

**THE HEIGHTS CHARTER**  
(A California Non-Profit Public Benefit Corporation)

**MINUTES OF AUGUST 8, 2023**  
**SPECIAL BOARD MEETING**

**CALL TO ORDER**

Kristi Scherbaum called the regular meeting of the governing board to order at 4:01 pm. This Board Meeting was held at 2710 Alpine Blvd, Suite E, in Alpine.

**DIRECTORS PRESENT**

The following members were present at the meeting: Kristi Scherbaum, Kellie Peel, Loni Paine, Angie Sandkuhl, Cassie Andrews, Casey Larsen, Debra Cramsie. Absent: 0.

**FLAG SALUTE**

**PRESENTATIONS** – No presentations this month.

**COMMUNICATIONS** (non-agenda items)

**Oral Communications** – No oral communications at this meeting.

**Director's Report** – No Director's Report at this meeting.

**CONSENT ITEMS**

1. Approval of Minutes: No minutes to approve at this meeting.

**DISCUSSION AND/OR ACTION ITEMS:**

1. Reviewed/Approved: Maxim Healthcare Staffing Services Agreement. Diana Whyte gave some background information about the special education legal requirements that need to be met in order to contract with Maxim Healthcare Staffing Services. This company provides Behavioral Technicians for special education students at a cost savings from the current vendor. After review of the services agreement, Casey Larsen made a motion to approve the Maxim Healthcare Staffing Services Agreement as presented. Kellie Peel seconded the motion. Motion carried: 7-0. Ayes: Scherbaum, Peel, Sandkuhl, Paine, Andrews, Larsen, Cramsie. Noes: 0. Absent: 0.
2. Reviewed/Discussed: Nominating Committee/Nominations for Board Members Whose Terms are Expiring in August 2023. The following Board members terms are expiring in August 2023: Kristi Scherbaum, Chairman; Kellie Peel, Member; Casey Larsen, Member; and Angie Sandkuhl, Member. After a short discussion, each incumbent agreed to continue on for another two year term. The nominations will be formalized at the next Board meeting.

**ADJOURNMENT**

The meeting was adjourned at 4:19 pm.

The next board meeting will be held at 4:00 pm on Monday, August 21, 2023.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of one (1) page, are the minutes of the meeting of the Board of Directors on August 8, 2023.

Debra Cramsie  
Secretary