys 1st Grade >	0	32	0
Boys 2nd Grade >	0	29	0
Girls PreK >	0	25	0
Girls Kinder >	0	25	0
Girls 1st Grade >	0	23	0
Girls 2nd Grade >	0	24	0
<b>Coaches:</b>			
Boys PreK - COACH >	0	4	0
Boys Kinder - COACH >	0	3	0
Boys 1st Grade - COACH >	0	6	0
Boys 2nd Grade - COACH >	0	5	0
Girls PreK - COACH >	0	3	0
Girls Kinder - COACH >	0	6	0
Girls 1st Grade - COACH >	0	3	0
Girls 2nd Grade - COACH >	0	4	0

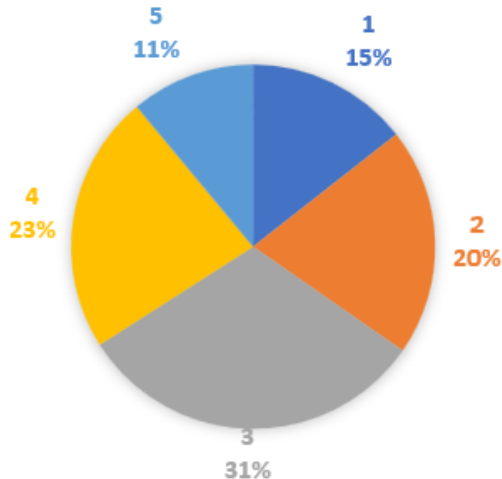
- Reminder email sent this past week. Additional reminder emails between now and deadline.
- Next week - send out flyer to schools.
- Will prioritize securing coaches early – easier team assignments and avoids last-minute work. Will ask for help from board members with players in the grade.

- Intown Committee assignments:
  - PCD – TBD.
  - Travel Sub – Chris Montgomery.
- Intown Grade Responsibility Breakdown:
  - TBD. Want to focus on ensuring maximum parity in 1<sup>st</sup> and 2nd Grade.

Chris - Would like to bring in board members aware of skill level to try to make sure teams are balanced  
 TJ sent Chris spreadsheet to help determine uniform order numbers

- Uniform inventory complete:
  - Will order new unis based on current numbers and historic trends.
  - Ball and patch inventory next.

- Spring Season Dates:
  - TO CONFIRM:
    - K through 2 – Saturday, April 6 to June 8 (9 weeks of games – none on Memorial Weekend)
    - PreK – Saturday, April 13 to June 8 (8 weeks of games – none on Memorial Weekend)
- Fall player evals and rankings:
  - New scoring system 1 to 5 – more revealing and more useful for team assignments.
    - 5 score allows for distinction between very top players and high-level players.
    - Less cluster in scores 2 and 3.
  - Received scores for 242 of 248 players. Working on the last 6!
  - Some duplicate scores based on input from both head coach and assistant coach.



Score	Count
1	47
2	66
3	102
4	75
5	36

Chris – in favor of the 1-5 breakout for Intown and would make recommendation to use it moving forward.;  
Chris will be meeting with rest of intown in coming weeks to discuss what comes next

**Next Meeting: Sunday, February 4th @ 6:00pm      Location = 4<sup>th</sup> of July Building**

Motion to adjourn the meeting by TJ; 2<sup>nd</sup> Megan  
VOTE: 11:0:0

8:45pm

## WYSA Administrative Calendar

January 7, 2024	January BOD Meeting @ 4 <sup>th</sup> of July Building
February 4, 2024	February BOD Meeting @ 4 <sup>th</sup> of July Building
March 3, 2024	March BOD Meeting @ 4 <sup>th</sup> of July Building
April 6, 2024 (Tentative Date)	Opening Day for Spring 2024 soccer
April 7, 2024	April BOD Meeting @ 4 <sup>th</sup> of July Building
May 5, 2024	May BOD Meeting @ 4 <sup>th</sup> of July Building
June 2, 2024	June BOD Meeting @ 4 <sup>th</sup> of July Building
June 7 or 8, 2024 Friday or Saturday?	Parents Night Out Event – Theme for 2024?
June 2024	ECYSA Playoffs – Various locations
June 2024	MTOC 2024 – Lancaster, MA
June 20, 2024 (Tentative dates)	July BOD Meeting – Travel Placements
July 2024	CSC Camps @ Woburn Street
August 2024	Summer Evening PDPs
August 2024	Summer Day Camp
August 25, 2024	September BOD Meeting @ 4 <sup>th</sup> of July Building – 7pm
September 29, 2024	3v3 Tournament & Field Day Event
October 6, 2024	October BOD Meeting @ 4 <sup>th</sup> of July Building
November 3, 2024	November BOD Meeting @ 4 <sup>th</sup> of July Building
November 20, 2024	WYSA Annual General Meeting – Wilmington Middle School - Give 10+ Day Notice
December 1, 2024	December BOD Meeting @ 4 <sup>th</sup> of July Building
January 5, 2025	January BOD Meeting @ 4 <sup>th</sup> of July Building
February 2, 2025	February BOD Meeting @ 4 <sup>th</sup> of July Building
March 2, 2025	March BOD Meeting @ 4 <sup>th</sup> of July Building