

**The Preserve at Kiowa Norte
Home Owner's Association
Rental Registration Form**

Unit Number: _____ Owner: _____
Rental Agent: _____ Contact Number: _____

There is a \$25.00 registration fee payable to The Preserve at Kiowa Norte to be paid at the time of registration **prior to the commencement of each lease.**

Indicate method of payment:

_____ Check Enclosed
_____ I authorize an ACH (automatic withdrawal) from the account listed below

Bank Name: _____
Routing Number: _____ Account Number: _____
Account Holder Signature: _____ Date: _____

Term of the Rental/Lease agreement: _____
Contact Phone Number(s) of Renters: _____
License Plate Number(s) of Renter Vehicles: _____ State: _____
_____ State: _____

Please check off each item once you have provided your renters with:

- _____ **Copy of the Rules & Regulations**
- _____ **Notice of Pre-Registration of Pets:** All pets must be pre-approved prior to residing in a condo and proof of vaccination must be submitted with all pre-approval requests. Explain and provide information on the restricted areas pets are allowed to use to relieve themselves and that all pet waste must be picked up and disposed of immediately.
- _____ **Pool key, mailbox key, gate remote, and 4-digit gate code:** ___ _ _ _
Provide the 4-digit code you would like to assign to your renter. A new code must be provided for each rental term.
- _____ **Notice of Parking:** Provide location of 1 designated passenger vehicle parking space & inform renters that the RV garage area is for those with RV garages ONLY. RV garages **CANNOT** be rented out to a non-resident.) **Guest spaces (unmarked spaces) are for occupant's GUESTS ONLY.**

Condo Owner Signature: _____ Date: _____
Rental Agent Signature: _____ Date: _____