

January 9, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, and Harrison. Bunz and Linder were absent. Also present was Wilkerson, Joe Davis, Gary Winterhof, Rob Werner, Josh Richter, and Robert Maharry.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Harrison. 3 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from December 13, 2016, Treasurer's Report, bills to be paid in the amount of \$53,764.40, bills paid from December 14, 2016 – January 8, 2017, December Budget Report, and December Utility Billing Audit Report.

Harrison moved to approve the Agenda, seconded by Eiffler. 3 ayes. Motion carried.

Mayor opened the Water Service System Ordinance Hearing at 5:31. Werner explained that his grade does not certify him as a licensed plumber and repairing shutoffs for non-paying consumers should not be at the expense of property owners that do pay their bills. Also, a new requirement coming up will be to replace any lead pipe, to the house, that is found. The amended Ordinance will also state that all materials used must be approved by the city or purchased from the city. Hearing no other concerns on the amendment, Harrison moved to close the Hearing, seconded by Muller. 3 ayes. Motion carried. The hearing was closed at 5:45 p.m. Eiffler moved to set the second Hearing for February 6, 2017 at 5:30 p.m., seconded by Muller. 3 ayes. Motion carried.

Gary Winterhof presented the 2017 health insurance renewal to the council. Rates increased 15% and the deductible rose from \$3,350 single to \$3,600 and \$6,700 family to \$7,200. Eiffler moved to have the myBlue Silver 3600 plan for the city insurance and have the employees pay 10% of the premium, seconded by Harrison. 3 ayes. Motion carried.

Mayor made the following appointments for 2017:

Mayor Pro-Tem - Jamie Eiffler

City Administrator – Julie Wilkerson for a two (2) year term

City Newspaper – Reinbeck Courier

City Bank – Lincoln Savings Bank

City Attorney – Abby Wessel

City Boards will be approved as appointments are found.

Harrison moved to approve the aforementioned appointments from the Mayor, seconded by Muller. 3 ayes. Motion carried.

Eiffler presented the Fire Department Roster. Eiffler is the Fire Chief with Tim Johnson and TJ Hoiem as Assistant Fire Chiefs. EMS Captain is Dan Mohlis and Fire Captains are Chris Heasley, Ross Wiebensohn, and Jared Baker. President is Gary Oelschlager, Vice President is Shawn Murphy, Secretary is Michelle Heasley, and Treasurer is TJ Hoiem. There are 21 members of which 13 are paramedics. Harrison moved to approve the Fire Department Roster, seconded by Muller. 3 ayes. Motion carried.

Eiffler moved to approve Resolution #2017-01R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Harrison. Roll Call Vote: Muller – aye, Eiffler – aye, Harrison – aye. Motion carried.

Muller moved to set the Budget Hearing for March 6, 2017 at 5:30 p.m., seconded by Eiffler. 3 ayes. Motion carried.

Muller moved to start mowing RFP's for Elmwood Park, Strohbahn Park, and Reinbeck Cemetery with the other locations listed as alternates and advertise in the Reinbeck Courier and the Grundy County Register, seconded by Harrison. 3 ayes. Motion carried.

Eiffler moved to keep Larry Trout as a water/sewer consultant at a rate of \$50 per hour on an as needed basis, seconded by Harrison. 3 ayes. Motion carried.

Bill Colwell contacted Wilkerson regarding a 2015 F450 4WD pickup with a Future Line aluminum dump box with 5,945 miles. The warranty date began August 18, 2014 and it has a 3 year 36,000 bumper/bumper warranty and 5 year 60,000 powertrain warranty. Their price is \$45,500. No action was taken at this time.

Eiffler moved to approve assessments for unpaid water bills, seconded by Muller. 3 ayes. Motion carried.

Harrison moved to approve the purchase of a new refrigerator in the amount of \$1,700 to replace the one that went out at the Memorial Building, seconded by Eiffler. 3 ayes. Motion carried.

The council began the Budget Workshop. Taxes and revenues the city expects to receive and budget requests from boards and the city produced an \$84,000 deficit. The fire, ems, clerk, community development and city hall have all already made cut from last year's budget. Other cuts discussed were \$15,000 from the library request, \$25,000 from the cemetery request, \$12,700 from the Memorial Board request, \$36,000 from the pool request, and 10% from the sheriff's budget. Wilkerson will put in these new numbers and the council will review the budget again at the February 6, 2017 meeting.

Harrison moved to adjourn, seconded by Muller. 3 ayes. Motion carried. The meeting was adjourned at 7:20 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

February 6, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Eiffler, Bunz, Linder and Harrison. Muller was late and Eiffler left early. Also present was Wilkerson, TJ & LeAnn Hoiem and Josh Richey.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Harrison. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from January 9, 2017, Treasurer's Report, bills to be paid in the amount of \$68,112.98, bills paid from January 10, 2017 – February 3, 2017, December Bank Reconciliation and Financial Reports, December bills paid, January Budget, January Utility Billing Audit Report, and a Class C Liquor License with Outdoor Services and Sunday Sales for 405 Lounge.

Bunz moved to approve the Agenda, seconded by Linder. 4 ayes. Motion carried.

Mayor opened the Water Service System Ordinance Hearing at 5:30 p.m. The Ordinance Amendment will place the property owner responsible for all costs and expenses of the initial installation and connection of the service pipe from the main to the building served. The amendment will also place the property owner responsible for maintenance of the service pipe from the main to the building serviced, including the curb vale. All equipment used for the repair or replacement of the curb valve and the service pipe shall be approved by the City of Reinbeck. Harrison moved to close the hearing, seconded by Eiffler. 4 ayes. Motion carried. The hearing was closed at 5:34 p.m. As there were no comments for or against, written or oral at the first two readings, Eiffler moved to waive the third reading, seconded by Harrison. 4 ayes. Motion carried. Eiffler moved to adopt Ordinance No. #2017-01OR, An Ordinance Repealing the Current Responsibility for Water Service Pipe (Section 90.12) and Adopting New Responsibility for Water Service Pipe and have the City Administrator publish said Ordinance, seconded by Harrison. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye. Motion carried.

Muller arrived at 5:58 p.m.

TJ & LeAnn Hoiem approached council regarding having a parking space downtown for the Reinbeck Inn. Discussion was made regarding having a bright orange tag stating "Reinbeck Inn" placed in the vehicle of the guest so that it could be visible for officers to see to avoid ticketing. TJ and LeAnn will also check with Tim Sweet to see if maybe his property could be used. After discussion, Bunz moved to table the parking issue until the March 6, 2017 meeting, seconded by Harrison. 5 ayes. Motion carried.

Eiffler moved to approve Resolution #2017-02R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Linder. Roll call vote: Harrison – aye, Linder – aye, Bunz- aye, Eiffler – aye, Muller – aye. Motion carried.

Bunz moved to approve Resolution #2017-03R, A Resolution Accepting and Approving Acquisition of Property Generally Located at 501 Pine Street in the City of Reinbeck, Grundy County, Iowa, seconded by Muller. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. Cooley Pumping and PCI will be asked to bid on the demolition of the property with bids opened at the March 6, 2017 meeting.

Muller moved to approve Resolution #2017-04R, A Resolution Approving Completion of Project and Recommendation of Acceptance of Work Performed by Feed Construction of Grundy Center, Iowa at a Total Cost of \$10,000 for LMI Project #2016-02, New Siding at 204 Main Street and Approving a Deed Restriction for LMI Project #2016-02, seconded by Harrison. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. Muller moved to reimburse Nick Boelman for overpayment of the extra materials in the amount of \$408.54, seconded by Harrison. 5 ayes. Motion carried.

Bunz moved to approve Resolution #2017-05R, A Resolution Directing the City Clerk to Publish Notice of Public Hearing on the Adoption of Amended and Restated “Chapter 165 – Zoning Regulations” of the Code of Ordinances of the City of Reinbeck, Iowa, seconded by Harrison. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. The hearing will be held March 6, 2017 at 5:30 p.m.

Harrison moved to renew the Library Grimm CD for 6 months, Library McCommons CD for 2 years, the City Grimm CD for 90 days and the Park McCommons CD for 90 days, seconded by Eiffler. 5 ayes. Motion carried.

Bunz moved to approve the 2017 Keep Iowa Beautiful membership in the amount of \$100.00, seconded by Muller. 5 ayes. Motion carried.

Eiffler left at 6:36 p.m.

FY17/18 wages and HSA contributions were discussed. Bunz moved to approve a 3% increase in wages for city employees with no raise for RTU, as a 5% raise was just given in September for him, and raising the HSA contributions to \$2,750 for single plans and \$5,500 for family plans, seconded by Muller. 4 ayes. Motion carried.

Applying for a grant for two sand volleyball courts at Elmwood Park was discussed. The city will have to come up with funds also. Council is in favor of applying for the grants to see what we can get and then discuss the city’s matching share.

Tax Abatement at Southridge was discussed. One suggestion was to start with 50% abatement and increase it by 10% every year for five years until the property owner reaches 100%. The administrator will check to see what other cities have done. Bunz moved to table this item until the March 6, 2017 meeting, seconded by Muller. 4 ayes. Motion carried.

The Stormwater Study prepared by Snyder & Associates was distributed. Snyder’s gave 4 options for stormwater management ranging from \$366,000 to \$532,000. A call will be made to the DOT in Ames to see what their intentions are for Hwy 175.

Bill Colwell brought down the 2015 F450 pickup with the flatbed dump on it so that council could look at it. The price has dropped \$1,000 to \$44,500. No action was taken.

A letter was sent again to Darrin Mulligan regarding his properties on Kenwood Street and Broad Street. He stated that before he can construct a fence, he will have to have the lot surveyed to verify the boundaries. He plans to either paint or install steel siding on the shed on Broad Street. Council gave a deadline date of May 1, 2017 to install the fence and paint or install steel on the Broad Street shed.

Council discussed the FY17/18 budget. Having a contractor spray the cemetery was discussed. Jeff Charley will be contacted to submit a bid for spraying as well as the mowers who submit mowing bids. The Law Enforcement Contract was discussed. The proposed budget has a 10% cut from what is being paid this fiscal year. After much discussion, Muller moved to approve the Budget as presented and have the City Administrator publish the Hearing, seconded by Harrison. Harrison, Linder, Muller – ayes. Bunz – nay. Motion carried.

Muller moved to adjourn, seconded by Harrison. 4 ayes. Motion carried. The meeting was adjourned at 7:55 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

March 6, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder and Harrison. Also present was Wilkerson, Kent Theesfeld, Chad Van Wechel, Kathleen Conner, Wayde Jones, Mandy Gleissner, Ryan Adams, Allan Mitler, Lance Van Hauen, and Josh Richey.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Muller. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from February 6, 2017, Treasurer's Report, bills to be paid in the amount of \$66,488.54, bills paid from February 7, 2017 – March 3, 2017, January Bank Reconciliation and Financial Reports, January bills paid, February Budget, February Utility Billing Audit Report, a Class C Liquor License with Outdoor Services and Sunday Sales for American Legion, and a Class C Liquor License with Outdoor Services and Sunday Sales for Northey Enterprises.

Bunz moved to approve the Agenda, seconded by Harrison. 5 ayes. Motion carried.

On behalf of the Planning & Zoning Board, Mandy Gleissner moved to approve the new Planning & Zoning Ordinance and present it to council for consideration, seconded by Allen Mittler. 3 ayes with Al Rhoades giving a verbal approval via phone.

Mayor opened the public hearing on the FY17/18 budget at 5:32 p.m. The total property tax levy will be \$12.32343 per thousand of evaluation which is down \$.33281 from the FY16/17 budget. Harrison moved to close the public hearing, seconded by Eiffler. 5 ayes. Motion carried. The hearing was closed at 5:34 p.m. Hearing no comments, for or against, written or oral, Eiffler moved to approve Resolution #2017-06R, A Resolution Adopting the FY17/18 Budget and Certifying of City Taxes and have the administrator file it with the County and State, seconded by Harrison. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Mayor opened the public hearing on the Amendment and Restating of Chapter 165 – Zoning Regulations at 5:35 p.m. Kathleen Connor from Snyder & Associates discussed the changes that were made including some reclassifications to allow houses to be built on smaller lots. After explanations of the changes, Bunz moved to close the hearing, seconded by Eiffler. 5 ayes. Motion carried. The hearing was closed at 5:43 p.m. Hearing no comments, for or against, written or oral, Eiffler moved to Approve the First Reading of Ordinance 2017-02OR Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map, seconded by Muller. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved set the second reading of Ordinance 2017-02OR Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map for April 3, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Fees for rezonings, variances, special use permits, temporary use permits, special events permits, and building permits were discussed. Eiffler moved to approve Resolution #2017-07R, A Resolution Establishing Certain Fees to be Charged for Rezonings, Variances, Special Use Permits, Temporary Use Permits, Special Events Permits, and Building Permits, seconded by Harrison. Roll call vote: Harrison –

aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. The fee changes are Variance Permits \$100, Special Use Permit \$100, and Building Permits as follows: up to \$1,000 structure \$30; \$1,001 to \$10,000 structure \$50; \$10,001 to \$25,000 structure \$70; \$25,001 to \$50,000 structure \$100; \$50,001 and over \$100 and \$1 per thousand over \$50,000. These fees will take effect after the adoption of the new Zoning Ordinance.

Kathleen explained the Petition & Waiver for sidewalk deferrals. This is a document that can be used where a new structure is built and there are no adjoining sidewalks. By signing the document, the property owner agrees to install a sidewalk, or be assessed the cost, once council determines the sidewalk is needed. The document is signed by the property owner and approved by council prior to issuance of a building permit and then recorded. Eiffler moved to table this item until the joint Planning & Zoning meeting, seconded by Bunz. 5 ayes. Motion carried.

Harrison moved to set a Joint Council/Planning & Zoning meeting for March 21, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Mowing bids were submitted as follows: Frontier Landscaping \$2,840 and options \$260 for a total of \$3,100; Dream Design of Iowa \$1,830 and options \$245 for a total of \$2,075; Precision Lawn Care \$1,675 and options \$160 for a total of \$1,835. Muller moved to go with the lowest bid by Precision Lawn Care of \$1,675 per mowing with the options of \$160 per mowing, seconded by Bunz. 5 ayes. Motion carried. Concerns from the bid opening in March of 2013 were raised by Frontier Landscaping.

Two bids were requested for the demolition of 501 Pine Street. Cooley Pumping was the only bid that was received. Cooley Pumping's bid was in the amount of \$4,810 for demolition, hauling, extra fill, and leveling off the site. Bunz moved to approve Cooley Pumping to demolish 501 Pine Street, according to the specifications outlined in the bid, for the amount of \$4,810, seconded by Harrison. 5 ayes. Motion carried.

Bunz moved to approve Resolution #2017-08R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Eiffler. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Dana has completed her city clerk training and is applying for her certification. To be able to be certified she needs the title of Deputy City Clerk. Linder moved to approve Dana's title be changed from Administrative Assistant to Deputy City Clerk, seconded by Bunz. 5 ayes. Motion carried.

Muller moved to send the administrator to IMFOA's Spring Conference on April 19-21, 2017 in Des Moines, seconded by Harrison. 5 ayes. Motion carried.

Muller moved to set a Spring City Wide Clean-Up Day for Saturday, April 22, 2017 with a rain date of April 29, 2017, if it works out with Cooley Sanitation, seconded by Bunz. 5 ayes. Motion carried.

KWWL has approached the city with the idea of a City Power Plan featuring Reinbeck. The Premium Package includes 47x commercials per month, 1,000 15 second pre-roll commercials per month, air time during KWWL local news, KWWL prime, CW prime, and ME-TV prime. The cost is \$995 per month or \$11,940 per year. If we are not happy, the contract can be broken. The first commercial would air in March of 2017. The cost could be funded from the 10% Local Option Sales Tax. Bunz moved to approve the KWWL's City Power Plan yearly package of \$11,940 as long as the commercials are changed throughout the year, seconded by Muller. 5 ayes. Motion carried.

A bid was received from JBoldt Electric for new lighting at the shop. Option #1 was to repair 6 non-working fixtures at a cost of \$1,100. Option #2 is to Replace 12 fixtures with T5 6 lamp HO Fluorescent fixtures at a cost of \$1,320 after a \$1,080 rebate from Alliant Energy. Option #3 is to Replace 12 fixtures with LED fixtures at a cost of \$3,440 after a \$2,100 rebate from Alliant Energy. Muller moved to go with JBoldt Electric's option #3 bid but only replace 8 fixtures instead of 12, seconded by Harrison. 5 ayes. Motion carried.

Bids for spraying the cemetery were discussed. Only 1 bid has been received. Bunz moved to table this until March 21, 2017 and get another bid, seconded by Eiffler. 5 ayes. Motion carried.

Muller moved to approve a Certification of Lien to the Grundy County Treasurer for 706 Park Street in the amount of \$219.18, seconded by Bunz. 5 ayes. Motion carried.

A letter was sent to the property owner of 806 Randall Street on their intentions for the property. No response was returned. Linder moved to table this until the March 21, 2017 Planning & Zoning Meeting, seconded by Muller. 5 ayes. Motion carried.

Reinbeck Inn's parking space was discussed. The Hoiens have submitted a copy of the parking permit that would be mounted on the dash of the guest's car. Muller moved to allow one parking permit for one vehicle for guest at the Reinbeck Inn, seconded by Harrison. 5 ayes. Motion carried.

No action was taken on Southridge Tax Abatement Program.

No action was taken on the Sheriff's Contract as the 10% budget cut has been approved by council and next fiscal year is uncertain at this time.

Bunz moved to adjourn, seconded by Muller. 5 ayes. Motion carried. The meeting was adjourned at 6:51 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

March 21, 2017
MINUTES OF THE SPECIAL
JOINT CITY COUNCIL/PLANNING & ZONING MEETING
FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Bunz, Linder and Harrison. Eiffler was absent. Also present were Wilkerson, Kathleen Connor from Snyder & Associates, Allan Rhodes, Allan Mittler, Mandy Gleissner, and Josh Richey.

Harrison moved to approve the Consent Agenda, seconded by Bunz. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from March 6, 2017; Bills to be paid in the amount of \$14,779.94; February Bank Rec and Financial Reports; February Bills Paid; and a Class B Native Wine Permit for Reinbeck Pharmacy.

Muller moved to approve the agenda, seconded by Harrison. 4 ayes. Motion carried.

Kathleen Connor from Snyder & Associates gave a presentation to the council and the Planning & Zoning Board of draft 1 of the new site plan regulations and the new subdivision regulations. She will revise the draft with changes and suggestions from the meeting and submit draft 2 for review. Another joint meeting will be set to discuss draft 2.

Muller moved to approve Resolution #2017-09R, A Resolution Authorizing the Mayor to Sign, And the City Clerk to Attest to A Housing Repair Project Approved According to the Reinbeck Tax Increment Financing (TIF) Low and Moderate Income (LMI) Set-Aside Administrative Plan, seconded by Bunz. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Muller – aye. Motion carried.

Bunz moved to approve Resolution #2017-10R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Muller. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Two bids were received for the cemetery weed control. Precision Lawn Care bid \$976 per application and TruGreen bid \$1,050 per application. Harrison moved to go with the lower bid from Precision Lawn Care in the amount of \$976.00 per application. 4 ayes. Motion carried.

No response has been received from the owner of 806 Randall for their intentions for the property. The city administrator will send a Certified Letter to the owner, giving them until March 31, 2017 to submit their intentions.

Bunz moved to adjourn, seconded by Muller. 4 ayes. Motion carried. The meeting was adjourned at 7:25 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

April 3, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, and Linder. Harrison was absent. Also present was Wilkerson, Dan Smoldt, Adrian Johnson, Nick Suender, Kristin Schiller, Curtis Dean (SmartSource Consulting), Kristia Allen (Consortia Consulting), Eric Lage, Bill & Carrie Sager, Trevor & Teeney Schellhorn, Lindsay Beaman (Snyder & Associates), and Josh Richey.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Muller. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from March 21, 2017, Treasurer's Report, bills to be paid in the amount of \$92,435.79, bills paid from March 22, 2017 – March 31, 2017, March Budget Report, and March Utility Billing Audit Report.

Bunz moved to approve the Agenda, seconded by Linder. 4 ayes. Motion carried.

Dan Smoldt approached council on behalf of the RTU Board. The Board is concerned with staffing issues and would like to hire a full-time employee for FY17/18 at \$15 per hour plus benefits. Ryan Malik has someone that can help out the rest of this fiscal year. Consortia performed a financial projection and reported that it would be feasible to hire a full-time employee. No action was taken at this time.

Trevor Schellhorn approached council regarding blocking the west side of the 100 block of Broad Street on May 13th for a "Spring Fling Meat Thing" event and informed council that RODBRAI is being planned for June 17th and will need parking on Broad Street for the ROD's. Eiffler moved to approve the blocking of the west side of the 100 block of Broad Street for the event "Spring Fling Meat Thing" on May 13th with proper barricading according to the Iowa Alcoholic Beverage Division regulations, seconded by Muller. 4 ayes. Motion carried. The RODBRAI event will be put on the May regular council meeting agenda for approval to allow for more information to be obtained.

Bill Sager approached council regarding obtaining a fireworks permit from the city for July 1, 2017. Because of liability, fire, and noise nuisance issues, no action was taken.

Mayor gave the Second Reading of Ordinance 2017-02OR, Amending and Restating Chapter 165 – Zoning Regulations. Hearing no objection for or against, written or oral, Muller moved to approve the Second Reading of Ordinance 2017-02OR, Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map, seconded by Eiffler. Roll call vote: Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion Carried. Muller moved to set the Third Reading of Ordinance 2017-02OR, Amending and Restating Chapter 165 – Zoning Regulations for May 1, 2017 at 5:30 p.m., seconded by Linder. 4 ayes. Motion carried.

Lindsay Beaman, from Snyder & Associates, approached council regarding flood elevations at the sewer plant where the new disinfectant system will be and informed council that there are a couple of minor electrical issues.

Eiffler moved to approve Resolution #2017-11R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. Roll call vote: Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Two proposals for the annual examination for the year ended June 30, 2017 were received. Community CPA & Associates Inc. proposed 43 hours of service for \$3,810 and Bowman & Miller, P.C. proposed 57 hours of service for \$4,200. After discussion, Eiffler moved to hire Bowman & Miller, P.C. to perform the annual examination for the year ended June 30, 2017, seconded by Muller. 4 ayes. Motion carried.

Bunz moved to renew the library CD #300397972 for a 3 month term, seconded by Eiffler. 4 ayes. Motion carried.

The Mediacom Lease Agreement is up for renewal. Muller moved to renew the Lease Agreement for another 10 years with the rate from April 1, 2017 – March 31, 2022 set at \$3,500 per year and the rate from April 1, 2022 – March 31, 2027 set at \$4,000 per year, seconded by Bunz. 4 ayes. Motion carried.

Eiffler moved to set a Budget Amendment Hearing for May 1, 2017 at 5:30 p.m., seconded by Muller. 4 ayes. Motion carried.

Eiffler left at 6:55 p.m.

After discussion on the sale of the lot at 501 Pine, Muller moved to accept sealed bids until June 2, 2017 for the lot at 501 Pine, with a minimum bid set for the total of all expenses plus \$500 and the buyer paying for all closing costs, and requiring a single family dwelling be constructed within 3 years, seconded by Bunz. 3 ayes. Motion carried. The sale will be advertised in the Grundy County Shopper, Reinbeck Courier, RTU channel, website, and city sign. Wilkerson will have the city attorney draw up a purchase agreement for council approval at the May 2017 meeting. It will be available for public review after that approval.

Hiring of temporary, part-time summer help was discussed. The position will be advertised at City Hall with applications due on or before April 28, 2017 before 4:30 p.m.

Bunz has removed his name from the signature card at the bank so a new appointment is needed. Muller moved to approve Eiffler to be authorized to sign city checks, seconded by Bunz. 3 ayes. Motion carried.

The property owner at 806 Randall has received notice on her property. She has informed the administrator that she will be working on the property and should have some improvements made by May 1, 2017. A follow-up inspection will be made after May 1, 2017.

JBoldt Electric has installed 8 led 8' fixtures at the shop but more are still needed. JBoldt submitted a bid of \$538.80 for an additional 3 fixtures. Bunz moved to have JBoldt Electric install 3 more 8' led fixtures for the total price of \$538.80, seconded by Muller. 3 ayes. Motion carried.

An old plow that was found in the weeds last fall will be cut up and scrapped.

Muller moved to adjourn, seconded by Bunz. 3 ayes. Motion carried. The meeting was adjourned at 7:22 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

May 1, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder, and Harrison. Also present was Wilkerson, Donovan Devore, Becky & Harry Wach, Jack Wittgreve, Vern Knaack, Robin Moore, Kristy Giesking, Chris Frischmeyer, Janell Boldt, Greg Snider, Josh Ritchy, Jennifer & Ron Worell, Chris Yockey, and Abby Wessel

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Linder. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from April 3, 2017, Treasurer's Report, bills to be paid in the amount of \$210,736.61, bills paid from April 4, 2017 – April 30, 2017, March Bank Reconciliation and Financial Reports, March Bills Paid, April Budget Report, April Utility Billing Audit Report, and a Class B Liquor License with Outdoor Service & Sunday Sales for Broad Street Brewery.

Bunz moved to approve the Agenda, seconded by Harrison. 5 ayes. Motion carried.

No action was taken on the street closing for RODBRAI as no one was at the meeting to present the closings. This will be placed back on the June 5, 2017 agenda.

Bunz moved to approve Jerry Smith's appointment to the Planning & Zoning Board, seconded by Muller. 5 ayes. Motion carried. Jerry was not present to be sworn in.

Muller moved to approve Donovan Devore's appointment to the RTU Board, seconded by Linder. 5 ayes. Motion carried. Mayor swore in Donovan Devore.

Residents from Eastgate were present to discuss the tiling that was done in Jack Whittgreve's field. New tile was installed and has helped but it is still wet. The code on the tile, process for reclassifying it, and tile maps are available at City Hall. The group will decide how they want to move forward. This will be placed on the June 5, 2017 agenda for an update. The tiling bill will be paid for by the homeowners.

Chris Fischmeyer, Robin Moore, and Kristy Giesking gave an update and discussed the floor plans for the new Day Care addition. Exact figures for the cost of the project are not available yet. The G-R School Board has committed up to \$180,000 for the expansion. The Day Care is requesting that the city match the school's commitment of \$180,000. After much discussion on the cities requirements and obligations and needing the Grimm money as a reserve, Muller moved to table the Day Care addition to the June 5, 2017 regular city council meeting, seconded by Bunz. Roll call vote: Bunz – aye, Linder – aye, Harrison – aye, Muller – aye, Eiffler – nay. Motion carried.

Mayor read the third reading of Ordinance 2017-02OR, Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map. Hearing no comment, for or against, written or oral, Muller moved to approve Ordinance 2017-02OR, Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map and have the city administrator publish the Amendment, seconded by Eiffler. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Mayor opened the Budget Amendment Hearing at 7:26 p.m. Revenues were amended due to grants, interest on CD's, donations received, Memorial Building booking deposits, and revenues for wireless

internet. Expenses were amended for cemetery improvements & signs, mosquito spray, supplies for the fire department, Southridge street signs, increase in work comp insurance, building improvements at the water plant, KWWL commercial, Memorial Building deposit returns, pool, and RTU wireless equipment. Harrison moved to close the Hearing, seconded by Muller. 5 ayes. Motion carried. The Hearing was closed at 7:28 p.m. Hearing no comment, for or against, written or oral, Muller moved to approve Resolution 2017-12R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2017 and have the city administrator file it with the county. Roll call vote: Harrison –aye, Linder - aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Bunz moved to approve Resolution 2017-13R, A Resolution Proposing Disposal of an Interest in Real Property by Sale and Notice of Public Hearing, seconded by Muller. Roll call vote: Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye, Muller – aye. Motion carried.

Bunz moved to approve the Offer to Buy Real Estate and Acceptance for 501 Pine, seconded by Eiffler. 5 ayes. Motion carried.

Muller moved to approve Resolution 2017-14R, A Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Specified Projects, seconded by Harrison. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Eiffler moved to approve Resolution 2017-15R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. Roll call vote: Linder – aye, Harrison – aye, Muller – aye, Eiffler – aye, Bunz – aye. Motion carried.

Muller moved to roll the city's CD over for another three months and take \$10,000 out of the Park Board's CD and roll the remaining balance over for another three months, 5 ayes. Motion carried.

There were two applications received for the temporary part-time summer help position. Muller moved to approve Ray Rannfeldt for the temporary part-time summer help position at the rate of \$13.25, because he has received his Pest Management sprayer's license, and have him start immediately, seconded by Bunz. 5 ayes. Motion carried.

Werner has given notice that May 2, 2017 will be his last day of employment. He is one year short of fulfilling his Grade II water operator contract and three years short of fulfilling his Grade III wastewater operator contract. Credit was given for schooling to maintain the required CEU's for the grades. Muller moved to pay out Werner's comp and vacation time and have him reimburse the city for training in the amount of \$6,351.53, seconded by Eiffler. 5 ayes. Motion carried. Muller moved to hire Werner back as an independent contractor at \$25.00 per hour when he works with Trey on MOR Reports, seconded by Bunz. 5 ayes. Motion carried.

Winkowitsch has expressed interest in taking over as the water/wastewater operator. Larry Trout has agreed to come back and train and work with him to get his required grades. Linder moved to hire Winkowitsch as the water/wastewater operator, with Larry Trout coming back as the certified operator/trainer, and give him a \$2.00 raise effective May 3, 2017 with a contract to be drawn up for approval at the June 5, 2017 meeting, seconded by Muller. 5 ayes. Motion carried.

Linder moved to send Winkowitsch to the 30-Hour Basic Water Treatment Class in Ankeny on May 16-17, 23-24, 2017, seconded by Harrison. 5 ayes. Motion carried.

Darrin Mulligan emailed an update on his properties along Kenwood Street. He has the property staked out for a fence and he will be back around the middle of May to start the fence project.

The owner of 806 Randall is trying to sell her property. She has a contractor line up to put a new roof on it but he is held up due to storm damage.

The concrete pile was discussed. PCI does not have a crusher in town.

Mayor opened the floor for visitors to speak. Chris Frischmeyer and others at the meeting spoke in support of the Day Care expansion project, asking that \$180,000 of Richard Grimm's gift to the city be used for the project.

Muller moved to adjourn, seconded by Linder. 5 ayes. Motion carried. The meeting was adjourned at 8:54 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

May 16, 2017
MINUTES OF THE REGULAR MEETING
OF THE COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 p.m.

(These minutes are to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder, and Harrison. Also present were Dan Smoldt, Janet Schildroth, Robin Moore, Brenda Snider, Greg Snider, Matt Wyatt, Kristy Giesking, Adam Heise, Christine Farley, Jan Ehrig, and Anne Boyer.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda seconded by Muller. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from the May 1, 2017 Council Meeting, Treasurer's Report, bills to be paid in the amount of \$35,387.34, bills paid from May 2, 2017 through May 15, 2017, April Bank Reconciliation, Financial Reports, and April bills paid.

Harrison moved to approve the Agenda, seconded by Bunz. 5 ayes. Motion carried.

Muller moved to approve the Peddler Permit application submitted by Tim Bird, seconded by Bunz. 5 ayes. Motion carried.

Bunz moved to approve the Grundy County Sheriff's Office Law Enforcement Agreement, seconded by Muller. 5 ayes. Motion carried.

Bunz moved to approve Resolution #2017-16 A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Harrison. 5 ayes. Motion carried.

The Reinbeck Courier made an error in the publication of the City Budget Amendment Hearing Notice that was printed on April 14, 2017. This will be republished at no cost. Budget Hearing was reset to June 5, 2017 at 5:50 p.m. Eiffler move to approve Resolution #2017-12R A Resolution Amending the Current Budget for Fiscal Year ending June 30, 2017, seconded by Bunz. Roll call vote: Muller-aye; Eiffler-aye; Bunz-aye; Linder-aye; and Harrison-aye. Motion carried.

Muller moved to approve the wage compensation for Trey Winkowitsch for Water/Wastewater Operator with the following changes: 1). After acquiring his Grade 2 Wastewater License his salary would increase to \$25 per hour (\$52,000 annually); and 2). After acquiring his Grade 3 Wastewater License his salary would increase to \$30 an hour (\$62,400 annually). Seconded by Bunz, 5 ayes. Motion carried.

Bunz moved for approval of Certification Agreement for Trey Winkowitsch, seconded by Eiffler. 5 ayes. Motion carried.

Dan Smoldt addressed the council asking that the new city employee be required to have some technical skills so that the new employee could assist RTU if needed. Julie is to get a job description sent out to all council members along with a proposed ad for the paper so it can be finalized at the next council meeting. Bunz moved to table the discussion to the next council meeting, seconded by Muller. 5 ayes. Motion carried.

There was no information in the council packets on the nuisance mowing. This was tabled until next meeting when we had information.

The Mayor discussed all the upcoming obligations of the City including work on the infrastructure and street program, the New Disinfection System at the Wastewater Treatment Plant which is required by the DNR, improvements to the bathhouse, improvements to park and expenses of pool. The mayor provided an email from our bonding attorney stating that they do not recommend that the City bond for the gift to the daycare. The Mayor gave us three options for the \$180,000 the daycare requested. 1.) Bonding for 3 years at a cost of approximately \$205,000; 2.) Bonding for 5 years at a cost of approximately \$217,000; and 3.) Grimm Gift at a cost of \$180,000. Various citizens spoke expressing their encouragement for the gift and others asked for clarification on bonding and how it affects the tax rate levy.

Muller move to adjourn, seconded by Bunz. 5 ayes. Motion carried the meeting was adjourned at 6:38 p.m.

Tim Johnson, Mayer

Angie Linder, Council Member

June 5, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder, and Harrison. Also present was Wilkerson, Abby Wessel, Maggie Burger, and a multitude of people from the public.

Mayor led the Pledge of Allegiance.

Mayor questioned the Minutes from May 16, 2017 that stated he offered 3 options for the daycare request. His concern was that he did not state these are the city's only options. Eiffler moved to approve the Consent Agenda, seconded by Harrison. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from May 16, 2017, Treasurer's Report, bills to be paid in the amount of \$72,127.60, bills paid from May 17, 2017 – June 5, 2017, May Budget Report, May Utility Billing Audit Report, Class B Wine Permit – Class C Beer Permit – Class B Wine Permit – Class E Liquor License – Sunday Sales for Trunck's Country Foods, Cigarette/Tobacco/Nicotine/Vapor Permit for Trunck's Country Foods, Cigarette/Tobacco/Nicotine/Vapor Permit for Casey's General Store #1130, and a Cigarette/Tobacco/Nicotine/Vapor Permit for Northey Enterprises, Inc.

Muller moved to approve the Agenda with moving Old Business after 5e, seconded by Linder. 5 ayes. Motion carried.

Muller moved to approve Broad Street Brewery blocking the west side of the 100 block of Broad Street for the RODBAI event on June 17, 2017 with proper barricading according to the Iowa Alcoholic Beverage Division regulations and allow main street to be blocked for cars, seconded by Bunz. 5 ayes. Motion carried.

Bunz moved to approve Northey's blocking Main Street in front of his business after the parade on July 4th with proper barricading according to the Iowa Alcoholic Beverage Division regulations, seconded by Harrison. 5 ayes. Motion carried.

Linder moved to allow the Citizen's for Reinbeck Committee to block streets for the 4th of July Parade according to the map that was presented, seconded by Muller. 5 ayes. Motion carried.

The Citizen's for Reinbeck Committee has asked that the Landmark Bistro in Grundy Center be allowed to set up a beer garden on the tennis courts at Elmwood Park on the 4th of July, 2017. They would be open after the parade until approximately 9:00 p.m. The city's insurance was contacted and they only requested that the city be listed as "additional insured" on the committee's insurance and on the DRAM insurance of the Landmark and that a Certificate of Insurance be sent to the city before the event. Muller moved to allow the Landmark Bistro in Grundy Center to set up a beer garden on the tennis courts at Elmwood Park, with proper barricading and approved alcoholic beverages served according to the Iowa Alcoholic Beverage Division regulations, after the parade until approximately 9:00 p.m. as long as insurance requirements are met, seconded by Eiffler. 5 ayes. Motion carried.

Mayor expressed his concerns against the daycare's funding request. Maggie Berger, the city's financial advisor, explained bonding and debt capacity. She gave a scenario if the city bonded for the daycare and an additional \$100,000 for a dump truck that would bring the bond to \$292,000 with the bonding fees included. On a 5 year bond this would raise the tax levy \$1.23 per \$1,000 of estimated tax valuation. If your property was valued at \$100,000 you would pay an extra \$70 per year. Questions

were asked about the Newsletter that was sent out by the City Hall staff and the Mayor. The intent of the newsletter was to inform the citizens of the responsibilities of the city. After much discussion, for and against the city gifting the money to the daycare, Muller moved to give the daycare \$180,000 of Richard Gimm's gift to the city, after the city receives documentation showing that they have raised their \$180,000 as well, seconded by Bunz. Roll call vote: Muller – aye, Eiffler – nay, Bunz – aye, Linder – aye, Harrison – aye (after it was confirmed that Richard's name would be visible somewhere in the daycare). Motion carried.

The residents of Eastgate confirmed that the new tile has helped dry up their lots. Chris Yockey said that his sump pumps are still running. The city attorney explained that a study will have to be done to establish ownership of the district. When this was discussed 2 years ago a study was estimated to cost approximately \$75,000 to the landowners of the district. The committee that was previously established will meet and discuss the feasibility of a drainage district study.

Little progress has been made to Mulligan's properties and no building permit has been received for a fence. Linder moved to have the city attorney send a notice of abatement letter to Mulligan to have a fence installed within 30 days, seconded by Harrison. 5 ayes. Motion carried.

The property at 806 Randall was discussed. They are still waiting on the contractor to roof the house. The garage will be torn down. They will keep the city updated on the progress.

Bunz moved to set the July 2017 meeting to July 10, 2017 at 5:30 p.m., seconded by Eiffler. 5 ayes. Motion carried.

Mayor opened the Hearing on the sale of 501 Pine at 6:55 p.m. No bids have been received. Muller moved to close the Hearing, seconded by Linder. The Hearing was closed at 6:56 p.m. A question was then asked from someone in attendance. Mayor re-opened the Hearing at 6:58 p.m. The question was asked if a lower rate would be accepted. After discussion, Linder moved to close the Hearing, seconded by Muller. The Hearing was closed at 7:04 p.m. Bunz moved to re-advertising the sale of 501 Pine and lower the minimum bid to \$10,000 and set a new hearing date for July 10, 2017 at 5:30 p.m. and have bids due to City Hall by 4:00 p.m. on July 6, 2017, seconded by Muller. 5 ayes. Motion carried.

Because there was no sale of 501 Pine, Resolution #2017-17R, A Resolution Authorizing the Sale of City Property was not approve.

Harrison moved to approve Resolution #2017-20R, A Resolution Proposing Disposal of an Interest in Real Property by Sale and Notice of Public Hearing, and set the Public Hearing for July 10, 2017 at 5:30 p.m., seconded by Muller. 5 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 7:06 p.m. Due to the newspaper inserting the wrong hearing date in the May publication, the Hearing must be held again. Revenues were amended due to grants, interest on CD's, donations received, Memorial Building booking deposits, and revenues for wireless internet. Expenses were amended for cemetery improvements & signs, mosquito spray, supplies for the fire department, Southridge street signs, an increase in work comp insurance, building improvements at the water plant, KWWL commercial, Memorial Building deposit returns, pool, and RTU wireless equipment. Linder moved to close the Hearing, seconded by Harrison. 5 ayes. Motion carried. The Hearing was closed at 7:07 p.m. Hearing no comments, for or against, written or oral, Linder moved to approve Resolution #2017-12R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2017 and have the city administrator file it with the county. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Joe Davis approached council with a request for funding to help with the Legion's ceiling project. They would like \$5,000 for new LED lights and \$700 to replace the furnace. They would also like to bring up the floor in the furnace room and install a projector and other work down the road. As the Legion is not a budgeted department, Eiffler moved to table this item until the July 10th meeting to figure out where the money could come from, seconded by Muller. 5 ayes. Motion carried.

Eiffler moved to approve Resolution #2017-18R, A Resolution Changing Water & Sewer Rates, seconded by Muller. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. Water rates went from \$12.93 for the first 150 cubic feet to \$13.19 (minimum bill) and from 0.0297 for usage over 150 cubic feet to 0.0303. Sewer rates went from \$20.00 for the first 150 cubic feet to \$20.40 (minimum bill) and from 0.0863 for usage over 150 cubic feet to 0.0880.

Muller moved to approve Resolution #2017-19R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Harrison. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Bunz moved to approve the FY16/17 Wage Resolution, seconded by Eiffler. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller - aye. Motion carried. The FY17/18 wages are as follows: City Administrator \$58,698 (salary); Water/Sewer Operator \$18.50 (hourly) (\$25.00 after all Grade II Certifications and \$30.00 after Grade III Wastewater Certification); Street Operator \$14.00 (hourly); Park/Cemetery/RTU \$13.39 (hourly); Administrative Assistant \$14.42 (hourly); Part-Time Summer Help \$13.25 (hourly); Librarian \$37,200 (salary); Library Staff \$10.00 (hourly); Library Staff \$10.00 (hourly); Library Cleaner \$12.00 (hourly) Fitness Center/Memorial Building Cleaner \$13.00 (hourly) RTU Supervisor \$20.00 (hourly) RTU Installer 16.50 (hourly).

Muller moved to approve the DNR Action plan for a certified Wastewater Operator with the correction of Linder's last name, seconded by Linder. 5 ayes. Motion carried.

Muller moved to approve a bid in the amount of \$29,749.25 from LL Pelling for sealcoat work on Blackhawk, Clark, and Pine Streets, seconded by Harrison. 5 ayes. Motion carried.

Eiffler moved to have the city attorney move forward with an Ordinance revision to allow for sales and continue to ban the usage of fireworks within the City of Reinbeck, seconded by Muller. 5 ayes. Motion carried.

The street operator position was discussed. Muller moved to publish the full-time position with the Iowa League of Cities, Reinbeck Courier, Grundy County Shopper and the city website with a starting wage set at \$14.00 per hour or more, based on prior experience, and have July 14, 2017 be the deadline for applications, seconded by Bunz. 5 ayes. Motion carried. Linder and Bunz will do the interviews.

GASB Statement 77, Tax Abatement Disclosure is to be implemented as of 6-30-17 in the financial statements. The Iowa Municipals Professional Academy is offering GASB 77 training on Thursday, July 27, 2017 from 1:00 – 5:15 for \$100. Muller moved to send the city administrator to the GASB 77 training on July 27, 2017, seconded by Eiffler. 5 ayes. Motion carried.

Muller moved to send the city administrator to the Iowa League of Cities Annual Conference in Davenport on September 27-29, 2017, seconded by Harrison. 5 ayes. Motion carried.

Muller has resigned his position on the Day Care Board leaving an open position for the city. The bylaws state that a city representative must be on the board. Mayor asked for volunteers from council to fill this position. No one volunteered. Muller moved to table this item until July 10, 2017, seconded by Bunz. 5 ayes. Motion carried.

The City Newsletter was discussed. It was suggested to send the newsletter out in the email blast through the city. The council will approve the newsletter before it goes out in the future.

Linder addressed a list of concerns she had with the mayor and city administrator.

Bunz moved to adjourn, seconded by Muller. 5 ayes. Motion carried. The meeting was adjourned at 8:19 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

July 10, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, and Bunz. Linder was absent. Also present was Wilkerson, Elisabeth Bueghly, Carroll Freed, Ron Worrell, Jennifer Worrell, Barry Thede, Josh Ritchey, Chris Yockey, Rod & Karen See, Janell Boldt, and Tom Plaehn.

Mayor led the Pledge of Allegiance.

Muller questioned the Minutes from June 5, 2017. The first question was regarded wanting to change the motion that stated "the city would give the daycare \$180,000 of Richard Grimm's gift, after the city received documentation showing that they have raised their \$180,000 as well". He would like to have the daycare's portion be available in the form of a loan as well as donations. He was informed that he could not change a motion but could put the item back on the agenda. The second question was regarding the daycare bylaws and requiring a city representative on the board. The city was informed by the daycare chairman that a city representative will need to be on the board or the bylaw will need to be changed.

Muller moved to approve the Consent Agenda as stated, seconded by Bunz. 3 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from June 5, 2017, Treasurer's Report, bills to be paid in the amount of \$77,647.67, bills paid from June 6, 2017 – July 10, 2017, May Bank Reconciliation and Financial Reports, May bills paid, June Budget Report, and June Utility Billing Audit Report.

Bunz moved to approve the Agenda, seconded by Muller. 3 ayes. Motion carried.

Ron Worrell addressed council with an idea to help the drainage problem at Eastgate using his property. Harrison's resignation from the council left an opening on the Drainage District Committee. The council was asked for a replacement, in June, but no one volunteered to be on the committee so the June meeting was cancelled. Mayor called for a volunteer to be on the committee so that a meeting could be rescheduled. Bunz agreed to be on the committee. A new meeting will be set.

The Legion's request for funding for their ceiling project and furnace in the amount of \$5,700 was discussed. The Legion is not a budgeted department that the city supports but the city does pay the utilities on the building. This project would save the city on the utility bill. Eiffler moved to give the Legion \$5,700 for their ceiling project and new furnace and use the funds from Richard Grimm's gift, seconded by Bunz. 3 ayes. Motion carried.

Due to the amount of funds the city has contributed to the day care, the Mayor would like to see a council representative on the Day Care Board. If there are no volunteers from council, Mayor volunteered to be on the board himself. Eiffler moved to appoint Linder to the Day Care Board if she is interested, seconded by Muller. 3 ayes. Motion carried.

Darren Mulligan has asked for an extension until September 30, 2017 to install a fence around his properties and also paint the shed on Broad Street. Muller moved to extend the deadline for his fence and the painting of his shed until September 30, 2017, seconded by Bunz. 3 ayes. Motion carried.

There is progress at 806 Randall. The garage has been torn down and there has been some work started on the roof. This will be re-evaluated at the August 2017 meeting.

Bunz moved to approve Mike Paine to the Memorial Board, seconded by Eiffler. 3 ayes. Motion carried.

Mayor read Sandy Peterson's resignation letter from the Park Board. Eiffler moved to approve Sandy Peterson's resignation from the Park Board effective June 12, 2017, seconded by Bunz. 3 ayes. Motion carried.

Muller moved to approve Elisabeth Bueghly to the Park Board to finish Sandy Peterson's term, seconded by Eiffler. 3 ayes. Motion carried. Mayor swore in Elisabeth Bueghly to the Park Board

Carroll Freed approached council regarding complaints about a wood pile, covered with a tarp, on his neighbor's property that has animals living in it and tall weeds around it and objected to his neighbor being allowed to install a fire ring. He explained that his wife is allergic to smoke and his fire ring will face their living room and bedroom. Mayor explained that the neighbor is in compliance now with the weeds around the wood pile and that it is legal for him to have a recreational fire pit. No action was taken.

Mayor opened the public hearing on the sale of 501 Pine at 6:02 p.m. Tom Plaehn expressed concern about the rain run off coming off of 501 Pine into his yard due to no grass. He would like to see grass planted. Tom also wants to install a fence on his property and have the city sign a Fence Agreement so that he can build his fence closer than the 2 foot requirement. Mayor expressed concern that until the property is sold he is uneasy about allowing a fence to be built closer to the property line as it is a small lot already. Tom was told to get drawings and the permit for the fence and come back to the next meeting. Bunz moved to close the hearing, seconded by Eiffler. 3 ayes. The hearing was closed at 6:15 p.m. No bids were received for the lot.

No action was taken on Resolution #2017-17R, A Resolution Authorizing the Sale of City Property, as no bids were received.

Eiffler moved to approve Resolution #2017-21R, A Resolution Setting Hearing Date for Fireworks Ordinance, and set the First Reading for August 7, 2017 at 5:30 p.m., seconded by Bunz. Roll call vote: Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved to approve Resolution #2017-22R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Eiffler. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye. Motion carried.

Hoiem Enterprises has submitted a bid for \$580.00 to perform preventative maintenance on the HVAC units at the Memorial Building for a year. He has done the spring maintenance so the fall maintenance would be \$280.00. Muller moved to approve Hoiem Enterprises to perform the fall maintenance on the Memorial Building's HVAC system in the amount of \$280.00, seconded by Eiffler. 3 ayes. Motion carried.

Eiffler moved to renew two library CD's for another 90 days, seconded by Muller. 3 ayes. Motion carried.

A bid was received from Central Pump & Motor to rebuild 4 pressure reducing valves in the amount of \$6,148.28. Muller moved to table this item until August 7, 2017.

Bids were received for a backup generator at the lift station from KW Electric in the amount of \$27,623 for a 15kw diesel generator, installation, and concrete pad. A bid for natural gas was not received yet. Shaw Electric bid \$22,960 for a 15kw diesel generator, installation, and concrete pad. Shaw Electric's bid for a natural gas generator was \$22,610. Muller moved to have Shaw Electric install a 15kw natural gas generator at the lift station for the quote of \$22,610, seconded by Eiffler. 3 ayes. Motion carried.

Mayor read Mike Harrison's resignation letter from the City Council. Muller moved to approve Mike Harrison's resignation from the City Council effective June 9, 2017, seconded by Bunz. 3 ayes. Motion carried.

Filling the city council vacancy left by Mike Harrison was discussed. Muller moved to fill the vacancy by appointment, seconded by Eiffler. 3 ayes. Motion carried.

A bid from Don's Truck Sales for a new 2018 Freightliner dump truck with a 10' dump body, Henderson snow plow, and Henderson tailgate sander was received in the amount of \$119,459.00. Bid extras include a 12' dump body for an additional \$1,193.00, a Henderson 9' auger for an additional \$983.00, and a 42" high moldboard for an additional \$82.00. Bunz and Eiffler will look into other options. Muller moved to table this until August 7, 2017, seconded by Bunz. 3 ayes. Motion carried.

The pool bathhouse was discussed. Bids have been received from Moeller and Walter to put a new roof on top of a new or existing block, tying into existing roof framing and re-shingling the entire building is approximately \$12,000 including new aluminum cover on all fascia and soffit as well as painted steel ceiling and cellulose insulation in the bathrooms. A minimum estimated total roof replacement cost of \$50,000 was also given. Petersen Concrete Construction gave a bid of \$22,000 to remove the old bathhouse bathrooms and showers and install new. Muller will go look at the bathhouse with Ron Petersen from Moeller & Walter. Muller moved to table this item until August 7, 2017, seconded by Eiffler. 3 ayes. Motion carried.

Wilkerson received a rough estimate to have the pool slide redone in the amount of approximately \$16,000 to \$20,000. A short term fix would be to just re-caulk, smooth out and apply a top coat to the slide for approximately \$8,000.00. Bunz moved to table this until August 7, 2017 to allow time for a firmer bid, seconded by Muller. 3 ayes. Motion carried.

Adding a Tree Tax to the water bills to help cover the cost of tree maintenance was discussed. So far this year \$5,850 has been spent on tree removal. It was discussed to change the Ordinance to have trees on the boulevard be the home owner's expense. Wilkerson will have the City Attorney look into this. Muller moved to table this until August 7, 2017, seconded by Bunz. 3 ayes. Motion carried.

Rod See approached council regarding tractor trailers tearing up the corner of his yard as they cut the corner on College Street. Wilkerson will have Petersen Concrete Construction look at this when they are here pouring the new sidewalk at the park.

Dean Snow would like to have a sign placed by his drive that says "Slow – Private Drive" that he would pay for. There was no objection.

Eiffler moved to adjourn, seconded by Bunz. 3 ayes. Motion carried. The meeting was adjourned at 7:37 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

August 7, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, and Linder. Also present was Wilkerson, Ash Larsen, Janell Boldt, Josh Ritchey, and Adam Heise.

Mayor led the Pledge of Allegiance.

Ash Larsen was the only person that expressed interest in filling the vacant council seat. Linder moved to appoint Ash Larsen to the vacant council seat, seconded by Bunz. 4 ayes. Motion carried. Mayor swore Larsen in and he took his place at the council table.

Bunz moved to approve the Consent Agenda, seconded by Eiffler. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from July 10, 2017, Treasurer's Report, bills to be paid in the amount of \$75,533.35, bills paid from July 11, 2017 – August 7, 2017, June Bank Reconciliation and Financial Reports, June bills paid, July Budget Report, July Utility Billing Audit Report, and a Class B Beer & Wine Cooler and Sunday Sales permit for Nana Rosa's.

Eiffler moved to approve the Agenda, seconded by Linder. 5 ayes. Motion carried.

Muller gave an update from the Drainage District Board meeting. Lindsay from Snyder & Associates will be putting together three proposals. A bid for an engineer study of the current drainage tile, a bid for proposed improvements to the tile, and a bid for assessment of the project costs reclassification. The City Council is the Drainage District Board. They will meet and go over the bids. Muller moved to set Monday, August 21, 2017 as the Drainage District Board meeting with Tuesday, August 22, 2017 as a backup date, seconded by Bunz. 5 ayes. Motion carried.

After much discussion on the purchase of a dump truck, Eiffler volunteered to call Don's Truck Sales and see what can be taken off of the quote to lower the cost and he will also see if they have any good used dump trucks. Muller moved to table the purchase of a dump truck until the September 2017 meeting, seconded by Larsen. 5 ayes. Motion carried.

Needed repairs to the pool bathhouse were discussed. Linder moved to have the city administrator find a general contractor to get bids for the whole project, seconded by Muller. 5 ayes. Motion carried.

A bid was received in the amount of \$6,600.00 from Waterpark Specialties, Inc. for caulking, sanding, buffing and waxing the pool slide at the aquatic center. Muller moved to have the city administrator contact the Park Board and have them priorities a list of five items for the pool or park that they would like to see repaired or have work done to, seconded by Bunz. 5 ayes. Motion carried.

A bid in the amount of \$6,148.28 was received from Central Pump & Motor, LLC to rebuild four Cla-Val pressure reducing valves. Muller moved to approve Central Pump & Motor, LLC to rebuild the four pressure reducing valves, seconded by Linder. 5 ayes. Motion carried.

A Tree Tax or amendment to the Tree Ordinance was discussed. Eiffler moved to have a line item set up in the budget to track tree removal expense and update the City Code on the types of trees that can be planted on the boulevard and add that homeowners are responsible for removing dead branches or limbs from the trees, seconded by Muller. 5 ayes. Motion carried.

The dilapidated garage at 806 Randall has been torn down and improvements to the roof and property have been done. This will be taken of the agenda as long as progress is being made.

Mayor opened the Hearing on Amending Chapter 41.13 – Fireworks of the City Code at 6:55 p.m. This amendment will only allow for the sale of fireworks in the city. It will not legalize shooting off fireworks in the city. There was discussion on the fine that would be charged and not allowing the sale of fireworks in the city. Muller moved to close the Hearing, seconded by Bunz. 5 ayes. Motion carried. The Hearing was closed at 7:08 p.m. Wilkerson will contact the city attorney regarding the sales of fireworks and address questions about the fines. The Reading will be held at the September meeting after the attorney is contacted.

The Relay for Life committee could not attend the meeting but would like to be put on the September 2017 agenda.

Bunz reported that three applications were received for the Street Department position with one interview done. Linder moved to approve Brett Bengen at \$16.00 per hour plus full-time benefits, seconded by Bunz. 5 ayes. Motion carried. Muller moved to repost the street department ad if the offer is not accepted, seconded by Linder. 5 ayes. Motion carried.

The Memorial Board moved to hire Roxanne Larson to clean the Memorial Building at \$10.00 per hour. Eiffler moved to approve hiring Roxanne Larson to clean the Memorial Building at \$10.00 per hour, seconded by Larsen. 5 ayes. Motion carried.

Bunz moved to approve the Reinbeck Art Festival street closings as presented, seconded by Eiffler. 5 ayes. Motion carried.

Linder moved to approve the 2017 Outstanding Obligations Disclosure Statement, seconded by Muller. 5 ayes. Motion carried.

Eiffler moved to approve Resolution #2017-23R, a Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Bunz moved to approve Resolution #2017-24R, A Resolution Authorizing Bids for the Wastewater Treatment Plant UV Disinfection – Reinbeck, IA, seconded by Muller. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Linder moved to renew the park CD for 90 days, the library CD for 6 months, a city CD for 90 days, and take \$180,000 out of the other city CD and place it in a new 90 day CD and renew the remaining balance for another 12 months, seconded by Bunz. 5 ayes. Motion carried.

Rod See had asked council what they could do for a corner in his yard that tractor trailers tear up when coming around the corner. The city administrator will get a bid to see what it would cost to concrete the corner.

The Legion asked the city to pay an Invoice in the amount of \$132.39 to Hoiem Enterprises for the repair of their thermostat that was hit by lightning. This would be paid for out of the Memorial Board's budget but they asked that the city amend their budget to give them back the \$132.39. Linder moved to pay the Invoice and put \$132.39 back in their budget, seconded by Muller. 5 ayes. Motion carried.

Two bids were received for a new fire hydrant. Utility Equipment bid \$2,842.51 and Schimberg bid \$3,535.98. There will also be a bill from Clouser for approximately \$4,200 to install a valve so that it can be shut off. Muller moved to go with Utility Equipment and Clouser to replace the hydrant, seconded by Larsen. 5 ayes. Motion carried.

Bids have been received from Weikert Contracting and LL Pelling to seal coat the Memorial Building parking lot and alley. The city is still waiting on a bid from Mack's Asphalt. Muller moved to table this until we receive the bid from Mack's Asphalt. 5 ayes. Motion carried.

The council took no action to renew the Greater Cedar Valley Alliance & Chamber Membership.

Linder expressed concerns about a Facebook post that the city's auditor shared. The mayor questioned whether it was against the city and it was not. No action was taken.

Larsen moved to set the September 2017 meeting for September 5, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Janelle Boldt informed council that Cedar Valley soccer would start September 16, 2017 and asked that the fields be mowed. She was informed that the budget allows the fields to be mowed once a week and Wednesday is the day the mowing contractor mows the park. That day could be changed if it works out with the contractor's schedule. Council asked that a soccer schedule be given to City Hall.

Bunz moved to adjourn, seconded by Muller. 5 ayes. Motion carried. The meeting was adjourned at 8:16 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

September 5, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Bunz, Linder, and Larsen. Eiffler was absent. Also present was Wilkerson; Pam Wical & Tammy Schoonover from American Cancer Society; Chris Heasley, Nathan Ragsdale, & Angela Kickbush from the Reinbeck Park Board; Janell Boldt; and Josh Ritchey.

Mayor led the Pledge of Allegiance.

Bunz moved to approve the Consent Agenda, seconded by Larsen. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from August 7, 2017, Treasurer's Report, bills to be paid in the amount of \$87,262.24, bills paid from August 8, 2017 – September 1, 2017, July Bank Reconciliation and Financial Reports, July bills paid, August Budget Report, and August Utility Billing Audit Report.

Linder moved to approve the Agenda, seconded by Muller. 4 ayes. Motion carried.

Tammy Schoonover & Pam Wical spoke with council regarding Reinbeck hosting the June 8, 2018 Relay-for-Life event. The committee would like to change the format from a walking laps event to more of a festival event while still honoring the survivors in an opening ceremony and remembering loved ones with luminaries. Larsen moved to allow Reinbeck to host the June 8, 2018 Relay-for-Life event, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approve street closings for Becktoberfest on September 23, 2017 with proper barricading according to the Iowa Alcoholic Beverage Division regulations, seconded by Larsen. 4 ayes. Motion carried.

Mayor opened the First Reading of Ordinance #03OR, An Ordinance Amending the Code of Iowa Ordinances of the City of Reinbeck, Iowa, to Update Chapter 41.13 of the Code for the Purpose of Fireworks, Use and Sales Regulated; Providing a Penalty; and Establishing an Effective Date, All in Compliance with Newly Amended State Law. Bunz moved to approve the First Reading of Ordinance #03OR, seconded by Muller. 4 ayes. Motion carried.

Linder moved to set the Second Reading of Ordinance #03OR for October 2, 2017, seconded by Muller. 4 ayes. Motion carried.

Muller moved to approve the revised edition of the Third Amendment to 28E Agreement between the Gladbrook-Reinbeck Community School District, the City of Reinbeck, and G-R Daycare, Inc., seconded by Larsen. 4 ayes. Motion carried.

Linder moved to approve a one day's Peddler's Permit for Scratch Cupcakery for the sale of cupcakes at Trunck's Country Foods on September 11, 2017, seconded by Bunz. 4 ayes. Motion carried.

Larsen moved to approve the 2017 Financial Report for Fiscal Year Ended June 30, 2017 and have the City Administrator publish the report and file it with the Auditor of State, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approve the Urban Renewal Area Data Collection Report and have the City Administrator file it with the Department of Management, seconded by Larsen. 4 ayes. Motion carried.

Muller moved to approve Resolution #2017-25R, A Resolution Approving the FY16/17 Street Financial Report and have the City Administrator file it with the Iowa DOT, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approve Resolution #2017-26R, A Resolution Approving Completion of Project and Recommendation of Acceptance of Work Performed by Freed Construction of Grundy Center, Iowa and Boldt Electric, Reinbeck, Iowa at a Total Cost of \$6,930.55 for LMI Project #2017-02, New Aluminum Soffit & Fascia and Electrical Improvements and Approving a Deed Restriction for LMI Project #2017-02, seconded by Linder. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Bunz moved to approve Resolution #2017-27R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Larsen. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Muller moved to approve Resolution #2017-28R, A Resolution to Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Wastewater Treatment Improvements Project, and the Taking of Bids Therefor, seconded by Larsen. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Linder moved to approve Resolution #2017-29R, A Resolution Setting a Date for a Public Hearing on the Adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Grundy County, Iowa and set the Hearing for October 2, 2017, seconded by Bunz. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Larsen moved to approve Resolution #2017-30R, A Resolution Setting Time and Place to Conduct Public Hearing on the Proposed Ordinance Amending Chapter 151 Trees, of the Reinbeck City Code of Ordinances and set the Hearing for October 2, 2017, seconded by Muller. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Muller moved to approve the FY17/18 dues to Butler-Grundy Development Alliance in the amount of \$4,659.00, seconded by Bunz. 4 ayes. Motion carried.

Invoices for the City/G-R School sign were discussed. The council will revisit the 28E Agreement that was established with the school.

Bunz moved to set a Fall Clean Up date for October 14, 2017 with a rain date of October 21, 2017, seconded by Linder. 4 ayes. Motion carried.

Muller moved to set Trick-or-Treat night on October 31, 2017 from 5:00 p.m. – 7:00 p.m., seconded by Linder. 4 ayes. Motion carried.

Linder moved to endorse the Healthiest State Initiative 30 Minute Walk on October 4, 2017 at 3:00 p.m., seconded by Larsen. 4 ayes. Motion carried.

Dana Schoenbeck's resignation was discussed. Her last day was Friday, September 1, 2017. After discussion it was decided to replace her position with a part-time Utility Clerk. Muller moved to advertise the Utility Clerk position in the Reinbeck Courier, city website, email blast, city sign, and Grundy County Shopper and have October 13, 2017 be the deadline for applications, seconded by

Larsen. 4 ayes. Motion carried. The Utility Clerk Job Description will be discussed at the October 2017 meeting.

The Employee Handbook was discussed. Muller moved to revise the vacation and sick pay for part-time employees "grandfathering" any employees who are actively employed prior to January 1, 1999, seconded by Linder. 4 ayes. Motion carried. Linder will revise Section 4.2 of the Employee Handbook for approval at the October 2017 meeting.

The City Administrator will check with the City of Edgewood to see how their blade works on their tractor. No action was taken on the city equipment.

No action was taken on the purchase of a dump truck.

The Park Board approached council with their five most important improvements list that was requested from the council. They are: 1. New bathhouse with a Fitness Center, meeting room, and showers that can be shared with the pool. They will be applying for grants and doing fundraisers. 2. The pool pump house needs to be enclosed. 3. New playground equipment. 4. Resurface the tennis courts. 5. Painting the pool, diving board, and slide. Work is being done on the chimney that is crumbling at the shelter house. The trusses around the chimney are rotted and need to be fixed and wrapped with coil stock. The chimney will come down to the roof and be replaced.

Bunz moved to approve Weikert Contracting to recoat the parking lot at the Memorial Building for \$1,330.00, seconded by Muller. 4 ayes. Motion carried.

Larsen moved to table Rod See's property until a bid is received, seconded by Linder. 4 ayes. Motion carried.

Miracle on Main will be on the November 6, 2017 Agenda for street closings. It was asked that the school vote on September 12, 2017 be put on the RTU Channel.

Bunz moved to adjourn, seconded by Linder. 4 ayes. Motion carried. The meeting was adjourned at 7:41.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

October 2, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder, and Larsen. Also present was Wilkerson, Beth Miller (Bowman & Miller), Lindsay Beaman (Snyder & Associates), Ron Worrell, Ryan Mckinley (INRCOG), Chris Yockey, Janell Boldt, and Josh Ritchey.

Mayor led the Pledge of Allegiance.

Muller moved to approve the Consent Agenda, seconded by Eiffler. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from September 5, 2017, Treasurer's Report, bills to be paid in the amount of \$46,827.52, bills paid from September 6, 2017 – October 1, 2017, August Bank Reconciliation and Financial Reports, August bills paid, September Budget Report, and September Utility Billing Audit Report.

Larsen moved to approve the Agenda, seconded by Bunz. 5 ayes. Motion carried.

Eiffler moved to appoint Cathy Burnette & Scott Kramer to the Community Development Board, seconded by Larsen. 5 ayes. Motion carried.

Mayor opened the Public Hearing on the Adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Grundy County, Iowa at 5:32 p.m. Ryan Mckinley from INRCOG explained the Grundy County Hazard Mitigation Plan. Bunz moved to close the hearing, seconded by Eiffler. 5 ayes. Motion carried. The Hearing was closed at 5:42 p.m.

Muller moved to approve Resolution #2017-33R, A Resolution Adopting a Multi-Jurisdictional Hazard Mitigation Plan for Grundy County, seconded by Larsen. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Larsen - aye. Motion carried.

Mayor opened the Public Hearing on Proposed Plans, Specifications, Form of Contract & Estimate of Cost for the Wastewater Treatment Improvement Project at 5:43 p.m. Lindsay Beaman from Snyder & Associates explained the procedure. Eiffler moved to close the Hearing, seconded by Muller. 5 ayes. Motion carried. The Hearing was closed at 5:44 p.m.

Muller moved to approve Resolution #2017-31R, A Resolution Finally Approving & Confirming Plans, Specifications, Form of Contract & Estimate of Cost for the Wastewater Treatment Improvements Project, seconded by Eiffler. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

5 bids were received for the Wastewater Treatment Improvements Project as follows: Ricklefs Excavating \$796,500; WRH Inc. \$804,300; Synergy Contracting LLC \$886,000; Protzen Construction \$899,000; Woodruff Construction \$911,500. As all bids were over the engineer's estimate of approximately \$500,000 Muller moved to table the consideration of bids until the November 6, 2017 meeting, seconded by Larsen. 5 ayes. Motion carried.

Muller moved to table Resolution #2017-32R, A Resolution to Fix a Date for a Public Hearing on a Proposal to Enter Into a Sewer Revenue Loan & Disbursement Agreement, and to Borrow Money

Thereunder in a Principal Amount Not to Exceed \$500,000, until the November 6, 2017 meeting, seconded by Linder. 5 ayes. Motion carried.

Beth Miller from Bowman & Miller P.C. went over the FY16/17 Annual Examination with the council. Eiffler moved to approve the Annual Examination, seconded by Muller. 5 ayes. Motion carried.

Larsen moved to approve the Second Reading of Ordinance 03OR Amending Chapter 41.13 "Fireworks" of the Reinbeck City Code, seconded by Bunz. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved to waive the Third Reading of Ordinance 03OR Amending Chapter 41.13 "Fireworks" of the Reinbeck City Code and have the City Administer publish the new Ordinance, seconded by Eiffler. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Mayor opened the Public Hearing Amending the Code of Ordinances of the City of Reinbeck to Implement Changes to Chapter 151, "Trees" at 6:16 p.m. Bunz moved to close the Hearing, seconded by Larsen. 5 ayes. Motion carried. The Hearing was closed at 6:17 p.m.

Larsen moved to approve the First Reading of Ordinance 04OR Amending Chapter 151 "Trees", seconded by Muller. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved to set the Second Reading of Ordinance 04OR Amending Chapter 151 "Trees" for November 6, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Discussion was held on the 28E Agreement with the G-R School District and expenses for the new city/G-R sign. The mayor and city administrator will set up a meeting to meet with the superintendent regarding these issues. Bunz moved to table this item until the November 6, 2017 meeting, seconded by Eiffler. 5 ayes. Motion carried.

No information was given for the review of Section 4.2 of the Employee Handbook. Muller moved to table this item until the November 6, 2017 when Linder will have a revision, seconded by Larsen. 5 ayes. Motion carried.

Larsen moved to approve the Part-time Utility Clerk Job Description, seconded by Muller. 5 ayes. Motion carried.

Muller moved to approve the city administrator to be authorized to sign Reinbeck Buck checks effectively immediately, seconded by Linder. 5 ayes. Motion carried.

Muller moved to renew the library CD for another three months, seconded by Eiffler. 5 ayes. Motion carried.

A bid was received from Titan Machinery in the amount of \$13,500 for a Henke snowplow. Muller moved to approve the purchase of a Henke snowplow in the amount of \$13,500 if the city can take it on and off when needed and pay for it out of Road Use Tax, seconded by Bunz. 5 ayes. Motion carried. The bids for the Woods mower deck will be revisited in the spring.

No action was taken on the Park Boards requests.

The 501 Pine lot was discussed. It has been seeded. Eiffler will talk with Tom Pleahn to see if he is interested in purchasing the lot.

Darren Mulligan has painted the little shed by the city sign. The deadline for the installation of his fence was September 30, 2017. He wants to build a shed on his Kenwood Street property to store items in but he will need a variance as he wants to build the building closer than is allowed. The council called for the city administrator to resend Darren the letter that was sent to him from the city attorney and advise him that he is out of compliance because he is past the deadline.

Yockey questioned what the outcome of the Drainage District meeting was. He was informed that bids were received and another meeting was set for Monday, October 9, 2017 to discuss action.

Linder moved to adjourn, seconded by Bunz. 5 ayes. Motion carried. The meeting was adjourned at 7:03 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

November 6, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder, and Larsen. Also present was Wilkerson, Lindsay Beaman (Snyder & Associates), Jeff Beck, (IMBP), Gary Winterhof, (LSB Financial), Nathan Ragsdale, Elisabeth Bueghly, Janell Boldt, and Josh Ritchey.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Bunz. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from October 2, 2017, Treasurer's Report, bills to be paid in the amount of \$78,601.78, bills paid from October 3, 2017 – November 3, 2017, September Bank Reconciliation and Financial Reports, September bills paid, October Budget Report, October Utility Billing Audit Report, and a Class B Native Wine Permit for Wildflower.

Larsen moved to approve the Agenda, seconded by Muller. 5 ayes. Motion carried.

Eiffler moved to approve street closings for Miracle on Main in the downtown area of Main Street, Broad Street, & Blackhawk Street and extend it in front of the bank, seconded by Muller. 5 ayes. Motion carried.

Quentin Neuenkirk requested that his item be table until the December meeting. Muller moved to table Quentin Neuenkirk, 303 College Lot until the December 4, 2017 meeting, seconded by Larsen. 5 ayes. Motion carried.

Nathan Ragsdale and Elisabeth Bueghly asked council for approval to go ahead with grant writing for a new bathhouse/fitness center. Linder moved to allow the Park Board to move forward with grants for the center, seconded by Eiffler. 5 ayes. Motion carried.

Elisabeth Bueghly approached council asking that something be done with parking on Center Street between Randall & Park Street as it gets congested with cars parking on both sides of the narrow street. After discussion, Larsen moved to approve no parking on the west side of Center Street between Park Street and Randall Street, seconded by Linder. 5 ayes. Motion carried.

Kip Monk approached the council regarding his property assessment. He claimed the assessor informed him that the city could lower his taxes. The city administrator will check with the assessor for verification.

Having a TIF Rebatement program in the City of Reinbeck to draw commercial and industrial business was discussed. The city administrator will see if Jeff Kolb from the Butler Grundy Development Alliance will come to the December 4, 2017 meeting and explain the rebatement program and help set requirements.

Jeff Beck from Iowa Municipal Benefits Plan and Gary Winterhof with LSB Financial were both at the meeting to discuss the city's health insurance benefits. Gary is currently working with four other companies for comparisons. By changing the city's renewal date to December the city could save approximately \$400. Eiffler moved to move forward with the HSA Silver 3600 option with the early renewal and go with LSB Financial, seconded by Muller. 5 ayes. Motion carried.

Bunz moved to approve the Second Reading of Ordinance 04OR Amending Chapter 151 "Trees", seconded by Linder. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Larson – aye. Motion carried.

Eiffler moved to set the Third Reading of Ordinance 04OR Amending Chapter 151 "Trees" for December 4, 2017 at 5:30 p.m., seconded by Muller. 5 ayes. Motion carried.

Muller moved to approve the 2018 TIF Certification in the amount of \$165,638.00 and have the city administrator file it with the Grundy County Auditor, seconded by Larsen. 5 ayes. Motion carried.

Muller moved to approve Resolution #2017-34R, A Resolution Rejecting Bids for the Wastewater Treatment Improvements Project, seconded by Larsen. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved to approve Resolution #2017-35R, A Resolution to Fix a Date for a Public Hearing on a Proposal to Enter Into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$800,000 and set the Hearing for December 4, 2017 at 5:30 p.m., seconded by Bunz. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Eiffler moved to approve Resolution #2017-36R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Muller. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved to approve sending the city administrator to the 2017 Budget Workshop on November 30, 2017 in Johnston, seconded by Larsen. 5 ayes. Motion carried.

Bunz moved to approve the city having a booth at the Eastern Iowa Home Improvement & Landscaping Show on February 16-18, 2018 at a cost of \$1,065.00, seconded by Linder. 5 ayes. Motion carried.

Mayor asked for a volunteer to be on the Garbage Commission and reported that he would volunteer if no one else was interested. Muller moved to have the mayor be on the Garbage Commission, seconded by Bunz. 5 ayes. Motion carried.

The mayor attended a promotion seminar sponsored by KWWL. His attendance at this seminar allows the city's annual advertising contract for 2018 to remain the same if the city chooses to extend the contract for another year. The yearly contract would remain at \$995 except for the months we would be promoting local events. Eiffler moved to extend the KWWL contract for another year, seconded by Bunz. 5 ayes. Motion carried.

Muller moved to renew two city CD's and one park CD for another 90 days, seconded by Larsen. 5 ayes. Motion carried.

Eiffler moved to give Trout and Wilkerson a \$31.00 monthly cell phone allowance just as the other city employees receive, seconded by Larsen. 5 ayes. Motion carried.

Muller moved to set the January 2018 meeting to January 8, 2018 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Three applications were received for the part-time Utility Billing Clerk position and all three were given an interview. All were good candidates but one had more computer and bookkeeping experience.

Linder moved to hire Amanda Boyd as the part-time Utility Billing Clerk at a starting pay of \$11.00 per hour with a \$.50 raise after a 90 day probation period, seconded by Bunz. 5 ayes. Motion carried.

Section 4.2 of the Employee Handbook was revised for better clarification that only part-time employees who are actively employed prior to January 1, 1999 are "grandfathered" into the part-time vacation, and sick pay. Muller moved to approve the revisions, seconded by Bunz. 5 ayes. Motion carried.

The mayor and City Administrator will be meeting with the G-R School Superintendent on Wednesday, November 8th to review the 28E Agreement. Muller moved to table the City/G-R School 28E Agreement until the December 4, 2017 meeting, seconded by Larsen. 5 ayes. Motion carried.

The Board of Adjustments met on October 30, 2017 and granted Darren Mulligan a 5' variance for a shed on his Kenwood Property. He was informed that he would need to put gutters on the building and the 5' variance would be from the overhang and not the building. He did not have a date as to when the project would be started. No action was taken at this time.

Bunz moved to adjourn, seconded by Linder. 5 ayes. Motion carried. The meeting was adjourned at 7:23 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator

December 4, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Eiffler, Bunz, Linder, and Larsen. Muller was absent. Also present was Wilkerson, Jeff Kolb (Butler Grundy Development Alliance, Nathan Ragsdale, and Janell Boldt.

Mayor led the Pledge of Allegiance.

Bunz moved to approve the Consent Agenda, seconded by Eiffler. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from November 6, 2017, Treasurer's Report, bills to be paid in the amount of \$31,494.53, bills paid from November 7, 2017 – December 4, 2017, October Bank Reconciliation and Financial Reports, October bills paid, November Budget Report, November Utility Billing Audit Report, and a Class B Native Wine Permit for Reinbeck Hardware.

Larsen moved to approve the Agenda, seconded by Eiffler. 4 ayes. Motion carried.

Quentin Neuenkirk was not present at the meeting to discuss purchasing the lot at 303 College Street. The council wants the Park Board informed of this request before they make any decision on selling the lot. The council needs to go through the hearing process to sell the lot.

Jeff Kolb from the Butler Grundy Development Alliance reported to the council that he has a lead on a new business looking to come to Reinbeck. He informed the council that Property Tax Rebates could be an incentive to entice new business. The taxes would be paid in full by the business and then they would be reimbursed according to the stipulations set up by the council. The city would have to start by updating the Urban Renewal Plan. Linder moved to update the city's Urban Renewal Plan to start the tax rebatement process, seconded by Larsen. 4 ayes. Motion carried.

Mayor opened the Public Hearing on the proposal to enter into a Revenue Loan Disbursement Agreement at 6:02 p.m. The city is purposing to contract indebtedness and enter into a Sewer Revenue Loan and Disbursement Agreement and borrow money not to exceed \$800,000 for the purpose of paying the cost of planning, designing and constructing a UV system at the sewer plant. Bunz moved to close the Hearing, seconded by Linder. 4 ayes. Motion carried. The Hearing was closed at 6:05 p.m. Hearing no comments, for or against, written or oral, Eiffler moved to approve Resolution #2017-37R, A Resolution Taking Additional Action on Proposal to Enter Into a Sewer Revenue Loan and Disbursement Agreement, seconded by Linder. Roll call vote: Eiffler – aye, Bunz – aye, Linder – aye, Larsen – aye. Motion carried.

Mayor reviewed the final reading of Ordinance #04OR, An Ordinance Amending the Code of Ordinances of the City of Reinbeck, Iowa, to Implement Changes to Chapter 151, "Trees". Hearing no comments for or against, written or oral, Larsen moved to approve the Third Reading of the amended "Tree" Ordinance #04OR and have the city administrator publish the amended Ordinance, seconded by Bunz. Roll call vote: Larsen – aye, Linder – aye, Bunz – aye, Eiffler – aye. Motion carried.

CJ's Salon called asking that one of the spaces in front of her salon be made handicapped parking. Bunz moved to make the first parking spot east of Moeller & Walter's driveway a handicapped parking space, seconded by Larsen. 4 ayes. Motion carried.

Bunz moved to extend Cooley's Pumping downtown snow removal services to April 15, 2018 at the same price of \$475 for snow plowing 3"-6" and \$700 for snow plowing 6" plus, seconded by Linder. 4 ayes. Motion carried.

A budget request meeting was set for December 18, 2017 at 5:00 p.m. Department heads will be sent letters with their time allotted to present their FY17-18 budget requests to the council.

Ash Larsen and Nathan Ragsdale took their Oath of Office. Muller will take his at the budget meeting on December 18th.

The mayor and city administrator meet with the G-R school superintendent, David Hill, regarding a 28E Agreement on the new city/school sign and also reviewed the 28E Agreement on the baseball field at the park. David will take our concerns to the school board.

Trusses have been delivered to Mulligan's property and VJ Engineering was there today surveying the property lines. Darren said once this is done the building should be put up in a week, weather permitting.

Wilkerson reported that the sales tax revenue that the city receives is continuing to decline. The new sidewalk expansion at the park is poured. It will be seeded in the spring.

Mayor thanked Eiffler for his 12 years of service and dedication to the city. Eiffler asked that the new council use tax payer money wisely and make decisions based on the best interest of the city. He also thanked the mayor for his dedication and concerns for the city.

Larsen was contacted by John Olson stating the school needs more room for G-R trophies and would like the city to store the older Reinbeck trophies. This will be looked into.

Eiffler moved to adjourn, seconded by Larsen. 4 ayes. Motion carried. The meeting was adjourned at 6:42 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator