

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

REGULAR BOARD MEETING
AGENDA
June 29, 2020
3:45 pm

This Board Meeting will be held using the guidelines in Governor Newsom’s Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.

OPENING PROCEDURES

- **CALL TO ORDER**
- **ROLL CALL**

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Michelle Lenore			Summer Herrin		
Kristi Scherbaum			Diana Whyte		
Kellie Peel			Debra Cramsie		
Monica White					
- **FLAG SALUTE**

COMMUNICATIONS

- **Oral Communications** (Non-agenda items): *According to public meeting laws, no individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*
- **Director’s Report –**
 - Enrollment Update
 - Distance Learning
 - LCAP Update
 - Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS - No presentations are scheduled this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the April 20, 2020 regular board meeting and the May 29, 2020 minutes from the special board meeting.

DISCUSSION AND/OR ACTION ITEMS

1. For Information Only: Balance Sheet as of 5/31/2020
2. For Information Only: Cash Flow as of 5/31/2020
3. For Information Only: 2019-20 Year End Estimated Budget vs Actuals
4. Review/Approve: 2020-21 Budget based on May Revise
5. Review/Approve: 2020-21 Budget based on June Revise
6. Review/Approve: 2020-21 Prop 30 Expenditures-May Revise
7. Review/Approve: 2020-21 Prop 30 Expenditures-June Revise

8. Review/Approve: COVID19 Operations Written Report. Executive Order (EO) N-56-20 was established on April 22, 2020, to address the impact of continued school closures in response to the COVID-19 pandemic. In addition, the EO also requires that a written report be made which explains to its community the changes to program offerings the school has made in response to school closures. The timeline to comply with N-56-20 is that the COVID-19 Operations Written Report must be adopted by the local governing board in conjunction with the adopted annual budget by July 1, 2020. Once adopted, the COVID-19 Operations Written Report must be posted on the homepage of the LEA's website. The report must include items such as an explanation of changes to program offerings, how the LEA is meeting the needs of its English learners, and a description of the steps that have been taken to continue delivering high quality distance learning opportunities. It is recommended that the Board approve the COVID-19 Operations Written Report.
9. Review/Approve: Updated Certificated Salary Schedule. The certificated salary schedule has been updated recently. It is recommended that the Board approve the changes.
10. Review/Approve: Memorandum of Agreement San Diego County Schools Fingerprint Clearinghouse. The purpose of the clearinghouse is to provide for a centralized system for receiving and maintaining fingerprint records of temporary, part-time, or substitute certificated and classified employees who may be employed by more than one San Diego County public school employer. The agreement allows access to fingerprint clearinghouse records and provides conviction and felony notifications to the Custodian of Records (Director and alternate). This agreement typically renews automatically on July 1 of each fiscal year and the maximum terms shall be 5 years. It is time to formally renew this agreement and it is recommended that the Board approve the attached Memorandum of Agreement as presented.
11. Review/Approve: 2020-2021 Board Meeting Calendar. Meetings will continue to be held bi-monthly at 3:45 unless the need for a special board meeting arises, which will be added to the calendar as needed.
12. Review/Approve: Appoint a Nominating Committee to Designate Qualified Candidates for Election to the Board. Three Board member terms will expire in August 2020 which makes it necessary to form a nominating committee at this time.

ADJOURNMENT

The meeting was adjourned at _____.