

**THE HEIGHTS CHARTER**  
2710 Alpine Blvd. Suite E, Alpine CA 91901

**REGULAR BOARD MEETING**  
**AGENDA**

**January 29, 2024**  
**4:00 pm**

**REASONABLE ACCOMMODATION**

*In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.*

**OPENING PROCEDURES**

- **CALL TO ORDER**

• <b>ROLL CALL</b>	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
	Kristi Scherbaum			Loni Paine	
	Kellie Peel			Cassie Andrews	
	Casey Larsen			Debra Cramsie	
	Angie Sandkuhl				

- **FLAG SALUTE**

**COMMUNICATIONS**

**Oral Communications/Public Comment** (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director's Report –**
  - Enrollment Update
  - COVID-19 Update
  - Personnel
  - Upcoming Events
  - Other

**REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS –** No presentations this month.

**CONSENT ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.*

1. Approval of Minutes. It is recommended that the Board approve the minutes from the December 11, 2023 Regular Board meeting.

**DISCUSSION AND/OR ACTION ITEMS**

1. For Information Only: FY 2023-24 Budget vs Actuals through of December 31, 2023  
Public Comments.
2. For Information Only: Charterwise is Closing Down their Management Department  
Public Comments.
3. Review/Approve: Whitehouse CPAS, Inc. Services Agreement  
Public Comments.
4. For Information Only: No anticipated, pending, or actual litigation and/or claim from any party or notice of potential infraction, criminal or civil action.  
Public Comments.

5. Review/Approve: 2022-23 Annual Audit Approval  
Public Comments.
6. Review/Approve: Conflict of Interest Code  
Public Comments.
7. Review/Approve: UCP Complaint Procedure and Form  
Public Comments.
8. Review/Approve: Lease Agreement effective 1/1/2024  
Public Comments.
9. Review/Approve: 2022-23 School Accountability Report Card (SARC)  
Public Comments.

**ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

Next meeting February 26, 2024 at 4:00 pm.